



ANDOVER TOWN COUNCIL

To the Members of Andover Town Council:

You are hereby summoned to attend an Extraordinary meeting of full **COUNCIL** to be held at **The Town Council Offices, 66C High Street, Andover on Monday 29 JULY 2013 at 7.00 pm** when it is proposed to transact the following business:-

A handwritten signature in blue ink, appearing to read 'Wendy R Coulter', is written over a light blue rectangular background.

Wendy R Coulter
Town Clerk – 24 JULY 2013

MEMBERS OF THE PUBLIC ARE WELCOME TO ALL MEETINGS

1 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

2 DECLARATIONS OF INTEREST

To receive and note any declarations of interest relevant to the agenda.

3 PUBLIC PARTICIPATION

There is an opportunity for members of the public to make statements or ask questions on items on the agenda or on other items relevant to the Town to which an answer will be given, or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details. Each person is limited to 3 minutes and the total amount of time set aside will be 15 minutes.

4 DECLARATION OF ACCEPTANCE OF OFFICE

The Town Clerk to witness the signing of the Declaration of Acceptance of Office from newly elected Town Councillor, Mr R Khuman for Winton Ward.

5 EXCLUSION OF THE PRESS AND PUBLIC

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 2, Item 6 of the agenda, due to consideration of Personnel Matters.

Part 2 - CONFIDENTIAL ITEMS

6 PERSONNEL

To consider a report from the Chairman of the Staffing Sub-Committee and recommendations from the Staffing Sub-Committee.

The Chairman will close the meeting.