



ANDOVER TOWN COUNCIL

ALLOTMENTS SUB-COMMITTEE AGENDA

DATE: 1st July 2014

LOCATION: TOWN COUNCIL OFFICES, HIGH STREET

TIME: 7.30

7.00pm SURGERY TIME FOR ALLOTMENT HOLDERS

1	Apologies To receive and accept apologies for absence
2	Declarations of Interest To receive Declarations of Interest as per the Town Council's Code of Conduct
3	Minutes To approve the Minutes of the previous meeting held on 21 January 2014 – Appendix A
4	Review of Invoicing Date To consider a request for October invoicing date.
5	Review of Rules and Regulations <ol style="list-style-type: none"> 1. To consider and agree a one plot per household policy 2. To consider and agree a policy to recover neglected allotment plots 3. To consider and agree a policy to recover plot from multi plot holder Appendix E
6	Damage to Allotment Sites To consider action to be taken regarding damage to an allotment site
7	Parking Permits To consider a request to provide a parking Permit for tenants of the Mylen Road site
8	To consider quotation for site maintenance Appendix, B, Appendix C & Appendix D
9	Site Lock Up To consider providing on site storage/lockup for maintenance – Appendix F & Appendix G
Part Three – CONFIDENTIAL	
	Exclusion of the Press and Public TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 2, Items 9 of the agenda, due to consideration of confidential tenancy matters and contractual matters.
10	Tenant Issues To consider issues raised by tenants
11	Warden Issues To consider issues raised by wardens
12	Health and Safety Issues To consider operational health and safety issues