



# ANDOVER TOWN COUNCIL

## Planning Committee Agenda

Monday 26 June 2023

To the Members of the Planning Committee:

Cllr J Sangster (Chairman), Cllr T Gregory (Vice Chairman), Cllr J Cockaday, Cllr L Gregori, Cllr R Hughes, Cllr R Kidd and Cllr H Neate (copies to all other Members of Andover Town Council).

You are hereby summoned to attend a **Planning Committee Meeting** to be held at **The Lights, Andover on Monday 26 June 2023 at 6.00pm** when it is proposed to transact the following business: -

*G Foster*

Gail Foster

**Town Clerk**

20 June 2023



# ANDOVER TOWN COUNCIL

## Planning Committee Agenda

Monday 26 June 2023

**MEMBERS OF THE PUBLIC ARE WELCOME TO ALL MEETINGS:** In line with Andover Town Council's "Recording at Meetings" Policy, Members and the public are requested to note that this meeting will be recorded by the Council and may also be subject to the recording by members of the public.

<b>Item 1: Apologies for Absence</b>	<b>3</b>
<b>Item 2: Declarations of Interest</b>	<b>3</b>
<b>Item 3: Minutes</b>	<b>3</b>
<b>Item 4: Public Participation</b>	<b>3</b>
<b>Item 5: Planning Applications for Consideration by Committee</b>	<b>3</b>
<b>Item 6: Decision Notices</b>	<b>5</b>
<b>Item 7: Street Naming</b>	<b>5</b>
<b>Item 8: Communications from Test Valley Borough Council</b>	<b>5</b>
<b>Item 9: Test Valley Borough Council – Northern Area Planning Committee</b>	<b>5</b>
<b>Item 10: Communications from Hampshire County Council</b>	<b>5</b>
<b>Item 11: Street Trading Licences</b>	<b>6</b>
<b>Item 12: Questions to Hampshire County Council and Test Valley Borough Council</b>	<b>6</b>
<b>Item 13: Committee Work Programme</b>	<b>6</b>
<b>Item 14: Date of Next Meeting</b>	<b>6</b>
<b>Appendix A: Minutes of the last Meeting</b>	<b>7</b>
<b>Appendix B: Members Information List 22 &amp; 23</b>	<b>12</b>
<b>Appendix C: Street Trading Licence - NEM Catering T/A Nidge's Artisan Pizza</b>	<b>15</b>
<b>Appendix D: Committee Work Programme</b>	<b>23</b>

## Item 1: Apologies for Absence

To **receive** any apologies for absence.

## Item 2: Declarations of Interest

To **note** any declarations of interest relevant to the planning applications to be considered.

## Item 3: Minutes of Previous Meeting

To **agree** the Minutes of the Planning Committee meeting held on Monday 5 June 2023 - attached at **Appendix A (Page 7)**

## Item 4: Public Participation

There is an opportunity for members of the public to make statements or ask questions on items on the agenda or on other items relevant to the Town to which an answer may be given in the meeting and recorded in the minutes or, if necessary, a written reply will follow, or the questioner will be informed of the appropriate contact details. Each person is limited to 3 minutes and the total amount of time set aside will be 15 minutes.

## Item 5: Planning Applications for Consideration by Committee

To **consider** and **make observations on** Andover Planning Applications from Test Valley Borough Council weekly Lists of 22, 23 & 24

List 24 had not been published at the time of going to print. Once available it can be viewed at:

[www.testvalley.gov.uk](http://www.testvalley.gov.uk)

5.1	<a href="#">23/01440/OUTN</a> 07/06/2023 ANDOVER TOWN (DOWNLANDS)	Outline planning application for the erection of 3 self/custom-build dwellings, with access from Ox Drove	Land Adjacent To, Andreena, Ox Drove, Picket Piece
5.2	<a href="#">23/01359/OBLN</a> 08/06/2023 ANDOVER TOWN (ROMANS)	Modification of planning obligation on 15/00729/FULLN - Modification of mortgage exclusion clause (Schedule 2, clause 6a) in respect of affordable housing provision	1-12 (inclusive), 14-21 (inclusive) And Commercial Premises 1-4 (inclusive) Portway House, East Anton Farm Road, Andover
5.3	<a href="#">23/01366/FULLN</a> 31/05/2023 ANDOVER TOWN (WINTON)	Change of use from A3 & A5 use (Class E) to Sui Generis. We propose to use as a small cat cafe, serving hot & cold drinks & snack foods to people to consume in the company of cats.	2 Winchester Street, Andover, Hampshire
5.4	<a href="#">23/01367/ADVN</a> 31/05/2023 ANDOVER TOWN (WINTON)	Large wooden shop front sign to fit within the existing recess in the front of the property. Painted white with "Andover Catfe" lettering in black & Catfe Cat & Coffee Cup logo	2 Winchester Street, Andover, Hampshire

5.5	<a href="#">23/01368/LBWN</a> 31/05/2023 ANDOVER TOWN (WINTON)	Replacement shopfront sign, installation of 2 internal partition walls and 3 internal doors to create private area for cats, hallway and double door entry	2 Winchester Street, Andover, Hampshire	
5.6	<a href="#">23/01412/OUTN</a> 05/06/2023 ANDOVER TOWN (DOWNLANDS)	Outline planning application for the erection of 2 self/custom-build bungalows, with vehicular access from Ox Drove	Land Rear Of, Longacre, Ox Drove, Picket Piece	
5.7	<a href="#">23/01413/LBWN</a> 05/06/2023 ANDOVER TOWN (MILLWAY)	Proposal to install a wall-mounted automated external defibrillator (AED) unit in a high visibility robust cabinet, connected to a mains 240v supply and also incorporating a 120 - 240v AC powered heater and internal LED lighting	Andover Railway Station, Station Approach, Andover	
5.8	<a href="#">23/01431/FULLN</a> 13/06/23 ANDOVER TOWN (WINTON)	Single storey rear extension	19 Millstream Close, Andover, Hampshire, SP10 2NB	
5.9	<a href="#">23/01446/CLPN</a> 14/06/2023 ANDOVER TOWN (ST MARYS)	Certificate of proposed lawful development to confirm that Planning permission 14/00245/FULLN 28 apartments (comprising 14 1 bed and 14 2-bed units) can be lawfully completed and thereafter be lawfully occupied as residential dwellings in accordance with the approved plans	Former Anton Laundry, 24 Marlborough Street, Andover	
5.10	<a href="#">23/01444/ADVN</a> 14/06/2023 ANDOVER TOWN (HARROWAY)	Replacement internally illuminated fascia signage to front and side elevation	Unit 1A, 132 Weyhill Road, Andover	
5.11	<a href="#">23/01344/FULLN</a> 19/06/2023 ANDOVER TOWN (ROMANS)	Construction of a two-bay garage	11 Yarn Walk, Roving Close, Andover, Hampshire	
5.12	<a href="#">23/01593/TPON</a> 21/06/2023 ANDOVER TOWN (MILLWAY)	Sgl_30442- Beech - Fell	48 Denning Mead, Andover, Hampshire	
5.13	<a href="#">23/01596/TPON</a> 21/06/2023 ANDOVER TOWN (ST MARYS)	T1 - Sycamore - Crown reduce by up to 2.5m and remove branch indicated on photo	21 Winton Chase, Andover, Hampshire	
5.14	<a href="#">23/01011/FULLN</a> 21/06/2023 ANDOVER TOWN (ROMANS)	Erection of 2 no. annexe bungalows within the existing Ravenna Lodge Care Home with shared amenities including car parking and cycle parking	Ravenna Lodge, East Anton Farm Road, Andover, Hampshire	

## Item 6: Decision Notices

Members are requested to **note** the following decision notices for Planning Applications in the Andover area from Test Valley Borough Council Lists 22, 23 & 24 - attached at **Appendix B (Page 12)** List 24 had not been published at the time of going to print. Once available it can be viewed at [www.Testvalley.gov.uk](http://www.Testvalley.gov.uk).

## Item 7: Street Naming

To **consider** any notifications received from Test Valley Borough Council

## Item 8: Communications from Test Valley Borough Council

To **consider and make observations** on any notifications received from Test Valley Borough Council.

Appeal Decision Notice – 21/00678/FULLN (Emailed to Members 21.06.2023)

Committee's previous response in meeting of 29 March 2021:

### **Objection**

- **Concern regarding high levels of nitrates.**
- **For 18 flats 4 visitor spaces should be provided, there are only 3.**
- **The development overlooks the nursery and other residential flats.**
- **There are not enough bins provided, only a 1/3 of the requirement.**
- **Concern for the existing heavy reliance on the community car park, which already serves the retail shop, the nursery, drop off to school and the community centre. There is insufficient parking for all these uses.**
- **There is no mention of CIL contributions and the contribution of allotment land if the development went ahead.**

**Additional comment: If this development goes ahead, it will prevent any future retail development in the area. Currently only the co-op and potential pharmacy are provided. If the ground floor were proposed shops the scheme would be more acceptable.**

## Item 9: Test Valley Borough Council – Northern Area Planning Committee

To **consider** whether any applications, to be considered at the Test Valley Borough Council Northern Area Planning Committee (NAPC) require any further comment and or representation from the Town Council.

## Item 10: Communications from Hampshire County Council

To **consider** any notifications received from Hampshire County Council.

## Item 11: Street Trading Licences

To **consider** any applications for Street Trading Licences received.

Applicant Trading Name: **NEM Catering T/A Nidge's Artisan Pizza** – attached at **Appendix C (Page 15)**  
Location: Car Park opposite Hexagon Stores, Floral Way

## **Item 12: Questions to Hampshire County Council and Test Valley Borough Council**

To **receive** any questions from Planning Committee for Hampshire County Council and Test Valley Borough Council regarding updates on on-going projects.

## **Item 13: Works Programme**

Members to **consider** a Programme of Works at **Appendix D (Page 23)**

## **Item 14: Date of the next Meeting**

Members are requested to **note** the date of the next meeting: **Monday, 17 July 2023 at The Lights, Andover, stating at 6.00pm.**

## Minutes of Planning Committee

### Time and date

6.00pm on Monday, 5 June 2023

### Place

The Lights, Andover

### Details of Attendance:

Cllr J Sangster (Chairman) (P), Cllr T Gregory (Vice Chairman) (P), Cllr J Cockaday (P), Cllr L Gregori (A), Cllr R Hughes (A), Cllr R Kidd (P) and Cllr H Neate (P)

### Officers Present:

Michelle Young (Committee Officer) (Taking the notes)

**Members of the Public:** 1

**Members of the Press:** 0

### PC 001/06/23 Chairman of the Committee

It was proposed by Councillor T Gregory and seconded by Councillor R Kidd and **RESOLVED: Unanimously**, that Councillor J Sangster be appointed as Chairman of the Planning Committee for the Municipal Year 2023/2024.

### PC 002/06/23 Vice Chairman of the Committee

It was proposed by Councillor J Sangster and seconded by Councillor H Neate and **RESOLVED: Unanimously**, that Councillor T Gregory be appointed as Vice Chairman of the Planning Committee for the Municipal Year 2023/2024.

### PC 003/06/23 Apologies for Absence

Apologies were received from Councillors L Gregori and R Hughes.

### PC 004/06/23 Declarations of Interest

There were no Declarations of Interest in relation to any item on the agenda.

### PC 005/06/23 Minutes of Previous Meeting

It was proposed by Councillor J Sangster and seconded by Councillor R Kidd and **RESOLVED: Unanimously**, that the Minutes of the Planning Committee meeting held on Monday 13 March 2023, be signed by the Chairman as a correct record.

## PC 006/06/23 Public Participation

There were no Members of the Public present at the meeting.

## PC 007/06/23 Planning Applications for Consideration by Committee

Members considered and made observations on Andover Town Planning Applications on Test Valley Borough Council weekly lists of 19, 20 & 21.

23/01176/CLPN 09/05/2023 ANDOVER TOWN (HARROWAY)	Certificate of proposed lawful development for the erection of rear dormer	15 Amber Gardens, Andover, Hampshire
---	--	--------------------------------------

### Objection:

- **There are no details confirming the purpose of the loft room.**
- **If it is intended to be used as a bedroom, a further parking space would need to be provided.**
- **There is limited on-road parking.**
- **No information to confirm whether parking has been addressed.**

23/01331/CLPN 24/5/2023 ANDOVER TOWN (MILLWAY)	Application for lawful development certificate for proposed single storey rear extension and side porch	8 The Link, Andover, Hampshire
---	---	--------------------------------

### No objection

23/01318/LBWN 23/05/2023 ANDOVER TOWN (ST MARYS)	Internal alterations including upgrading and decorating, install partitions, feature panels and finishes, digital welcome screen and surround, kitchen cabinet and doors to first and second floor, fit window display internally, and vinyl flooring and carpets and associated works	Lloyds TSB Bank Plc, 22 High Street, Andover, Hampshire
---	--	---

### No objection

23/01315/ADVN 23/05/2023 ANDOVER TOWN (ST MARYS)	Installation of a window marketing totem	Lloyds TSB Bank Plc, 22 High Street, Andover, Hampshire
---	--	---

### No objection

23/01230/FULLN 22/05/2023 ANDOVER TOWN (MILLWAY)	Construction of vehicular access onto Salisbury Road	Springfield, 14 Mead Close, Andover, Hampshire
---	--	--

### Objection:

- **Concerns of potential impact on traffic and highway safety, in an already busy area.**
- **Concerns of potential increased flooding risk.**
- **Request Planning Officer to investigate further.**



23/01323/TPON 22/5/2023 ANDOVER TOWN (ST MARYS)	T1 - Sycamore - Lop lower branches to give up to 4m clearance	Land Adjacent to The Grange, Picket Twenty, Andover
<b>No objection</b>		
23/01276/CLPN 19/05/2023 ANDOVER TOWN (MILLWAY)	Application for lawful development certificate for proposed single storey rear extension and installation of french doors and skylights	27 Junction Road, Andover, Hampshire
<b>No objection</b>		
23/01259/CLPN 17/05/2023 ANDOVER TOWN (HARROWAY)	Certificate of proposed lawful development for the erection of an external steel fire escape stair and first floor door to side elevation for fire escape from the first floor mezzanine area	Cooper Foods Ltd, Market House, Unit 13
<b>No objection</b>		
23/01226/FULLN 16/05/2023 ANDOVER TOWN (WINTON)	Single storey rear and side extension	24 Watermills Close, Andover, Hampshire
<b>No objection</b>		
23/01225/FULLN 15/05/2023 ANDOVER TOWN (WINTON)	Single storey side extension	10 Willow Grove, Andover, Hampshire, SP10 2JZ
<b>No objection</b>		
23/01210/FULLN 15/05/2023 ANDOVER TOWN (HARROWAY)	Single storey rear extension and extend front porch, partial conversion of garage to WC and storage and removal of second storey window	28 Andeferas Road, Andover, Hampshire, SP10 4NF
<b>No objection</b>		
23/01201/CLPN 11/05/2023 ANDOVER TOWN (WINTON)	Certificate of proposed lawful development for a single storey rear extension	20 Redbridge Drive, Andover, Hampshire
<b>No objection</b>		
23/01181/FULLN 11/05/2023 ANDOVER TOWN (HARROWAY)	Single storey side/rear extension	64 Charlton Road, Andover, Hampshire, SP10 3JN
<b>No objection</b>		

23/01130/CLPN 30/05/2023 ANDOVER TOWN (HARROWAY)	Application for lawful development certificate for proposed kitchen extension	35 Andeferas Road, Andover, Hampshire
<b>No objection</b>		
23/01364/CLPN 30/05/2023 ANDOVER TOWN (WINTON)	Application for a lawful development certificate for proposed box dormer at rear	41 Hedge End Road, Andover, Hampshire
<b>Objection:</b> <ul style="list-style-type: none"> <li>• <b>The application appears incomplete. The plan depicts two additional attic bedrooms, however, there is no application form or mention of them.</b></li> <li>• <b>Unable to make an informed decision.</b></li> <li>• <b>Planning Officer to investigate further.</b></li> </ul>		
23/01373/ADVN 30/5/2023 ANDOVER TOWN (WINTON)	Display of 1 non-illuminated fascia sign	A Plan Insurance, 7 Bridge Street, Andover, Hampshire
<b>No objection</b>		
23/01361/HCC3N 25/05/2023 ANDOVER TOWN (ST MARYS)	Installation of modular classroom	The Winton School, London Road, Andover, Hampshire, SP10 2PS
<b>No objection</b>		

## PC 008/06/23 Decision Notices

The Decision notices for Lists of 19, 20 & 21 were noted.

## PC 009/06/23 Consultations

Members considered a response to the Consultation – **TVE047 The Winton School**

Committee Response: **No objection**

## PC 010/06/23 Street Naming

There were no Street Naming notifications received.

## PC 011/06/23 Communications from Test Valley Borough Council

Members noted the following Notices:

Appeal Decision Notice: **23/00102/FULLN** – Previous committee response: No comment (23.01.2023)

Appeal Notice: **22/01188/FULLN** – Previous committee response: Objection (09.05.2022)

**PC 012/06/23 Test Valley Borough Council – Northern Area Planning Committee (NAPC)**

Members noted that the Northern Area Planning Committee scheduled to be held on Thursday, 8 June 2023, had been cancelled.

**PC 013/06/23 Communications from Hampshire County Council**

There were no communications received from Hampshire County Council.

**PC 014/06/23 Street Trading Licences**

There were no Street Trading Licence applications received.

**PC 015/06/23 Questions to Hampshire County Council and Test Valley Borough Council**

There were no questions raised by the Members of the Planning Committee.

**PC 016/06/23 Works Programme**

Members considered a Programme of Works.  
There were no additional items requested to be added.

**PC 017/06/23 Date of Next Meeting**

Members noted the date of the next meeting: **Monday, 26 June 2023 at The Lights, Andover, starting at 6.00pm.**

**The meeting closed at 6.39pm.**

CHAIRMAN ..... DATE .....

## Appendix B: Members Information List 22 & 23

# B

### ANDOVER TOWN COUNCIL – PLANNING COMMITTEE AGENDA

#### MEMBERS' INFORMATION LIST

02/06/2023 (List No. 22)

#### **NORTHERN AREA PLANNING APPLICATIONS APPROVED/WITHDRAWN**

PARISH/WARD	APPLIC NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE
ANDOVER TOWN (MILLWAY)	23/00939/FULLN	06.04.2023	Demolish conservatory, erect single storey rear extension with glazed lantern roof and wood burner flue - 59 The Crescent, Andover, Hampshire	PERMISSION subject to conditions & notes	01.06.2023

#### MEMBERS' INFORMATION LIST

09/06/2023 (List No. 23)

#### **NORTHERN AREA PLANNING APPLICATIONS APPROVED/WITHDRAWN**

PARISH/WARD	APPLIC NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE
ANDOVER TOWN (WINTON)	23/00989/FULLN	14.04.2023	To remove four existing non-compliant external fire escape doors; replace with new compliant external fire escape doors and extending the structural openings for two of the escapes to improve all existing escape routes - Lloyds TSB, Keens House, Anton Mill Road	PERMISSION subject to conditions & notes	06.06.2023
ANDOVER TOWN (WINTON)	23/01018/FULLN	18.04.2023	Convert attached single garage to habitable space -	PERMISSION subject to conditions & notes	08.06.2023

			73 Millstream Close, Andover, Hampshire		
ANDOVER TOWN (WINTON)	23/01088/FULLN	25.04.2023	Erect front porch and single storey rear extension, replace window to front with the addition of a slate roof - Olive Branch, 1A Wolversdene Road, Andover	PERMISSION subject to conditions & notes	08.06.2023

#### NORTHERN AREA PLANNING APPLICATIONS REFUSED

PARISH/WARD	APPLIC. NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE	REASONS
ANDOVER TOWN (ROMANS)	23/00967/FULLN	13.04.2023	Erection of agricultural storage building - Lesleys Cottage, Finkley Road, Finkley	REFUSE	08.06.2023	SEE BELOW

01. It has not been demonstrated that it is essential for the proposed development to be located within this countryside location. As such the proposal would be unacceptable in principle and would conflict with the requirements of Policy COM2 of the Test Valley Borough Revised Local Plan 2016.

#### NEW APPEALS

PARISH/WARD	APPLIC. NO.	PROPOSAL	LOCATION
ANDOVER TOWN (WINTON)	22/01188/FULLN	Redevelopment for retirement living accommodation comprising 69 retirement apartments including communal facilities, access, car parking and landscaping	Alan Child House, Borden Gates, Andover

## LOCAL INQUIRIES/HEARINGS

PARISH	APPLICATION NO	APPELLANT	PROPOSAL AND LOCATION	DATE & VENUE
Andover Town (Winton)	22/01188/FULLN	Churchill Retirement Living Ltd	Redevelopment for retirement living accommodation comprising 69 retirement apartments including communal facilities, access, car parking and landscaping - Alan Child House, Borden Gates, Andover	Public Inquiry 12 <sup>th</sup> – 21 <sup>st</sup> September 2023 – Conference Room 1 – 10.00am

## Appendix C: Street Trading Licence

C

**From:** Lewis, Joe <[jlewis@testvalley.gov.uk](mailto:jlewis@testvalley.gov.uk)>

**Sent:** Thursday, June 8, 2023 2:30 PM

**Subject:** Street Trading Renewal

Applicant Trading Name: NEM Catering T/A Nidge's Artisan Pizza

Location: Car Park opposite Hexagon Stores, Floral Way

Please see attached an application for street consent trading. Please ensure that you respond **within the 21 day deadline** and state clearly

a) I object to the application for the following reasons:  
Or

b) I have no objections to the application

If no response is received by this date it will be taken that you have no comments to make.

Please do not forward this email onto members of the public as it contains some personal data for which consent has not been given to divulge this to anyone other than consultees.

Thank you

**Joe Lewis**

Business Support Officer (Systems)

Housing and Environmental Health Service

Test Valley Borough Council

Beech Hurst

Weyhill Road

Andover

SP10 3AJ



**TEST VALLEY BOROUGH COUNCIL**

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**  
**SCHEDULE 4**

**APPLICATION FOR STREET TRADING CONSENT**

1. Name of Applicant (the person or company in whose name the consent is to be issued):
2. Trading Name (if applicable):.....Nidge's Artisan Pizza Kitchen
3. Address of Applicant
4. Name of the person completing this application form (if not the applicant in whose name the street trading consent will be issued)
5. The capacity in which I am completing this application is (tick whichever applies):

As the person who will operate the street trading business:

☐ YES

On behalf of another person, company or organisation that  
will operate the street trading business:

☐

6. Contact details of the person completing this form:

Telephone number(s):

E-mail address:

7. Is this an application for a new trading activity or the renewal of an existing activity (tick whichever applies)?

Renewal

If it is a renewal of an existing consent then please state the expiry date of the consent:

July 2023

8. Goods/articles to be sold: Wood Fired Pizza
9. Date from which consent is required: August 2023



10. If the trading position is on private land, do you have permission from the landowner to trade there? (Note: You will need to obtain such permission prior to gaining the street trading consent; this is the applicant's responsibility to do)

Not Applicable      Land Owned by TVBC

11. Description of stall, vehicle etc (including registration number of vehicle if appropriate)

Custom Build 6' x 10' Catering Trailer, Built 2021

Please include 2 colour photographs of the outside of the stall/vehicle and 2 colour photographs of the inside of the vehicle (one from either end of the vehicle showing facilities, e.g. sink, wash basin, work surface provision, chilled storage provision etc).

12. Address where stall, vehicle etc is kept when not trading (if different from 3 above)

SP10 4NU

13. At what precise location(s) do you wish to trade from? Please attach a copy of a map or other image that clearly identifies the exact location of the proposed site.

Hexagon Stores Floral Way Andover

14. Do you wish to trade all year round or just for a short period only?

All year round      YES

Other time period (specify) 1 Day per Month

15. On what day(s) of the week do you wish to trade?. Thursday's

16. Between what times do you wish to trade 5pm – 8pm

*Please note that, as well as applying for a Street Trading Consent, any burger van or similar mobile food unit which trades from a fixed location and sells hot food and/or hot drinks at any time between 2300 and 0500 hours will also need a Premises Licence issued under the Licensing Act 2003 for the provision of late night refreshment. Information on Premises Licences is available on the Council's website here <https://www.testvalley.gov.uk/business/licensingandregulation/licensing/alcotlandentertainmentlatenightrefreshment/premises-licence> where you can also download an application form and guidance notes.*

17. If you propose to sell food, is the food business registered with any local authority already?

Yes

Name of that local authority: TVBC

Version 2023-24

18. What documented food safety management system do you use, e.g. SFBB/NCASS?

NCASS

19. If you intend to cook food, will you be using gas (LPG) for cooking purposes?

No

If yes, please attach a copy of the most recent gas safety check record which should be from a Gas Safe registered engineer who is approved to work on commercial catering LPG. It is not necessary to submit such evidence in the case of applications for street trading of 7 days or less.

20. Do you intend to use a diesel generator to provide power?

No      Petrol

21. Will you be providing a litter bin for customers to dispose of their rubbish?

YES

22. How do you intend to dispose of the waste from the business (including customer litter)?

I have a Commercial waste contract

23. Who is your waste contractor? BIFFA

24. What toilet facilities do you use whilst trading? We are never more than 5 minutes from home

25. Do you already have public liability insurance?

Yes

If yes, please provide a copy of your current public liability insurance certificate.

If no, do you intend to obtain public liability insurance before starting to trade (note: this is a requirement for granting the Consent)?

Yes      ☐      No      ☐

26. Fee enclosed - Cheques should be made payable to Test Valley Borough Council, or you can pay by debit card by telephoning 01264 368000.

£47.00 (7 days or less)      ☐      £510.00 (All other periods up to 12 months)      ☐

Version 2023-24

Note: See below for additional compliance checking fee to be paid after you have been informed Consent will be granted)

Notes

**Short Term Consent (up to seven days as a block)**

Fee payable: **£47.00**

**All Other Periods (up to 12 months)**

The charges comprise two elements, an application fee and a compliance checking fee. The application fee is payable at the time of making the application. If you are advised that Consent will be granted an additional compliance checking fee is payable for the duration of the Consent (6 months for the first application and normally 12 months for subsequent renewal Consents). The Consent will only be issued on payment of the compliance checking fee.

Application Fee: **£510.00**

Compliance Checking Fee: **£260.00** for food traders / **£74.00** for non-food traders

*All personal information collected through this application will be held on file (either manually or electronically) by Test Valley Borough Council and be used for purposes in connection with Street Trading administration and management. Additionally, information may be provided upon request to other Test Valley Borough Council Services for the purposes of the prevention and detection of fraud and crime.*

Do you consent to the following contact details being given to consultees in case any of the consultees have any queries about your application? If you do consent, please indicate by ticking the 'Yes' box below. If you do not consent, please tick the 'No' box.

Your contact telephone number(s) given: Yes

Your contact email address given (if any): Yes

I declare that the information provided above is to the best of my knowledge correct. I declare also that, to the best of my knowledge, all work activities in connection with the street trading activity will be conducted by workers who have the legal right to work in the UK.

Date: 8<sup>th</sup> June 2023. Signature of Applicant:



Hexagon Stores

× Hexagon Stores  
Convenience store in Andover, England







## Appendix D: Committee Work Programme

D

### PLANNING WORK PROGRAMME: June 2023

Date of Meeting	ITEM	Requested by	Purpose of Item
26 June 2023	<ul style="list-style-type: none"><li>• Street Trading Licence – Nidge’s Artisan Pizza Kitchen</li><li>• Appeal Decision Notice – 21/00678/FULLN</li></ul>		