Andover Town Council

C&E Committee Minutes

Time and date 6.30pm on Thursday **8 October 2025**

Place The Lights, Andover

Councillors Present:			Arrival time noted if after meeting start					
Cllr K Bird (Chairman)	✔		Cllr M Farren (Vice Chairman)	✔		Cllr J Cockaday	✔	
Cllr L Gregori	✔		Cllr A Horsnell	✔		Cllr J Hughes	✔	
Cllr R Hughes	**x**		Cllr H Neate	✔		Cllr E Reynolds	✔	
Cllr J Goodwin	✔	6.34pm						

Officers Present:	Tor Warburton – Town Clerk Leah Walsh – Administration Officer Nikki Barber – Community and Events Officer
Members of the Public:	0
County/Borough Councillors:	Councillor Zilliah Brooks
Members of the Press:	0

PUBLIC SESSION	
CE 110/10/25	There were no Members of Public present.
APOLOGIES	
CE 111/10/25	Apologies were received by Councillor R. Hughes.
INTERESTS	
CE 112/10/25	Non-pecuniary declarations were received from: • Councillor E. Reynolds, as a member of The Drove Allotment association and a plot holder at The Drove allotment site. • Councillor A. Horsnell declared an interest in item 10 regarding Unity, that he works with them setting up crowd funding.
MINUTES	
CE 113/10/25	It was proposed by Councillor E. Reynolds and seconded by Councillor M. Farren and **RESOLVED: Unanimously,** that the Minutes of the Community and Events

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	Committee meeting held on 3 September 2025, with the amendments, be signed as a correct record.
BUDGET	
CE 114/10/25	Members considered the Community and Events Budget for 2026/2027. It was proposed by Councillor E. Reynolds and seconded by Councillor L. Gregori that the Community and events Budget 2026/2027 be accepted as is. Members went into debate, and several amendments were proposed.
CE 115/10/25	**Amendment one:** It was proposed by Councillor K. Bird and seconded by Councillor J. Hughes and **RESOLVED: FOR – 7, AGAINST – 0, ABSTENTIONS – 1,** that the administration and management of the Speed Indicator Devices (SIDs) be moved from the Community and Events Committee to the Planning Committee.
CE 116/10/25	**Amendment Two:** It was proposed by Councillor E. Reynolds and seconded by Councillor K. Bird and **RESOLVED: FOR – 7, AGAINST – 0, ABSTENTIONS – 2**, that the addition of the following new budget lines be approved: • Macmillan Morning – £200 • Christmas Carol Event – £1,000 • World War II – £0 (line zeroed) • Andover War Memorial Hospital Centenary Community Event – £7,500 • Town Charter Celebrations – £1,000
CE 117/10/25	**Amendment Three:** It was proposed by Councillor A. Horsnell and seconded by Councillor L. Gregori and **RESOLVED: FOR – 7, AGAINST – 0, ABSTENTIONS – 2,** that the existing budget line for the King's Coronation be zeroed and a new line added for the Storage of Coronation Lights – £200.
CE 118/10/25	**Amendment Four:** It was proposed by Councillor E. Reynolds and seconded by Councillor L. Gregori, and **RESOLVED: FOR – 7, AGAINST – 0, ABSTENTIONS – 2,** that the following new budget lines be added with a zero figure for the time being: • Annual Electors' Meeting • Graffiti Wall • Community Opportunities *(Item 11 – Annual Electors Meeting (AEM) - it was agreed to change this budget line to use for AEM)*
CE 119/10/25	Following the agreed amendments, the substantive motion to approve the budget with the amendments, was proposed by Councillor E. Reynolds and seconded by Councillor L. Gregori. A recorded vote was requested by Councillor M. Farren. **A Vote was taken by Show of Hands:** **FOR:** Councillors E. Reynolds, H. Neate, J. Cockaday, A. Horsnell, K. Bird, J. Hughes, L. Gregori. **AGAINST:** Councillors M. Farren, J. Goodwin.

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	ABSTENTIONS: None. **RESOLVED:** That the Community and Events Budget 2026/2027, with the amendments, be accepted as the first draft.
YOUTH FORUM	
CE 120/10/25	It was agreed that Item 15 on the agenda would be considered first, to accommodate the Community and Events Officer's time constraints and enable them to present their report.
CE 121/10/25	Members received the report and entered into debate. It was noted that the opportunities proposed within the report would need to be narrowed down. It was proposed by Councillor E. Reynolds and seconded by Councillor M. Farren that all four options be referred to the Working Group for further exploration.
CE 122/10/25	An amendment was proposed by Councillor K. Bird and seconded by Councillor H. Neate to refer only the Community Health Projects and Inclusive Spaces options to the Working Group for further development and investigation. The Community Leadership and Work Experience options would remain with officers for future consideration. The amendment was **RESOLVED: FOR – 7, AGAINST – 2, ABSTENTIONS – 0.**
CE 123/10/25	The substantive motion, that the Community Health Projects and Inclusive Spaces options be referred to the Working Group for further development, was then put to the vote. It was **RESOLVED: FOR – 7, AGAINST – 2, ABSTENTIONS – 0** The Chairman thanked the Community and Events Officer for her hard work.
YOUTH ENGAGEMENT WORKING GROUP	
CE 124/10/25	*(Councillor H. Neate left the room at 7.33pm)* It was proposed by Councillor K. Bird and seconded by Councillor M. Farren and **RESOLVED: FOR – 7. AGAINST – 0, ABSTENTIONS – 1**, that the Terms of Reference for the Youth Engagement Working Group be accepted. That the Working Group be tasked with conducting further research on the items referred to them and be brought back to the next meeting with some dates.
CONSULTATION RESPONSE	
CE 125/10/25	The NHS Help Shape Our Trust Strategy 2025-30 consultation was noted. Councillors decided on a collective response to the consultation and that it be delegated to one councillor to co-ordinate. It was proposed by Councillor M. Farren and seconded by Councillor L. Gregori and **RESOLVED: Unanimously**, that Councillor A Horsnell would co-ordinate a response on behalf of the council and potentially attend some of the workshops. Councillor H. Neate was out of the room at the time and therefore did not participate in the vote.

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	(Councillor H. Neate rejoined the meeting at 7.37pm)
GRANT POLICY AND PROCEDURE	
CE 126/10/25	Members reviewed the revised Grants Policy. It was proposed by Councillor K. Bird and seconded by Councillor H. Neate and **RESOLVED: FOR – 8, AGAINST – 1, ABSTENTIONS – 0,** that the Grants Policy, with the following updates, be accepted and recommended to Full Council for final approval: • The Community and Events Committee approve applications up to £3000 without the requirement of Full Council's approval. • Applications for above £3000 would go to Full Council for approval.
CONFERENCE SYSTEM INFORMATION	
CE 127/10/25	Members received and considered the Conference System Information report. Councillor K. Bird proposed, and Councillor J. Hughes seconded that option 1 on the report be accepted and that Officers be allowed to go onto the next steps. Members went into debate.
CE 128/10/25	An amendment was proposed by Councillor J. Goodwin and seconded by Councillor M. Farren that Officers be instructed to look for a simple alternative of microphones and speakers. Councillor L. Gregori stated the proposed amendment went against the statement of requirement.
CE 129/10/25	Councillor J. Goodwin proposed an additional amendment that the purpose be altered to state that we are looking at accessibility and/or everything else listed and that we have the amendment say that we want to know how much it would cost simply to have a handful of microphones and a speaker. There was no seconder and the **MOTION FAILED.**
CE 130/10/25	Members returned to the substantive motion. It was **RESOLVED: FOR – 8, AGAINST – 1, ABSTENTIONS – 0,** that option 1 be accepted and Officers be instructed to request a formal proposal with a timeline, for recommendation to Full Council for approval.
END OF YEAR GRANT REPORTS	
CE 131/10/25	The Unity Food Vouchers and Andover Carnival End of Year Grant reports were received and noted.
ANNUAL ELECTORS' MEETING PROPOSAL	
CE 132/10/25	Councillor E. Reynolds spoke to the report and Members went into discussion. It was proposed by Councillor K. Bird and seconded by Councillor M. Farren and **RESOLVED: Unanimously,** that the Annual Electors meeting be expanded in accordance with the report and that the current Community Engagement budget line be used.
CHRISTMAS LIGHTS UPDATE	

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CE 133/10/25	Members received and noted the Christmas Lights Update report.
CE 134/10/25	It was requested by the Town Clerk that the remaining budget of £600 be used to purchase more lights. It was proposed by Councillor M. Farren and seconded by Councillor E. Reynolds and **RESOLVED: Unanimously,** that the remaining budget of £600 to be used to purchase more lights be approved.
MACMILLAN COFFEE MORNING	
CE 135/10/25	Members received and noted the Macmillan Coffee Morning report. The Chairman expressed thanks to all Officers and Councillors who were involved. It was noted that the following had already been discussed and agreed: • That Councillors approved the continuation of the Macmillan Coffee Morning sessions in 2026. • That a small budget of £150 be approved to support the event in 2026. • That the Community and Events Officer be instructed to organise and deliver the event in 2026.
GRAFFITI WALL	
CE 136/10/25	It was proposed by Councillor M. Farren and seconded by Councillor L. Gregori and **RESOLVED: Unanimously**, that this item be deferred to the next meeting.
WORKING GROUPS	
CE 137/10/25	Councillor K. Bird gave an update on the Andover Charter and suggested that Erica Tinsley be invited to speak at the Full Council. The date will be confirmed.
CE 138/10/25	The Right to Bid report was received and noted. It was proposed by Councillor M. Farren and seconded by Councillor K. Bird and **RESOLVED: Unanimously**, that: • The list of buildings is added to the Right to Bid list. • The Right to Bid working group is instructed to commence work on the list.
CE 139/10/25	There was no update report from the Building Working Group.
FUTURE ITEMS	
CE 140/10/25	There were no future items requested.
NEXT MEETING	
CE 141/10/25	Members noted that the date of the next meeting would be **on Wednesday 12 November 2025 at The Lights at 6.30pm.**
MEETING CLOSURE	
CE 142/10/25	The Chairman closed the meeting at **8:27pm.**

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