

# ANDOVER TOWN COUNCIL

## Planning Committee Agenda

Monday 15 November 2021



To the Members of the Planning Committee:

Cllr B Long (Chairman), Cllr J Sangster (Vice Chairman), Cllr C Ecclestone, Cllr L Gregori, Cllr R Hughes and Cllr N Long (copies to all other Members of Andover Town Council).

You are hereby summoned to attend a **Planning Committee Meeting** to be held at **The Lights, Andover on Monday 15 November 2021 at 6.00 pm** when it is proposed to transact the following business: -

A handwritten signature in blue ink, appearing to read 'Wendy R Coulter'.

Wendy R Coulter

9 November 2021

# ANDOVER TOWN COUNCIL

## Planning Committee Agenda

Monday 15 November 2021



**MEMBERS OF THE PUBLIC ARE WELCOME TO ALL MEETINGS:** In line with Andover Town Council's "Recording at Meetings" Policy, Members and the public are requested to note that this meeting will be recorded by the Council, and may also be subject to the recording by members of the public.

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**MEMBERS OF THE PUBLIC ARE WELCOME TO ALL MEETINGS:** In line with Andover Town Council's "Recording at Meetings" Policy, Members and the public are requested to note that this meeting will be recorded by the Council, and may also be subject to the recording by members of the public.

### Item 1: Confirmation of Chairman of the Meeting

To confirm the Chairman for the Committee meeting.

### Item 2: Apologies for Absence

To receive and accept any apologies for absence.

### Item 3: Declarations of Interest

To **note** any declarations of interest relevant to the planning applications to be considered.

### Item 4: Minutes of Previous Meeting

To agree the Minutes of the Planning Committee meeting held on Monday 25 October 2021 - attached at **Appendix A (Page 7)**.

### Item 5: Public Participation

There is an opportunity for members of the public to make statements or ask questions on items on the agenda or on other items relevant to the Town to which an answer may be given in the meeting and recorded in the minutes or, if necessary, a written reply will follow or the questioner will be informed of the appropriate contact details. Each person is limited to 3 minutes and the total amount of time set aside will be 15 minutes.

### Item 6: Planning Applications for Consideration by Committee

To **consider and make observations on** Andover Planning Applications from Test Valley Borough Council weekly Lists of 42, 43 & 44.

List 44 has not been published at the time of going to print. Once available it can be viewed at:

[www.testvalley.gov.uk](http://www.testvalley.gov.uk)

6.1	21/03089/FULLN 25/10/2021 ANDOVER TOWN (DOWNLANDS)	Erection of 2no. new 4-bedroom dwellings and associated parking and landscaping	Valentine, Ox Drove, Picket Piece
6.2	21/03029/FULLN 29/10/2021	Erection of single storey extension to the Eastern side of the property to provide larger lounge and downstairs bathroom	1 Spruce Close, Andover, SP10 3DB

	ANDOVER TOWN (MILLWAY)		
6.3	21/03157/FULLN 29/10/2021 ANDOVER TOWN (HARROWAY)	Change of use to convert the commercial unit to a hot food takeaway	Unit 1A, 132 Weyhill Road, Andover
6.4	21/03165/ADV N 29/10/2021 ANDOVER TOWN (ST MARYS)	Display of 2 internally illuminated fascia signs, 6 internally illuminated and 7 non-illuminated external signs	Monro's Corner, 160 New Street, Andover
6.5	21/03172/FULLN 29/10/2021 ANDOVER TOWN (ST MARYS)	The proposed installation of an air conditioning unit to external side wall of the property	2 Palmer Drive, Andover, SP10 2SD
6.6	21/03173/FULLN 29/10/2021 ANDOVER TOWN (MILLWAY)	Erection of wooden BBQ hut in rear garden (retrospective)	3 Ash Tree Road, Andover, SP10 3BY
6.7	21/03175/CLPN 29/10/2021 ANDOVER TOWN (HARROWAY)	Application for proposed lawful development certificate for loft conversion with rear dormer, front porch	101 Harrow Way, Andover, SP10 3DY
6.8	21/03184/FULLN 01/11/2021 ANDOVER TOWN (WINTON)	Ground floor rear extension, roof window and dormer	11 Dunmow Road, Andover, SP10 2DQ
6.9	21/03073/FULLN 02/11/2021 ANDOVER TOWN (DOWNLANDS)	Change of use of Agricultural Buildings to Class E (g) (i) and (ii) offices to carry out operational or administrative functions, research and development of products or processes in a residential area without detriment to its amenity	Tinkers Hill Farm, Ox Drove, Picket Piece
6.10	21/03207/FULLN 02/11/2021 ANDOVER TOWN (HARROWAY)	Replace conservatory with single storey rear extension with flat roof and glazed lantern, install side door to garage (resubmission)	27 Kiel Drive, Andover, SP10 4ND
6.11	21/02774/FULLN 03/11/2021 ANDOVER TOWN (DOWNLANDS)	Erection of outbuilding to be used for storage and with treatment room/clinic for small business	55 Halter Way, Andover, SP11 6XL
6.12	21/03087/FULLN 02/11/2021 ANDOVER TOWN (HARROWAY)	Two storey rear extension	15 Cole Close, Andover, SP10 4NL

6.13	21/03256/TPON 04/11/2021 ANDOVER TOWN (WINTON)	T1 - Sycamore - Fell	Martins Of Andover, 50A London Street, Andover
6.14	21/03260/FULLN 05/11/2021 ANDOVER TOWN (ST MARYS)	Replace single storey extension with two storey side and rear extensions, addition of basement and windows	8 Rack Close, Andover, Hampshire
6.15	21/03226/FULLN 05/11/2021 ANDOVER TOWN (MILLWAY)	Installation of a tool hire compound, new traffic management plan and modify parking arrangements	Travis Perkins, Charlton Road, Andover
6.16	21/03160/FULLN 08/11/2021 ANDOVER TOWN (ST MARYS)	Replace outbuilding with shed/summerhouse, erect shed, lift and replace patio and lay pathway leading to shed/summerhouse	26 Winton Chase, Andover, SP10 2SE
6.17	21/03274/FULLN 08/11/2021 ANDOVER TOWN (MILLWAY)	Single storey rear extension	27 Charlton Road, Andover, SP10 3JH
6.18	21/03267/CLPN 09/11/2021 ANDOVER TOWN (MILLWAY)	Application for a lawful development certificate for a proposed roof alteration from two hip to gable end	131 The Crescent, Andover, Hampshire
<b><u>NOTIFICATION OF A CHANGE OF USE (FOR INFORMATION ONLY)</u></b>			
6.19	21/03177/PDHN 29.10.2021 ANDOVER TOWN (HARROWAY)	Notification of proposed works to a dwelling - Single storey rear extension (length from rear wall of original dwelling house 6m, height 2.95m, height to eaves 2.95m)	101 Harrow Way, Andover, Hampshire, SP10 3DY

## Item 7: Decision Notices

Members are requested to **note** the following decision notices for Planning Applications in the Andover area from Test Valley Borough Council Lists 42, 43 & 44 attached at **Appendix B (Page 14)**.

List 44 had not been published at the time of going to print. Once available it can be viewed at

[www.Testvalley.gov.uk](http://www.Testvalley.gov.uk).

## Item 8: Consultation

To **consider** and **formulate** a response on the following:

Consultation - Proposed Revision of Local Information Requirements for the Validation of Planning and Related Applications attached at **Appendix C (Page 17)**.

(To note the closing date for comments is 28 December 2021)

## Item 9: Street Naming

To **consider** any notifications received from Test Valley Borough Council.

## Item 10: Communications from Test Valley Borough Council

To **consider and make observations** on any notifications received from Test Valley Borough Council.

## Item 11: Test Valley Borough Council – Northern Area Planning Committee

To **consider** whether any applications, to be considered at the Test Valley Borough Council Northern Area Planning Committee (NAPC) require any further comment and or representation from the Town Council.

## Item 12: Communications from Hampshire County Council

To **consider** any communications received from Hampshire County Council.

## Item 13: Street Trading Licences

To **consider** any applications for Street Trading Licences received.

## Item 14: Works Programme

Members to **consider** a Programme of Works at **Appendix D (Page 18)**.

## Item 15: Date of the next Meeting

Members are requested to **note** the date of the next meeting: **Monday 6 December 2021, at The Lights, Andover, starting at 6.00pm.**

# Appendix A: Minutes

# A

## **Time and date**

6.00pm on Monday, 25 October 2021

## **Place**

The Lights, Andover

## **Details of Attendance:**

Cllr B Long (Chairman) (P), Cllr C Ecclestone (A), Cllr L Gregori (P), Cllr R Hughes (P), Cllr N Long (P) and Cllr J Sangster (A).

## **Officers Present:**

Karen Ross (Locum Clerk) (taking the notes)

## **County/Borough Councillors:**

Councillor Tony Burley

**Members of the Public:** 0

**Members of the Press:** 1

## **Election of Chairman for Planning Committee**

It was proposed by Councillor R Hughes and seconded by Councillor N Long that Councillor B Long be elected as Chairman for the Planning Committee meeting on 25 October 2021.

A vote was taken which was unanimous.

**RESOLVED: That Councillor B Long be elected as Chairman for the Planning Committee meeting on 25 October 2021.**

## **PC 094/10/21 Apologies for Absence**

Apologies were received and accepted for Cllr C Ecclestone.

## **PC 095/10/21 Declarations of Interest**

There were no Declarations of Interest received in relation to any items on the agenda.

## **PC 096/10/21 Minutes of Previous Meeting**

It was proposed by Councillor N Long and seconded by Councillor L Gregori that the Minutes of the Planning Committee meeting held on Monday 4 October 2021 be signed by the Chairman as a correct record.

A vote was taken which was unanimous.

**RESOLVED: That the Minutes of the Planning Committee meeting held on Monday 4 October 2021 be signed by the Chairman as a correct record.**

## PC 097/10/21 Public Participation

There were no comments received from Members of the Public present at the meeting.

## PC 098/10/21 Planning Applications for Consideration by Committee

Members considered and made observations on Andover Town Planning Applications on Test Valley Borough Council weekly lists of 39, 40 & 41.

21/02445/FULLN 04/10/2021 ANDOVER TOWN (WINTON)	Refurbishment, improvements and alterations including: PV Solar to the roof, replacement of single glazed windows with double glazed windows, new ramp and access door, new plant to ground floor and roof area, new generator, provision of vehicle charging points and new louvred vents above windows for mechanical ventilations to the building	Keens House, Anton Mill Road, Andover
<b>No objection. The Planning Committee fully support the Electric Vehicle Charging Point and the solar panels on the roof.</b>		
21/02470/FULLN 05/10/2021 ANDOVER TOWN (ROMANS)	Lean-to (retrospective) install infill panels creating enclosed space	32 Alder Road, Andover, SP11 6YZ
<b>No objection</b>		
21/02505/FULLN 12/10/2021 ANDOVER TOWN (WINTON)	Demolition of bungalow and construction of two 3 bed semi-detached dwellings and shared access drive	47 South View Gardens, Andover, Hampshire, SP10 2AQ
<b>Objection:</b>		
<ul style="list-style-type: none"> <li>• <b>The Nitrates issue - This has yet to be agreed and is to be confirmed and should not be approved until this has been resolved.</b></li> <li>• <b>There is an issue of over development of the site.</b></li> </ul>		
21/02630/FULLN 12/10/2021 ANDOVER TOWN (MILLWAY)	Replace garden shed to be used as 1 bed ancillary accommodation	14 St Hubert Road, Andover, SP10 3QA
<b>Objection:</b>		



<ul style="list-style-type: none"> <li>• <b>The Planning Committee requested that this be called into Test Valley Development Control.</b></li> <li>• <b>If this is approved, a condition should be placed on this dwelling that it should remain as an ancillary to the main dwelling. It should not be sold separately nor rented out for financial gain.</b></li> </ul>		
21/02853/FULLN 04/10/2021 ANDOVER TOWN (ST MARYS)	Change of use of former Post Office (Use Class E) to Delivery Office (Use Class B8)	Andover Delivery Office, 32 Bridge Street, Andover
<b>No objection. The Planning Committee fully supported this application.</b>		
21/02872/FULLN 07/10/2021 ANDOVER TOWN (HARROWAY)	Erection of dwelling with attached garage on land to the rear with access on to Silchester Close	6 Harrow Way, Andover, SP10 3RJ
<b>Objection:</b> <ul style="list-style-type: none"> <li>• <b>Over development of the site</b></li> <li>• <b>The Nitrates issue has not been considered or addressed</b></li> <li>• <b>It is not in keeping with the surrounding area</b></li> <li>• <b>There is no consideration of an Electric Vehicle charging point</b></li> </ul>		
21/02890/FULLN 05/10/2021 ANDOVER TOWN (MILLWAY)	Infill rear extension to first floor to provide en-suite to bedroom, and single storey side extension to provide utility room	12 Whynot Lane, Andover, SP10 3ES
<b>No objection</b>		
21/02899/ADV 08/10/2021 ANDOVER TOWN (ST MARYS)	Display of internally illuminated fascia sign, 2 non-illuminated fascia signs, 1 acrylic panel, 3 estate totem vinyls, 2 contra vision vinyls, 5 digitally printed vinyls, 4 frosted vinyl lettering, and 1 set of manifestation dots	Churchill Retail Park, Unit 2, New Street, Andover
<b>Objection:</b> <ul style="list-style-type: none"> <li>• <b>This application is detrimental to neighbouring properties due to amount of light from additional signs and totem poles.</b></li> <li>• <b>Should this be approved, the Planning Committee would like to see a condition where the lights are turned off between 23.00 hrs and 05.00 hrs.</b></li> </ul>		
21/02933/CLPN 11/10/2021 ANDOVER TOWN (MILLWAY)	Proposed single storey rear extension	11 Wisley Road, Andover, SP10 3UQ
<b>No objection</b>		
21/02943/FULLN 11/10/2021	The erection of 130 dwellings and a 375sqm Class E retail convenience store, including	Land West of Finkley Farm Road, East Anton, Andover

ADNOVER TOWN (ROMANS)	access, parking, open space, landscaping and a sustainable urban drainage system (SuDS)	
<p><b>The Planning Committee is extremely concerned that there is insufficient information to make a considered decision.</b></p> <p><b>A hard copy of the plans should be requested from Test Valley Borough Council so that this application can be considered at a future meeting.</b></p> <p><b>This application should be considered by Test Valley Development Control Committee.</b></p> <p><b>A Town Council representative should attend the meeting to address concerns raised by residents.</b></p>		
21/02970/FULLN 13/10/2021 ANDOVER TOWN (ST MARYS)	Single storey rear, side and front extensions	9 Barcelona Close, Andover, SP10 1JQ
<b>No objection</b>		
21/02111/FULLN 14/10/2021 ANDOVER TOWN (MILLWAY)	Erection of Tipi on the currently unused junior school playing field to be used as an outdoor classroom	Balksbury County School, Floral Way, Andover
<b>No objection. The Planning Committee fully supported this application.</b>		
21/03003/HCC3N 14/10/2021 ANDOVER TOWN (ST MARYS)	Refurbishment of existing SCOLA building and the addition of a single storey extension, reconfigured external secure spaces	Icknield School, River Way, Andover
<b>No objection</b>		
21/03024/TPON 14/10/2021 ANDOVER TOWN (MILLWAY)	T1 - Copper Beech - Fell to ground level.  Reason - Tree has host of Ganoderma brackets around base and another fruiting body of different fungi (not identified). tree has had recent limb failure and crown density is lower than expected	The Mill House, 13 Millway Road, Andover
<b>No objection, however, a replacement tree should be planted.</b>		
21/03008/CLPN 15/10/2021 ANDOVER TOWN (ROMANS)	Application for a lawful development certificate for proposed single storey rear extension	10 Heddle Road, Andover, SP11 6WY
<b>No objection</b>		
21/02999/FULLN 15/10/2021	Installation of air-source heat pump in rear garden	14 Kingston Close, Andover, SP10 2UN

ANDOVER TOWN (MILLWAY)		
<b>There is a concern that this would be detrimental to neighbouring properties, if it should be running during the night. It was requested that the Planning Officer should consider the noise implications on neighbouring properties.</b>		
21/03014/FULLN 18/10/2021 ANDOVER TOWN (ROMANS)	Erect conservatory on rear elevation	77 Olympic Park Road, Andover, SP11 6RY
<b>No objection</b>		
21/02993/FULLN 18/10/2021 ANDOVER TOWN (MILLWAY)	Replace conservatory with a single storey brick/tile extension	1 Kingston Close, Andover, SP10 2UN
<b>No objection</b>		
21/03011/FULLN 18/10/2021 ANDOVER TOWN (HARROWAY)	Removal of existing equipment to be replaced by a 25m high lattice tower supporting 6No. antenna apertures & 4No. 600mm dishes; installation of up to 8No. cabinets; ancillary development thereto	Plot 6B, West Portway Industrial Estate, Macadam Way
<b>No objection</b>		
21/02985/FULLN 18/10/2021 ANDOVER TOWN (MILLWAY)	Removal of hedging to the front left and side and replacement of fencing at front and both sides of property (Retrospective)	12 The Avenue, Andover, SP10 3EL
<b>No objection</b>		
21/03037/FULLN 19/10/2021 ANDOVER TOWN (HARROWAY)	Erection of single storey rear kitchen extension	6 Lubeck Drive Andover, SP10 4LJ
<b>No objection</b>		
21/03035/CLPN 19/10/2021 ANDOVER TOWN (ROMANS)	Certificate of proposed lawful development for the insertion of velux windows into front and rear roof slopes	21 Yarn Walk, Tailor Close, Andover
<b>No objection</b>		

21/03053/FULLN 21/10/2021 ANDOVER TOWN (HARROWAY)	Replacement solid roof to existing rear conservatory	18 May Tree Road, Andover, SP10 3DZ
<b>No objection</b>		
21/02713/CLPN 21/10/2021 ANDOVER TOWN (MILLWAY)	Application for a lawful development certificate for a proposed replacement of garage door with UPVC panels, glazing and glazed door	75 Gallaghers Mead, Andover, Hampshire
<b>It was agreed that there was insufficient information to make a considered decision.</b>		
21/03081/CLPN 22/10/2021 ANDOVER TOWN (WINTON)	Application for lawful development certificate for proposed single storey rear extension	25 Redbridge Drive, Andover, Hampshire
<b>No objection</b>		
<b><u>NOTIFICATION OF A CHANGE OF USE (FOR INFORMATION ONLY)</u></b>		
21/02794/PDMAN 27.09.2021 ANDOVER TOWN (ST MARYS)	Prior Notification under Class MA - For the change of use from Commercial (Class E) to 2 dwellings (Class C3) on ground floor	35 - 35C London Street, Andover, Hampshire, SP10 2NU
<b>This was noted</b>		

## PC 099/10/21 Decision Notices

The Decision notices for Lists of 39, 40 & 41 were noted.

## PC 100/10/21 Street Naming

There were no Street Naming Notifications received.

## PC 101/10/21 Communications from Test Valley Borough Council

Members considered the following notifications for Table and Chairs Licence applications:

Redbridge, 5 Bridge Street, Andover, SP10 1BE – **No objection**

White Hart, 12 Bridge Street, Andover, SP10 1BH – **No objection**

## PC 102/10/21 Test Valley Borough Council – Northern Area Planning Committee

Members noted that the Northern Area Planning Committee scheduled to be held on 28 October 2021, had been cancelled.

### **PC 103/10/21 Communications from Hampshire County Council**

There were no communications received from Hampshire County Council.

### **PC 104/10/21 Street Trading Licences**

There were no Street Trading Licences received for consideration.

### **PC 105/10/21 Works Programme**

Members requested that the following items be added:

A requirement for training from Test Valley Borough Council on Nitrates.

Discussion on Andover Down

The issue of Speed Indicator Signs need to be considered

The report from the Working Group on the Commemoration of the Charter

There is a concern that Members of the Planning Committee are not attending in order to represent their ward.

### **PC 106/10/21 Date of Next Meeting**

Members noted the date of the next meeting: **Monday 15 November 2021, at The Lights, Andover, starting at 6.00pm.**

**The meeting closed at 6.55pm.**

CHAIRMAN .....

DATE .....

# Appendix B: Members Information List 42 & 43

# B

## MEMBERS' INFORMATION LIST

22/10/2021 (List No.42)

### **NORTHERN AREA PLANNING APPLICATIONS APPROVED/WITHDRAWN**

PARISH/WARD	APPLIC NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE
ANDOVER TOWN (HARROWAY)	21/02463/FULLN	23.08.2021	Single storey rear extension and internal alterations -  46 Holland Drive, Andover, SP10 4LY	PERMISSION subject to conditions & notes	18.10.2021
ANDOVER TOWN (HARROWAY)	21/02509/FULLN	26.08.2021	Erection of single storey rear extension -  17 Ashfield Road, Andover, SP10 3PE	PERMISSION subject to conditions & notes	21.10.2021
ANDOVER TOWN (ST MARYS)	21/02621/CLPN	08.09.2021	Application for a lawful development certificate for proposed installation of air conditioning unit to the external side wall of property -  2 Palmer Drive, Andover, SP10 2SD	WITHDRAWN	22.10.2021
ANDOVER TOWN (WINTON)	21/02333/FULLN	25.08.2021	Single storey rear extension -	PERMISSION subject to conditions & notes	20.10.2021

			19 Sainsbury Close, Andover, SP10 2LE		
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**NORTHERN AREA PLANNING APPLICATIONS REFUSED**

PARISH/WARD	APPLIC NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE	REASONS
ANDOVER TOWN (MILLWAY)	21/01723/FULLN	18.06.2021	Erection of fence 'topper' to increase height of existing boundary wall - 14 Flint Close, Andover, SP10 2UE	REFUSE	20.10.2021	SEE BELOW

01. The height of the proposed close-board fence atop the existing boundary wall would fail to improve the character, function and quality of the area and would be detrimental to the appearance of the immediate area by introducing a prominent and incongruous form of development close to the public highway and footpath. The proposal would not integrate with the existing landscape character of the area by virtue of its appearance and notable height above other boundaries in the immediate vicinity of the site. The proposal is contrary to Policy E1 and E2 of the Test Valley Borough Revised Local Plan (2016).

**MEMBERS' INFORMATION LIST**

**29/10/2021 (List No.43)**

**NORTHERN AREA PLANNING APPLICATIONS APPROVED/WITHDRAWN**

PARISH/WARD	APPLIC NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE
ANDOVER TOWN (MILLWAY)	21/02582/FULLN	03.09.2021	Ground floor rear extension and installation of window - 26 Barnfield Rise, Andover, Hampshire	PERMISSION subject to conditions & notes	25.10.2021

ANDOVER TOWN (MILLWAY)	20/01013/NMA1	15.10.2021	Alterations to approved drawings on south elevation relating to rainwater goods and windows - Amendment to planning permission 20/01013/FULLN -  3 Ash Tree Road, Andover, Hampshire	APPROVAL of Non-Material Amendment	25.10.2021
ANDOVER TOWN (WINTON)	21/02510/FULLN	31.08.2021	Extended front porch, single storey rear extension, garage conversion and changes to fenestration -  7 Anglesey Close, Andover, SP10 2HP	PERMISSION subject to conditions & notes	25.10.2021
ANDOVER TOWN (WINTON)	21/02585/CLPN	03.09.2021	Application for a lawful development certificate for proposed demolition of conservatory, adaptation of existing utility and erection of single storey rear extension -	ISSUE CERTIFICATE	28.10.2021



			10 Mead Road, Andover, SP10 2JS		
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**NORTHERN AREA TREE/HEDGEROW APPLICATIONS APPROVED/WITHDRAWN**

PARISH/WARD	APPLIC NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE
ANDOVER TOWN (WINTON)	21/02782/TPON	23.09.2021	T1-T2 - Lime Trees, T3-T4 - Sycamore Trees - Overall crown reduction of 35% - Removal of branches in danger of falling (dead wood) -  1 Tyhurst Place, Winchester Road, Andover	PART CONSENT/PART REFUSAL	29.10.2021

# Appendix C: Consultation – Proposed Revision of Local Information Requirements for the Validation of Planning and Related Applications

# C

Town/Parish Council

Planning and Building Service  
Beech Hurst Weyhill Road  
Andover, Hants SP10 3AJ Telephone 01264 368000 Minicom  
01264 368052 Web site [www.testvalley.gov.uk](http://www.testvalley.gov.uk)

**Contact:** Mr Mark Staincliffe  
**Telephone:** 01264 368000  
**E-mail:** [planning@testvalley.gov.uk](mailto:planning@testvalley.gov.uk)  
**Our ref:**  
**Date:** 2<sup>nd</sup> November 2021

## CONSULTATION – PROPOSED REVISION OF LOCAL INFORMATION REQUIREMENTS FOR THE VALIDATION OF PLANNING AND RELATED APPLICATIONS

Dear Sir/Madam

In 2008 the government introduced changes to procedures involved in the validation of planning applications when they are initially submitted. Local Planning Authorities in England now apply two sets of validation requirements when determining if an application is valid. One set is mandatory and is set out at a national level. The second set of requirements, which local planning authorities can adapt to suit their individual circumstances, are known as 'local requirements'. Local Planning Authorities must ensure that their lists of 'local requirements' are reviewed every two years. The Council is in the process of reviewing the local list of requirements. You are being consulted and your views sought on the proposed revised Local Requirements. The revised lists can be viewed on our website using the following link - [RevisedLists](#)

The consultation period ends on **28<sup>th</sup> December 2021** and this letter is the formal consultation with you as Town/Parish Council.


If you have any comments on the proposals to republish the Local Requirements list please submit these by email to [planning@testvalley.gov.uk](mailto:planning@testvalley.gov.uk) or in writing to the Planning and Building Service at the above address.

The current Description of Local Requirements list can be viewed on our website at [testvalley.gov.uk/Checklists](http://testvalley.gov.uk/Checklists), or at the Council Offices at Beech Hurst, Andover and at Former Magistrates Court, Romsey.

All comments received will be considered prior to confirming and publishing the revised Local Requirements list.

Please contact Mark Staincliffe if you require clarification on any matter.

Yours faithfully



Head of Planning and Building Service

## **PLANNING WORK PROGRAMME: October 2021**

Date of Meeting	ITEM	Requested by	Purpose of Item
25 October 2021	Andover Down discussion/response from Karen Bisley and potential planning training from TVBC		
15 November 2021	<ul style="list-style-type: none"> <li>• Andover Down discussion</li> <li>• Training from Test Valley Borough Council on Nitrates</li> <li>• Report from Working Group on the Commemoration of the Charter</li> </ul>		
6 December 2021	<ul style="list-style-type: none"> <li>• Speed Indicator Signs</li> </ul>		
4 January 2021			
24 January 2021			
14 February 2021			
7 March 2021			
19 April 2021			
9 May 2021			