# ANDOVER TOWN COUNCIL
## Community and Events Committee Meeting
**The Lights, Andover**

Wednesday 30 September 2026 - 6:30 PM

**To the Members of the Community & Events Committee- Cllrs K Bird, E Reynolds, J Cockaday, M Farren, L Gregori, A Horsnell, J Hughes, R Hughes, T James and R Kidd.**

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

***Please note that there are members of the Council who are neurodiverse and those with physical disabilities (e.g. hearing loss), reasonable adjustments will be made to accommodate this. Please be mindful of this and adjust your behaviour if necessary.***

# AGENDA

| ITEM | DETAIL | Item Lead | Enc |
|---|---|---|---|
| **1. Public session** | To **receive** questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting. | **Chair** | |
| **2. Apologies** | To **note** apologies for absence. | **Chair** | |
| **3. Interests** | To **receive** pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests. | **Chair** | |
| **4. Minutes** | To **approve** the minutes from the previous committee meetings held on 29th July 2026. | **Chair** | ✔ |
| **5. Financial Comparison** | To **receive** and **note** the financial comparison for this Committee to date. | **Chair** | ✔ |
| **6. Halloween High Street** | • To **approve** £500 sponsorship for the Andover Community Event as per 2025 and 2024.<br>• To request volunteers for the ATC gazebo. | **Chair** | |
| **7. Carols around the Christmas tree** | To **approve** expenditure of **£595.00** for staging, lighting and sound for *Carols Around the Christmas Tree*, to be held on **11 December 2026** on Andover High Street. This expenditure is within the approved budget of **£1,000.00**.<br><br>**Update**<br><br>To **note** that the High Street is booked, performers have been approached and the event schedule is now almost fully booked and preparations for the Reindeer Food Factory are underway.<br><br>A further report will be presented to the Committee once arrangements are confirmed. | **Chair** | |
| **8. Andover Pride 2027** | • To **approve** the formation of the Pride 2027 Working group, so that planning can start on the event, and invite members.<br>• To note that the Terms of Reference and confirmation of members will be brought to the next Committee Meeting for approval. | **Chair** | |
| **9. Munch CIC/Grub Club** | • To **receive** and **note** the Impact report provided by MUNCH C.I.C from the cookery workshops funded by Andover Town Council,<br>• To **approve** future workshops and to **instruct** Officers to produce a report with indicative costs and itinerary for approval. | **Chair** | ✔ |

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| **10. U-Choose report** | • To **receive** an impact report on the Summer 2026 U-Choose provision. | **Chair** | ✔ |
| **11. Christmas Lights** | • To **receive** and **note** an update report on the Christmas Lights 2026. | **Chair** | ✔ |
| **12. Poppy Trail** | • To **note** that all permissions have been received to apply the Poppy Trail for 2026.<br>• They must be up for the Remembrance Parade on the 8th November. Volunteers to hang the Poppies on the 5/6 November are requested.<br>• Christmas Lights installers will remove them during lights installation. | **Chair** | |
| **13. Kids on Track** | • To **receive** a report from Cllrs Reynolds and Cockaday on their visit to Kids on Track Summer Camp, a recipient of Andover Town Council grant funding. | **Chair** | ✔ |
| **14. Working Groups Report** | To **receive** updates from the following Working Groups:<br>• Andover Charter – minutes and recommendations for review and approval.<br>• Right to Bid – TVBC has been asked for an update.<br>• Youth Engagement Working Group – has not been able to meet yet. | **Chair** | ✔ |
| **15. MacMillan Coffee Morning** | To **receive** and **note** a preliminary report on the successful MacMillan Coffee morning held on the 24 September 2026. | **Chair** | ✔ |
| **16. Next Meeting** | To **note** the date of the next meeting is **21 October 2026** at **6:30pm** at **The Lights**, Andover. | **Chair** | |

Signed: Tor Warburton. Proper Officer, 24 September 2026

*Andover Town Council under the Localism Act 2011, Chapter 1, ss.1–8, the General Power of Competence.*