



Andover Town Council

Review of Allotment Officers report,
and to consider if action should be taken.

Item
No.
8

Produced for: Allotments Committee

By: Allotment Officer 2.

Date of Report: 21 June 2023

Please note the following updates:

- Allocation of new allotment plots – 33 new tenancy agreements completed since 3rd March 2023.
- New waiting list process has been put in place.
- Plot inspections completed for Vigo Road, Admirals Way and Churchill Way using the tablet.
- Plot inspection report received from The Drove Association.
- Site inspections were emailed/posted to tenants and non-cultivation letters sent out.
- New Saxon Heights allotment site is full.
- New Rules and Regulations emailed to all tenants.
- Email reminders sent to all tenants regarding no dogs, scrambling of locks and cutting of grass paths.
- Scarecrow competition took place on 21st June 2023. Winners are TBD.
- Best kept plot competition – August TBC
- Water switch on took place in April 2023.
- Wardens are being contacted on a regular basis and kept up to date with important issues.
- Meetings with various contractors to discuss outstanding and future jobs.
- Maintenance jobs are being logged into the EDGE database, which is in the process of being updated.

Data Reporting as of 21st June 2023:

Site Management Summary

Site	No. of Allotments	No. Rented	% rented	No. Vacant	Waiting List 1st choice	Waiting List 2nd choice	Waiting List 3rd choice
Admirals Way	28	27	96.43%	1	11	16	14
Barlows Lane	99	97	97.98%	2	21	6	8
Churchill Way	45	45	100.00%	0	10	14	10
Do not use	22	9	40.91%	13	0	0	0
Mylen Road	26	22	84.62%	4	10	10	3
Old Winton Road	80	80	100.00%	0	9	4	4
Ox Drove	11	11	100.00%	0	17	6	5
Picket Twenty	0	0	0.00%	0	33	3	2
Saxon Heights	10	10	100.00%	0	41	2	0
The Drove	131	130	99.24%	1	10	6	9
Vigo Road	105	102	97.14%	3	19	17	9
Total	557	533		24			

The Wardens continue to support the Officers with site inspections, showing around potential tenants and urgent matters.

Note: The person to contact about this report is Jo Whiteman (Allotment Officer) Andover Town Council.