ANDOVER TOWN COUNCIL
Full Council Meeting
Upper Guildhall, High Street, Andover
4 November 2026 6:30 PM

To all members of Andover Town Council.
You are hereby summoned to attend a meeting when it is proposed to transact the business on the agenda.

Please note that there are members of the Council who are neurodiverse, and reasonable adjustments will be made to accommodate this.
To note that there will be a brief presentation of the agreed speaker system before the meeting. The system will be trialled throughout the meeting with a view to purchasing it if it suits the Council's needs (C 196/09/26).

AGENDA

ITEM		DETAIL	Item Lead	Enc.
1.	**Public session**	To **receive** questions from members of the public and to respond if appropriate or to direct officers to respond in writing after the meeting.	**Mayor**	
2.	**Apologies**	To **note** apologies for absence.	**Mayor**	
3.	**Mayor's Announcements**	To **receive** the Town Mayors' Announcements.	**Mayor**	
4.	**External reports** Each speaker will be limited to three minutes.	To **receive** verbal reports from: • County and Borough Councillors. • Other organisations on matters directly relating to Andover Town.	**Mayor**	
5.	**Interests**	To **receive** pecuniary or non-pecuniary declarations of interests for agenda items or dispensation requests.	**Mayor**	
6.	**Minutes**	To **approve** the minutes of the Full Council meeting held on 9 September 2026 and 8 October 2026 To **note** the approved minutes from the following meetings: • Grants Committee: 29 September 2026 • Planning Committee: 5 October 2026 • Allotments Committee: 16 September 2026 • Policy & Resources: 1 July 2026	**Mayor**	✔
7.	**Contractual & delegated payments**	To **note** the payments already made: From: 1 October 2026 To: 28 October 2026	**Mayor**	✔
8.	**Payments for Approval**	To **note** there are no payments for approval above the RFO's delegated authority.	**Mayor**	✔
9.	**Credit Card**	To **note** that the credit card statement up to 2 October 2026.	**Mayor**	✔
10.	**Finance**	To **approve** the following: a. Bank Statements and Bank Reconciliation b. Cashbook c. Earmarked Reserves d. Financial Comparison to date	**Mayor**	✔
11.	**Grants**	• To **receive**, further review and **approve** amendments needed to complete Full Council resolution **C 224/10/26**. • To **receive**, further review and **approve** amendments to the Grant Policy following removal of the Revenue Grants (now replaced with the Service Provider Grant). **C 225/10/26**	**Mayor**	✔
12.	**Result of Councillor motions**	• To receive and note the letters sent and received in response to the motions previously heard by Council: 1. Enhanced Bus Provision Within The Parish Of Andover - C 169/09/26 2. Installation Of Solar Panel Canopies In Andover Carparks - C 171/09/26	**Mayor**	✔

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		3. Tree Planting On The Andover High Street - C 175/09/26 (HCC)		
13.	**Committee Membership**	To **receive** requests from Members and to fill vacancies on Standing Committees, if appropriate. Vacancies currently exist on the following Standing Committees: • Planning Committee - 1 vacancy • Policy and Resources Committee 1 vacancy • Grants Committee 1 vacancy Expressions of interest have been received as follows: • Policy and Resources Committee: Cllr M Farren; Cllr T James • Grants Committee: Cllr T James • Planning Committee: none received Further nominations may be made at the meeting. **Voting Procedure for Committee Vacancies** Each Committee will be dealt with in turn. 1. The Mayor will read out the nominees for that Committee in alphabetical order. 2. If the number of nominees is the same as or fewer than the number of vacancies, the nominees will be appointed by a single show of hands. 3. If there are more nominees than vacancies, Members will vote by show of hands. Each Member may vote for as many nominees as there are vacancies. 4. The nominee(s) with the most votes will be appointed, up to the number of vacancies. 5. If the votes are equal for the last available place, a further vote will be taken between the tied nominees only. If the votes remain equal, the Mayor may use a casting vote (Standing Orders 3(r) and 8). 6. Where there is one vacancy and three or more nominees, the nominee with the fewest votes will be removed and a further vote taken, until one nominee has more votes than all the others combined (Standing Order 8). 7. Any vacancy not filled will remain open and may be filled at a future meeting of the Council. Members appointed shall serve until the next Annual Meeting of the Council in May 2027.	**Mayor**	
Committee Recommendations/Review				
14.	**Policy and Resources**	No recommendations since last Full Council meeting.	**Mayor**	
15.	**Allotments Committee**	No recommendations since last Full Council meeting.	**Mayor**	
16.	**Community and Events Committee**	**Community Chef** To **review** and **approve** the following report detailing plans for three community projects to take place in 2027: • Munch C.I.C 2027 proposal report. **Poppy Trail** • To note that the Poppy trail will be installed on the 6th November and will be removed after the Remembrance Parade. **Christmas Lights** • To **note** that the Christmas Tree will be delivered and installed on the 6 November 2026, notices will be put on Facebook asking for residents patience with any noise. • To **note** that the Christmas Lights installation will start on the 8 November and continue until 10 November 2026.	**Mayor** **Mayor** **Mayor**	✔
17.	**Grants Committee**	To **note** that the Grants Committee approved the following grants at the meeting on 27 October 2026, under their delegated authority: 1. Andover Community Engage for **£500** towards their Warm Hub. 2. Picket Piece Social Club and Village Hall for **£150** for a one-off event. 3. King Arthurs Community Association for **£750** for equipment	**Mayor**	

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18.	**Planning Committee**	No recommendations since last Full Council meeting.	**Mayor**	
19.	**Notice of Casual Vacancy - Millway Ward**	To **note** that a casual vacancy has arisen in the office of Councillor for Millway Ward, Andover Town Council, and that a formal Notice of Vacancy has been published under Section 87(2) of the Local Government Act 1972.	**Mayor**	
20.	**Councillor reports**	To **receive** any reports from Town Council Members.	**Mayor**	
21.	**Next meeting**	To **note** the date of the next meeting is **Wednesday 9 December 2026 to** be held at **The Upper Guildhall, Andover, at 6.30pm.**	**Mayor**	

Signed: Tor Warburton. CiLCA Town Clerk, 29 October 2026.

Andover Town Council under the Localism Act 2011, Chapter 1, ss.1–8, the General Power of Competence.