



ANDOVER TOWN COUNCIL

Policy and Resources Committee Meeting

The Lights, Andover

7 October 2026 - 6:30 PM

To the Members of the Policy and Resources Committee: Cllrs A Horsnell, E Reynolds, G Walters, J Goodwin, J Hughes, K Bird, L Gregori, R Hughes, S Hardstaff.

You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

Please note that there are members of the Council who are neurodiverse and those with physical disabilities (e.g. hearing loss), reasonable adjustments will be made to accommodate this. Please be mindful of this and adjust your behaviour if necessary

AGENDA

ITEM	DETAIL	Item Lead	Enc.
1. Public Session	To receive questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.		
2. Apologies	To note apologies for absence.	Chairman	
3. Interests	To receive pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	Chairman	
4. Minutes	To approve the minutes of the meeting held on the 1 July 2026 .	Chairman	✓
5. Contractual and delegated payments	To note the payments already made from: From: 1 September 2026 To: 25 September 2026	Chairman	✓
6. Payments for approval	To note and approve the payments above the RFO's delegated authority.	Chairman	✓
7. Credit Card	To note that the credit card statement up to 2 September 2026 .	Chairman	✓
8. Finances	To approve the following: Bank Statements & Bank Reconciliation Cashbook Earmarked Reserves Financial Comparison to date	Chairman	✓
9. AGAR	To receive and approve for recommendation to Full Council: Notice of Conclusion of External Audit Report 2025-2026 External Audit Report and Certificate 2025- 2026	Chairman	✓
10. Policy updates	To receive and approve for recommendation to Full Council the following Policies: Co-option Policy – New Environmental and Biodiversity Policy – New Pay Policy – with update report Safeguarding Policy – with update report Sexual Harassment Policy – New Sickness and Absence Policy – with update report Unreasonable Complainant Behaviour Policy – New Volunteer Policy - New	Chairman	✓
11. Next meeting	To note the date of the next meeting is at 6:30pm on 18 November 2026 at The Lights, Andover.	Chairman	

Signed: *Tor Warburton*.

Proper Officer, 1 October 2026

Andover Town Council under the Localism Act 2011, Chapter 1, ss.1–8, the General Power of Competence.