



ANDOVER TOWN COUNCIL
Planning Committee Meeting Agenda
Monday 27 July 2020

To the Members of the Planning Committee:

Cllr C Ecclestone (Chairman), Cllr L Banville, Cllr D Coole, Cllr J Coole, Cllr L Gregori, Cllr R Hughes, Cllr B Long and Cllr R Meyer (copies to all other Members of Andover Town Council).

You are hereby summoned to attend a Planning Committee meeting to be held **Virtually via Zoom on Monday 27 July 2020 at 6.00 pm** when it is proposed to transact the following business: -

A handwritten signature in blue ink, appearing to read 'Wendy R Coulter'.

Wendy R Coulter

21 July 2020



ANDOVER TOWN COUNCIL

Planning Committee Meeting Agenda

Monday 27 July 2020

MEMBERS OF THE PUBLIC ARE WELCOME TO ALL MEETINGS: In line with Andover Town Council's "Recording at Meetings" Policy, Members and the public are requested to note that this meeting will be recorded by the Council, and may also be subject to the recording by members of the public.

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Item 1: Apologies for Absence

To receive and accept apologies for absence.

Item 2: Declarations of Interest

To receive and note any declarations of interest relevant to the agenda.

Item 3: Minutes

To agree the Minutes of the Planning Committee meeting held on Monday 2 March 2020 - attached at **Appendix A**.

Item 4: Public Participation

There is an opportunity for members of the public to make statements or ask questions on items on the agenda or on other items relevant to the Town to which an answer may be given in the meeting and recorded in the minutes or, if necessary, a written reply will follow or the questioner will be informed of the appropriate contact details. Each person is limited to 3 minutes and the total amount of time set aside will be 15 minutes.

Item 5: Planning Applications for Consideration by Committee

To consider Andover Town Planning Applications on Test Valley Borough Council weekly Lists of 27, 28 & 29. List 29 has not been published at the time of going to print. Once available it can be viewed at www.testvalley.gov.uk

5.1 – 20/01464/CLPN – 02.07.2020 – ANDOVER TOWN (ST MARYS)

Certificate of proposed lawful development for the installation of digital equipment:
Barclays Bank Plc, 5 High Street, Andover

5.2 - 20/00861/FULLN – 02.07.2020 – ANDOVER TOWN (HARROWAY)

Additional external plant and associated plant enclosure:
278 Weyhill Road, Andover, Hampshire, SP10 3LS

5.3 - 20/01489/TPON – 03.07.2020 – ANDOVER TOWN (MILLWAY)

T1 - Lawson Cypress – Fell:
43 Bishops Way, Andover, Hampshire

5.4 - 20/01297/FULLN – 06.07.2020 – ANDOVER TOWN (MILLWAY)

Erect a prefabricated timber framed gazebo on concrete slab patio and excavate garden to provide flat tiers:
32 Georgia Close, Andover, Hampshire

5.5 - 20/01185/FULLN – 07.07.2020 – ANDOVER TOWN (MILLWAY)

Single storey rear extension to kitchen and dining room and alterations:
5 Georgia Close, Andover, Hampshire

5.6 - 20/01520/FULLN – 08.07.2020 – ANDOVER TOWN (HARROWAY)

Remove conservatory, erection of single-storey rear extension to form enlarged kitchen/family room, enlarged window to side elevation:
11 Ashfield Road, Andover, SP10 3PE

5.7 - 20/01422/TPON - 29.06.2020 - ANDOVER TOWN (MILLWAY)

Common Ash - Crown Raise up to 5m (Taking no more than 100mm in diameter off branches):

3 Denning Mead And 21 Winterdyne Mews, Andover, SP10 3LG

5.8 - 20/01441/TPON - 30.06.2020 - ANDOVER TOWN (WINTON)

Ash (T1) - Reduce crown by 2 to 2.5 metres to suitable secondary growth points leaving an approximate height of 14 metres and an approximate limb length of 4 to 4.5 metres:

34 Newcomb Close, Andover, SP10 2HT

5.9 - 20/01483/FULLN – 09.07.2020 – ANDOVER TOWN (ST MARYS)

Rear two storey extension to provide offices with staff facilities above:

St Marys Surgery, Church Close, Andover

6.0 - 20/01536/FULLN – 10.07.2020 – ANDOVER TOWN (MILLWAY)

Single storey rear extension to form family/dining room:

20 Cross Lane, Andover, SP10 3JE

6.1 - 20/01488/FULLN – 10.07.2020 – ANDOVER TOWN (WINTON)

Installation of click and collect lockers:

Asda, Anton Mill Road, Andover

6.2 - 20/01569/TPON – 10.07.2020 – ANDOVER TOWN (HARROWAY)

Sycamore - reduce to previous topping point:

31 Eardley Avenue, Andover, Hampshire

6.3 - 20/01559/FULLN – 14.07.2020 – ANDOVER TOWN (WINTON)

Erection of annexe:

125 Barlows Lane, Andover, Hampshire

6.4 - 20/01541/HCC3N - 08.07.2020 - ANDOVER TOWN (HARROWAY)

Installation of a single modular classroom building:

Harrow Way Community School, Harrow Way, Andover, Hampshire SP10 3RH

6.5 - 20/01605/FULLN – 16.07.2020 – ANDOVER TOWN (ST MARYS)

Demolition of existing porch and erection of single storey front extension to form porch and cloakroom and first floor side extension to form master bedroom and ensuite:

51 Hepworth Close, Andover, Hampshire

6.6 - 20/01615/PDHN – 17.07.2020 – ANDOVER TOWN (MILLWAY)

Notification of proposed works to a dwelling - Single storey rear extension (length from rear wall of original dwelling house 5 metres, height 4.2 metres, height to eaves 2.7 metres):

94 Salisbury Road, Andover, Hampshire, SP10 2LJ

6.7 - 20/01627/TPON – 17.07.2020 – ANDOVER TOWN (MILLWAY)

Sycamore Tree (T1) - Crown raise 1 x Sycamore tree by up to 7 meters to make ensure the tree is safely balanced and well maintained

Beech Tree (T2) - Crown raise 1 x Beech tree by up to 8 meters to ensure the tree is safely balanced and well maintained:

18 Winterdyne Mews, Andover, SP10 3AG

Item 6: Decision Notices

Members are requested to note the following decision notices for Planning Applications in the Andover area from Test Valley Borough Council Lists 27, 28 & 29 attached at **Appendix B**.

List 29 has not been published at the time of going to print. Once available it can be viewed at www.Testvalley.gov.uk.

Item 7: Speed Indicator Sign

To note that investigations continue to be made and that a report will be brought to the next Planning Committee Meeting for the Members' consideration.

Item 8: Consultations

To review and formulate comments on the following:

Consultation – Refined Issues and Options at Appendix C

www.testvalley.gov.uk/nextlocalplan

Consultation – Harrow Way Community School at Appendix D

<https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=21271>

Consultation – Licensing Act 2003 at Appendix E

Under the terms of the Licensing Act 2003, local authorities being the licensing authorities under the Act are required to review their licensing policy statements. The current licensing policy came into effect in January 2016 and must now be fully reviewed, and re-published by no later than 7 January 2021.

Consultation – Draft Temporary Revisions to the Statement of Community Involvement at Appendix F

www.basingstoke.gov.uk/BD03

Item 9: Design Statement

To receive an updated report on the progress of the Design Statement.

Item 10: Street Naming

To consider any notifications received from Test Valley Borough Council.

Item 11: Communications from Test Valley Borough Council

To consider any notifications received from Test Valley Borough Council.

Item 12: Test Valley Borough Council – Northern Area Planning Committee

To consider whether any applications, to be considered at the Test Valley Borough Council Northern Area Planning Committee (NAPC) require any further comment and or representation from the Town Council.

Item 13: Communications from Hampshire County Council

To consider any communications received from Hampshire County Council.

Item 14: Street Trading Licences

To consider any applications for Street Trading Licences received.

Item 15: Items for consideration at the next Meeting

Members are requested to inform the Clerk of the meeting of any items that they wish to be included on the next Planning Committee Agenda and to provide the Clerk of the meeting with supporting information.

Item 16: Date of the next Meeting

Members are requested to note the date of the next meeting: **Monday 17 August 2020 via Zoom, starting at 6.00pm.**

Appendix A: Minutes of the last meeting

A

Time and date

6.00pm on Monday, 2 March 2020

Place

Andover Town Council Office, 68B High Street, Andover

Details of Attendance:

Cllr C Ecclestone (Chairman) (P)

Cllr G Davis (Vice Chairman) (A)

Cllr D Coole (P)

Cllr J Coole (P) (Arrived 6.22pm)

Cllr K Farrer (A)

Cllr L Gregori (P)

Cllr R Hughes (P)

Cllr M James (A)

Cllr R Meyer (P)

Cllr A Watts (P)

Officers Present:

Michelle Young (Committee & GDPR Officer) (Taking the Minutes)

Borough/County Councillors:

Cllr I Anderson

Cllr T Burley

Members of the Public: 2

PC 192/19 Apologies for Absence

Apologies were received and accepted from Cllr M James.

PC 193/19 Declarations of Interest

There were no declarations of interest.

PC 194/19 Minutes

It was proposed by Cllr R Meyer and seconded by Cllr D Coole that the Minutes of the Planning Committee meeting held on Monday 2 March 2020 be signed by the Chairman as a correct record.

A vote was taken, 4 for, 0 against, 2 abstentions.

RESOLVED: That the Minutes of the Planning Committee meeting held on Monday 2 March 2020 be signed by the Chairman as a correct record.

PC 195/19 Public Participation

The notes below are a precis of statements/questions. They are not recorded word for word.

Member of Public 1:

It is difficult for members of the Public to know what will be discussed in the meeting as there was no agenda on the website.

Chairman's Response:

Member of Public 1:

Apologies for the oversight, however, there was an agenda on the noticeboard.

Member of Public 2:

Has the Committee purchased a SID sign yet? Test Valley Borough Council website shows an additional charge for fixings that goes with having these. Hampshire County Council must give their approval prior to the installation of SIDS. Have you taken the extra charges into account in the budget?

Cllr D Coole's Response:

The Hampshire County Council website refers to their own equipment. With regards to the fixings, Andover Town Council is in the process of applying for permission to place SIDS on posts.

PC 196/19 Planning Applications for Consideration by Committee

To consider Andover Town Planning Applications on Test Valley Borough Council weekly Lists of 6, 7 & 8.

List 5 has not been published at the time of going to print. Once available it can be viewed at www.testvalley.gov.uk

5.1 – 20/00314/TPON – 10.02.2020 - ANDOVER TOWN (HARROWAY)

T1 – Willow – re-reduce to previous pruning points – around 3m down from tip of canopy. Retain weeping shape:

90 Charlton Road, Andover, SP10 3JY

Committee Comment: No objection

5.2 – 20/00117/LBWN – 07.02.2020 – ANDOVER TOWN (ST MARYS)

Replacement of timber dormer window:

20 Marlborough Street, Andover, Hampshire

Committee Comment: No objection

5.3 – 20/00206/RESN – 20.02.2020 – ANDOVER TOWN (MILLWAY)

Erection of building for storage and distribution (B8 use) (part details pursuant to 17/00043/OUTN Plot5) Plot A1:

Plot 5, Andover Business Park, Pioneer Road, Andover

Committee Comment:

- Is this consistent with the demands from other parties from a landscaping point of view?
- Have the necessary allowance for drainage and soakaways been put in place?

5.4 – 20/00331/FULLN – 11.02.2020 – ANDOVER TOWN (HARROWAY)

Single storey front extension to form shower room and w.c.:

75 Harrow Way, Andover, SO10 3DY

Committee Comment: No objection

(Cllr J Coole arrived at 6.22pm)

5.5 – 20/00363/FULLN – 18.02.2020 – ANDOVER TOWN (MILLWAY)

Plot 1 – F/D: Erection of two buildings for the maintenance, preparation, administration and wash down facilities of motor home vehicles for hire with access and parking. Plot 1 – H: storage and distribution of vehicles (B8 use) with associated access and parking:

Land at Andover Business Park (Plots 1 F/D and H), Hawker Siddeley Way, Andover

Committee Comment:

- Have the necessary soakaways and proper environmental facilities been put in place for washing of vehicles?
- Is this consistent with the demands from other parties?

5.6 – 20/00209/FULLN – 11.02.2020 – ANDOVER TOWN (WINTON)

Erection of rear conservatory:

47 Coachways, Andover, SP10 2SJ

Committee Comment: No objection

5.7 – 20/00367/FULLN – 17.02.2020 – ANDOVER TOWN (WINTON)

Alterations to existing Conservatory and erection of 1st floor extension over to provide enlarged bathroom and dressing room:

43 Hedge End Road, Andover, SP10 2DJ

Committee Comment: No objection

5.8 – 20/00306/FULLN – 24.02.2020 – ANDOVER TOWN (DOWNLANDS)

Formation of new warehouse by the reduction in size of Unit 5 including associated alterations:

Unit 5, Kingsway, North Way

Committee Comment:

- Is the reduction in parking in line with the Local Plan?
- Is this compliant with landscaping percentages in the area?

5.9 – 20/00389/FULLN – 24.02.2020 – ANDOVER TOWN (HARROWAY)

First floor extension to form enlarged bedroom:

28 Bremen Gardens, Andover, SP10 4LQ

Committee Comment: No objection

6.0 – 20/00407/FULLN – 21.02.2020 – ANDOVER TOWN (HARROWAY)

Installation of two external flues to unit 2:

Darby Gate, Unit 1-2, Hopkinson Way, Portway Business Park

Committee Comment - Objection:

- No detail included regarding the environmental impact from the flues.
- No detail included on the type of flue being installed.

6.1 – 20/00417/FULLN – 21.02.2020 – ANDOVER TOWN (HARROWAY)

Single storey side and rear extension to provide enlarged kitchen/dining area, utility/shower, erection of front porch, construction of vehicular access and front and side parking areas:

1 Mylen Road, Andover, SP10 3HJ

Committee Comment: No objection

6.2 – 20/00450/CLPN – 25.02.2020 – ANDOVER TOWN (HARROWAY)

Application for a lawful development certificate for proposed rebuilding of side extension:

14 Ashfield Road, Andover, Hampshire

Committee Comment: No objection

6.3 – 20/00379/FULLN – 19.02.2020 – ANDOVER TOWN (WINTON)

Demolition of dining room and erection of kitchen/family room extension:

6 Anton Road, Andover, SP10 2EN

Committee Comment: No objection

6.4 – 20/00298/FULLN – 28.02.2020 – ANDOVER TOWN (ST MARYS)

Provision of external step lift in rear garden:

57 Highlands Road, Andover, SP10 2PZ

Committee Comment: No objection

6.5 – 20/00436/CLPN – 26.02.2020 – ANDOVER TOWN (WINTON)

Application for lawful development certificate for proposed removal of conservatory, single-story rear extension and replacement of tile hanging with vertical cedar boarding:

11 Sainsbury Close, Andover, Hampshire

Committee Comment: No objection

6.6 – 20/00445/FULLN – 28.02.2020 – ANDOVER TOWN (DOWNLANDS)

Conversion of integral garage and addition of new window to front elevation:

18 Hartack Close, Andover, Hampshire

Committee Comment – Objection:

- No information provided detailing what the garage is being converted into.
- No floor plan provided.
- If the garage is being converted into a bedroom, then the current parking provision will be inadequate.

6.7 – 20/00474/FULLN – 27.02.2020 – ANDOVER TOWN (HARROWAY)

Single Storey rear extension to provide enlarged kitchen:

57 Ward Close, Andover, SP10 3TB

Committee Comment: No objection

6.8 – 20/00510/FULLN – 28.02.2020 – ANDOVER TOWN (MILLWAY)

Demolition of conservatory, erection of single storey rear extension to provide lounge and dining room:

29 Exbury Way, Andover, Hampshire

Committee Comment: No objection

PC 197/19 Decision Notices

The Decision notices for Lists of 6, 7 & 8 were noted.

PC 198/19 Location of Approved Speed Indicator Sign

Members considered a possible location site for the approved Speed Indicator Sign (SID) on the B3400. It was noted that there was to be a meeting with residents, to discuss the multiple locations for the SID to be moved around to.

It was suggested that in view of the Hampshire Highways ruling that SIDs cannot be permanently positioned in one site, that only one SID needed to be purchased and could be alternated around multiple sites. Councillors would be responsible for the maintenance of the SID whilst in their respective wards, to keep costs to a minimum. Further costs were also considered such as training and Public Liability Insurance.

It was agreed that Officers would investigate the following:

- The possibility of applying for dispensation to enable a SID to be placed on the B3400 which has a 50mph speed limit currently in force.
- Any additional costings for Public Liability Insurance.

PC 199/19 Street Furniture and Bins

Members considered new locations for the placement of bins.

It was suggested that a bin could be placed at each entrance of the underpass on the Vigo Recreation Ground roundabout and Shaws Walk. Some Members felt that Test Valley Borough Council should be responsible for the maintenance and emptying of the bins.

It was agreed that Councillor D Coole would approach Test Valley Borough Council to seek permission for the placement of bins and will bring this discussion back to a future Planning Committee meeting.

PC 200/19 Street Trees

Members considered the placement of trees in the Andover Town Centre.

Members discussed which type of tree would be planted and the possible future consequences such as root damage to surrounding pathways. It was suggested that raised beds, and pollarded trees be planted as they are easy to control, shallow rooted and evergreen.

Members noted that Councillor C Ecclestone had contacted Andover Trees relating to the above and was waiting for a response. It was also suggested that Andover Trees could be invited to a Planning Committee Meeting to give advice and suggestions on how to proceed with Street Trees.

PC 201/19 Final Selection of Neighbourhood Plan Quotes

Members noted the Chairman of the Committee's report for "Competitive Tender for Andover Conservation Zone Design Statement." (*Attached for record Minutes*) The report clarified that several requests for tenders were made and the only successful offer received was from Portus Whittier of Cirencester.

Members debated the inconsistency of each request in respect of the statement of requirement content. Some Members also felt that the process of the tendering had not been followed correctly as the negotiations had not been actioned in writing by the Officers of the Town Council and that the potential budget had also been disclosed. It was requested that it be minuted that the tender process be referred to the Independent Auditor.

One Member commented that "The statement of requirement is simple. It is just to produce a Design Statement." It was proposed by Councillor C Ecclestone and seconded by Councillor R Meyer that in the absence of other interested parties, the Portus + Whitton offer is accepted.

A vote was taken, 4 for, 2 against, 1 abstention.

RESOLVED: That In the absence of other interested parties, the Portus + Whitton offer is accepted.

PC 201/19 Street Naming

There were no Street Naming applications received.

PC 202/19 Communications from Test Valley Borough Council

Members noted the following:

- The appeal for Planning Application relating to Northwood, 9 London Road, Andover Down, SP11 6LJ was dismissed.
- The appeal for Planning Application relating to Land at Garden Close, Walled Meadow, Andover, SP10 2RU was dismissed.
- Public Path Creation Order
- Proposed Off Street Parking Order for Andover.

PC 203/19 Test Valley Borough Council – Northern Area Planning Committee

There were no communications received from Northern Area Planning Committee.

PC 204/19 Communications from Hampshire County Council

There were no communications from Hampshire County Council.

PC 205/19 Street Trading Licences

Members considered a Street Trading application in the name of Resul Koksai for a burger van to be located in Smannell Road, Andover.

Committee Comment: Objection due to the trading hours stated in the application, which coincide with a nearby local school’s closing time.

Members considered a Street Trading application in the name of Chat Together CIC, located in the lower High Street, Andover.

Committee Comment: No objection

PC 206/19 Items for consideration at the next meeting

The following items were added for consideration at the next meeting:

- Rights of Ways
- Street Trees

PC 207/19 Date of Next Meeting

Members noted the date of the next meeting: **Monday 23 March 2020 at 6pm, Town Council Offices.**

The Chairman closed the meeting at 7.43pm.

CHAIRMAN

DATE

ANDOVER TOWN COUNCIL - PLANNING COMMITTEE AGENDA

27 July 2020

MEMBERS' INFORMATION LIST

03/07/2020 (List No. 27)

NORTHERN AREA PLANNING APPLICATIONS APPROVED/WITHDRAWN

PARISH/WARD	APPLIC NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE
ANDOVER TOWN (MILLWAY)	20/00939/FULLN	04.05.2020	Single storey extension to extend and re-configure internal layout; extended terrace to rear - 22 Cross Lane, Andover, SP10 3JE	PERMISSION subject to conditions & notes	29.06.2020
ANDOVER TOWN (MILLWAY)	20/00944/FULLN	05.05.2020	Retention of glazed rear canopy and boundary fences, upgrade and repair work to garden building to include infilling original covered terrace area, SW cladding to walls, flat roof covering and installation of glazed lantern to roof to form garden room (retrospective) - 24 Cross Lane, Andover, SP10 3JE	PERMISSION subject to conditions & notes	30.06.2020
ANDOVER TOWN (ST MARYS)	20/00777/OBLN	06.04.2020	Modification of Planning Obligation on TVN.09275 - To vary mortgagee exemption clause in section 106 agreement -	MODIFY Planning Obligation	03.07.2020

			1 - 11 (inclusive) Furlong Close, 14 - 22 (even) Stalls Road, 31 Levy Close, 27 Levy Close And 37 - 55 (odd) Levy Close, Andover, Hampshire		
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MEMBERS' INFORMATION LIST

10/07/2020 (List No.28)

NORTHERN AREA PLANNING APPLICATIONS APPROVED/WITHDRAWN

PARISH/WARD	APPLIC NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE
ANDOVER TOWN (HARROWAY)	20/00705/FULLN	01.06.2020	Erection of detached timber garage -21 Lawrence Close, Andover, SP10 3SY	PERMISSION subject to conditions & notes	07.07.2020
ANDOVER TOWN (HARROWAY)	20/00783/FULLN	20.04.2020	Erection of a shed (retrospective) -14 Rune Drive, Andover, SP10 4NH	PERMISSION subject to conditions & notes	09.07.2020
ANDOVER TOWN (MILLWAY)	20/01013/FULLN	15.05.2020	Erection of single storey extension following demolition of existing conservatory - 3 Ash Tree Road, Andover, SP10 3BY	PERMISSION subject to conditions & notes	10.07.2020
ANDOVER TOWN (ROMANS)	20/00910/FULLN	21.05.2020	Single storey rear extensions to provide dining room and utility; also glass canopy to rear of new dining room - 34 Woolwich Way, Andover, Hampshire	PERMISSION subject to conditions & notes	08.07.2020
ANDOVER TOWN (ST MARYS)	20/01079/FULLN	26.05.2020	Erection of an entrance porch and single storey rear extension to provide additional living space - 164 Pilgrims Way, Andover, SP10 5HT	PERMISSION subject to conditions & notes	10.07.2020

NORTHERN AREA TREE/HEDGEROW APPLICATIONS APPROVED/WITHDRAWN

PARISH/WARD	APPLIC NO.	REGISTERED	PROPOSAL AND LOCATION	DECISION	DECISION DATE
ANDOVER TOWN (MILLWAY)	20/01101/TPON	26.05.2020	Crown raise lower canopy by tip reduction of 1.5 - 2.5 metres of T1 Sycamore on land that borders "The Pines" rear of - 41 Bishops Way, Andover, Hampshire	CONSENT subject to conditions and notes	10.07.2020
ANDOVER TOWN (ST MARYS)	20/01193/TREEN	10.06.2020	T1 and T2 - Remove all sucker branches, and cut all remaining roots back to boundary - Clare House, Andover Central Club, East Street, Andover	NO OBJECTION	10.07.2020
ANDOVER TOWN (ST MARYS)	20/01194/TREEN	04.06.2020	T3 to T5 - cut back all roots and branches to the club boundary - Clare House, Andover Central Club, East Street, Andover	NO OBJECTION	10.07.2020

Appendix C: Refined Issues and Options Consultation for the next Local Plan

C

Dear Sir or Madam

Refined Issues and Options Consultation for the next Local Plan

The Council is preparing our next Local Plan for the Borough.

A Local Plan has to be based upon national planning guidance (National Planning Policy Framework and Planning Practice Guidance), the evidence that we have collected and have taken into account, and what the Council and our communities see as the key planning issues.

The Council has published for public participation its Refined Issues and Options document. This is the second stage of preparing the next Local Plan, which follows the Issues and Options consultation in 2018.

As a non statutory 'stepping stone' stage this Refined Issues and Options document sets out:

- What has happened recently and what is currently underway which is of relevance
- Headline feedback from Issues and Options consultation (held in 2018)
- The issues which we will be focusing on in preparing the next Local Plan. This includes meeting housing need, addressing climate change and supporting the economy

The aim of the document is to present further detail in regards to the progress made in preparation for the next Local Plan, prior to the forthcoming formal stages which will include more detailed and specific policies and proposals. The consultation includes issues covering: housing, employment, the environment and infrastructure. The potential options we've identified may not through be the only ones, and you can suggest other alternatives, if you think there are more.

The outcome of the consultation will inform the next draft Local Plan Preferred Approach (Regulation 18) consultation, which will set out the Council's future vision and strategy for the Borough, the overall scale of development, proposed locations for development allocations, and policies which will be used in determining planning applications.

Consultation Process

The Refined Issues and Options document was been approved by the Council's Cabinet for a 8 week public consultation period running from 3rd July to 28th August 2020. The document is available on our website www.testvalley.gov.uk/nextlocalplan

If you are unable to access the consultation on our website please contact us, to discuss potential alternative arrangements.

An addendum has also been approved to the Council's Statement of Community Involvement in Planning 2017 (SCI), which sets out how we will undertake consultation on planning matters. Whilst coronavirus restrictions and need for social distancing apply, we will temporarily undertake revised consultation methods on planning policy documents. These are strictly temporary to reflect the exceptional circumstances resulting from coronavirus and will cease to apply, as soon as it is safe to do so. Details are available on our website

<https://www.testvalley.gov.uk/planning-and-building/planningpolicy/statement-of-community-involvement>

How to Comment

Comments on the Refined Issues and Options document should either be:

- Sent in writing to Planning Policy and Economic Development, Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hampshire, SP10 3AJ; or
- Emailed to planningpolicy@testvalley.gov.uk

Please provide your name and either a postal or email address. If you are responding on behalf of someone else, please also provide the name of the individual/organisation. Please note that emails are subject to a maximum 30Mb size limit, above which they will not be received.

Only those representations that are made in writing and arrive (in either hard copy or electronically) within the 8 week period ending at **4.30pm on Friday 28 August 2020** will have the right to have their representations considered. If you respond to this consultation, we will keep you informed of future consultation stages unless you advise us that you want to opt out of such communication.

The next Local Plan will take a number of years to prepare and following this consultation there will be at least two further opportunities for you to have your say. We will use the results of this consultation to prepare a 'Preferred Options' full draft Local Plan. This will be a first draft Local Plan and contain more detailed policies and proposals.

For information, the Council is in the process of updating its Sustainability Appraisal Scoping Report. There will be an opportunity to comment on the draft document in the near future. Details will be published on the Council's website when this document is available for comment at: <https://testvalley.gov.uk/planning-and-building/planningpolicy/evidence-base/sustainability-appraisal>

Sharing your personal details

Please note that representations cannot be treated as confidential. If you are responding as an individual, rather than as an organisation, we will not publish your contact details (email/postal address and telephone number) or signatures online, however the original representations will be available for public viewing at our offices by prior appointment. All representations and related documents will be held by the Council for a period of 6 months after the next Local Plan is adopted.

The Council respects your privacy and is committed to protecting your personal data. Further details on the General Data Protection Regulation and Privacy Notices are available on our website <http://www.testvalley.gov.uk/aboutyourcouncil/accesstoinformation/gdpr>

Yours faithfully

Graham Smith,

Head of Planning Policy and Economic Development

Planning Policy Team

01264 368000

Test Valley Borough Council

Beech Hurst

Weyhill Road

Andover

SP10 3AJ



*Economy, Transport and Environment Department
Elizabeth II Court West, The Castle
Winchester, Hampshire SO23 8UD*

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www.hants.gov.uk

Judith Smallman

My reference PLAN/JS/TVE032

01962 847870

Your reference

10 July 2020

Email planning@hants.gov.uk

Dear Sir/Madam

Installation of a double modular classroom building at Harrow Way Community School, Harrow Way, Andover SP10 3RH

The Council has received the above planning application, details of which can be viewed on the Strategic Planning website at: <https://planning.hants.gov.uk/ApplicationDetails.aspx?RecNo=21271> The Council is seeking your views on the application. In accordance with the Local Government (Access to Information) Act 1985 any comments will be made available to the public.

Please note that this is an application where the County Council will be making the decision. Therefore whilst the application will be registered by the District Council, you will need to send any comments to us in order for your views to be taken into account.

It is important that I have your reply by **7 August 2020**. If I do not hear from you by that date I will assume that you have no comments to make.

Should you have any further queries please do not hesitate to contact the case officer on details provided.

Yours faithfully



Judith Smallman

Principal Development Management Officer

From: White, Michael <MWhite@testvalley.gov.uk>

Sent: 14 July 2020 11:20

Subject: Licensing Act 2003 - Review of Policy

Dear Colleague

Under the terms of the Licensing Act 2003, local authorities being the licensing authorities under the Act are required to review their licensing policy statements. The current licensing policy came into effect in January 2016 and must now be fully reviewed, and re-published by no later than 7 January 2021. A revised draft policy has been prepared for consultation purposes and is attached.

There are no significant changes to the policy with any revisions largely reflecting changes in legislation and references to other material and documentation. In all cases any amendments can be identified by means of a vertical line in the adjacent page margin and red text (i.e. track changes has been used). Otherwise there are only minor changes to text and layout.

Comments on this revised policy should be submitted in writing or via email to me by no later than Friday 4 September 2020.

Thank you

Michael White

Licensing Manager

Test Valley Borough Council

Telephone 01264 368013 (As many staff are currently working from home, email is the best way to contact us. A telephone call may not be answered).

mwhite@testvalley.gov.uk

www.testvalley.gov.uk

Appendix F: Draft Temporary Revision to the Council's Statement of Community Involvement

F

Dear Sir / Madam

Draft Temporary Revisions to the council's Statement of Community Involvement– Public Consultation

The Statement of Community Involvement (SCI) is a document that describes how the public, businesses and interest groups can get involved in the creation of local planning policy, neighbourhood planning and the planning application decision making process. The council adopted its most recent SCI in March 2018.

National Planning Practice Guidance (PPG) has recently been updated in light of the Covid-19 pandemic and recommends that council's review their SCI and update it in light of the government's guidelines for helping prevent the spread of the disease.

As a result the council is consulting on temporary amendments to the requirements set out in the adopted SCI. These are to protect the health of our communities and staff, while still ensuring that the council can continue to successfully conduct its planning functions in a manner which is underpinned by extensive and effective community engagement. The proposed amendments are temporary until such time as national social distancing measures are lifted, at which point the council will revert back to the original version of the SCI.

Viewing the documents

As a result of the Covid-19 pandemic, the council has published a series of proposed temporary revisions to the Statement of Community Involvement (SCI) and an addendum explaining the reasons for these changes. Both documents can be viewed on the council's website at: www.basingstoke.gov.uk/BD03

[Paper copies of the documents are available on request for those who are unable to access the documents online, please call the council on 01256 844844 to request a copy of these.](#)

How to Comment:

The draft revisions to the SCI are available for comment until **4pm on Monday 3 August 2020**.

Representations on the consultation can be submitted using the council's online consultation portal, or by email or by post. Representation forms can be completed online or you can download a copy from our website. Paper copies are also available on request. Comments can be submitted in the following ways:

Online at: <http://basingstoke-consult.limehouse.co.uk/portal>

Or by e-mail to: local.plan@basingstoke.gov.uk

Or by post to: Planning Policy Team
Basingstoke and Deane Borough Council
Civic Offices
London Road
Basingstoke
Hampshire
RG21 4AH

What happens next?

Following the consultation, all comments will be taken into consideration prior to adoption of the temporary changes in Autumn 2020.

Further information

If you require further information on the documents or consultation please email local.plan@basingstoke.gov.uk or contact the council on 01256 844844.

Planning Policy Updates

You are receiving this email as you are a statutory consultee or are registered on the council's Planning Policy database. Please contact the council using the details above if your details have changed or you wish to be removed from the database. Further information on the council's privacy statement can be found [here](#).

Kind regards,

Planning Policy Team

Basingstoke and Deane Borough Council

www.basingstoke.gov.uk

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