



**Time and date**

6.30pm on Thursday **10 October 2024**

**Place**

The Lights, Andover

| <b>Councillors Present:</b> |   | Arrival time noted if after meeting start |                                  |   |                    |                 |   |  |
|-----------------------------|---|---|----------------------------------|---|--------------------|-----------------|---|--|
| Cllr K Bird<br>(Chairman)   | ✓ |   | Cllr M Farren<br>(Vice Chairman) | ✓ |                    | Cllr J Cockaday | ✓ |  |
| Cllr L Gregori              |   | Apologies<br>given                        | Cllr J Hughes                    | ✓ |                    | Cllr R Hughes   | ✓ |  |
| Cllr H Neate                | ✓ |   | Cllr E Reynolds                  |   | Apologies<br>given |                 |   |  |

|                                    |  |
|------------------------------------|--|
| <b>Officers Present:</b>           | Tor Warburton – Deputy Town Clerk<br>Leah Walsh – Receptionist/admin |
| <b>Members of the Public:</b>      | 2  |
| <b>County/Borough Councillors:</b> | 0  |
| <b>Members of the Press:</b>       | 0  |

## PUBLIC SESSION

**CE 038/10/24** No questions were raised by the public.

## APOLOGIES

**CE 039/10/24** Apologies were received and noted from Councillors L Gregori and E Reynolds.

## INTERESTS

**CE 040/10/24** Non-pecuniary declarations were received from:  
1. Councillor H Neate, as a plot holder at Ox Drove allotment site.

## MINUTES

**CE 041/10/24** It was proposed by Councillor R Hughes and Seconded by Councillor Neate and **RESOLVED: FOR – 5, AGAINST – 0, ABSTENTIONS – 1**, that the [minutes](#) of the meeting on 1<sup>st</sup> August 2024 be deferred to the next meeting for the content of CE 012-018/08/24 to be reviewed.

## TERMS OF REFERENCE

**CE 042/10/24** Members received and reviewed the Terms of Reference for the Community and Events Committee (**as per CE 019/08/24**) for recommendation to Full Council.

An amendment was proposed by Councillor K Bird and seconded by Councillor M Farren and **RESOLVED: FOR – 5, AGAINST – 0, ABSTENTION – 1**, that 'Oversee the work of the Youth

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Engagement Group' be replaced with 'Oversee the work of relevant Working Groups like the Youth Engagement Working Group.'

It was proposed by Councillor M Farren and seconded by Councillor H Neate and **RESOLVED: FOR – 5, AGAINST – 0, ABSTENTIONS – 1**, that the Community and Events Terms of Reference, with the new amendment, be recommended to Full Council for approval.

## WWII EVENT

**CE 043/10/24** It was noted that an email has been sent asking for expressions of interest to join the WWII Working Group. The following Councillors had expressed interest:  
Councillors S Hardstaff, J Cockaday, E Reynolds, K Bird and M Farren  
Once the Terms of Reference had been agreed by the Working Group, these would be brought to the next Community and Events Committee meeting on 14 November 2024 for approval.

## PRIDE 2025

**CE 044/10/24** It was noted that an email has been sent asking for expressions of interest to join the Pride 2025 Working Group. The following Councillors had expressed interest:  
Councillors S Hardstaff, E Reynolds, K Bird and M Farren  
Once the Terms of Reference had been agreed by the Working Group, these would be brought to the next Community and Events Committee meeting on 14 November 2024 for approval.

## COUNCILLORS' TEA AND BISCUITS

**CE 045/10/24** Councillor R Hughes – declared an interest as Chairman of Trustees for the King Arthur's Way Hall and asked that it be noted that the cost would be £20 per hour for the Council and not the £15 as stated in the report.

It was noted that these sessions should be run alongside the normal work that Councillors do in their Wards. That they would offer a chance for residents to approach the Town Councillors in a less formal setting to discuss what the Town Council does and what the residents would like it to do.

An amendment to the resolution was proposed by Councillor H Neate and seconded by Councillor K Bird that it be recommended to Full Council that £500 be allocated from the 2024/2025 budget to run sessions in two locations before May 2025. **RESOLVED: FOR – 5, AGAINST – 1, ABSTENTIONS – 0**,

It was proposed by Councillor H Neate and seconded by Councillor K Bird and **RESOLVED: FOR – 5, AGAINST – 1, ABSTENTIONS – 0**, that £1000 to be included in the 2025/2026 budget for approval by Policy and Resources Committee and recommendation to Full Council for approval of the above sessions and that it be recommended to Full Council that £500 be allocated from the 2024/2025 budget to run sessions in two locations before May 2025. That Officers be instructed to proceed with the sessions subject to Full Council's approval and subject to adhering to the approved budget.

## POPPIES ON LAMPPOSTS

**CE 046/10/24**

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The Deputy Town Clerk updated the members with an alternative supplier of the poppies. The Royal British Legion can supply them for £5 a poppy, which would bring the price for 160 poppies down to £800.

It was agreed that the Poppy Trail would be a good idea, however, more work would need to be done to look at who would put the poppies up and take them down and that this needed to be added to the overall budget.

It was proposed by Councillor R Hughes and seconded by Councillor H Neate and **RESOLVED: Unanimously**, that the sum of £2000 be included in the 2025/2026 budget for the Poppy Trail.

It was proposed by Councillor H Neate and seconded by Councillor R Hughes and **RESOLVED: Unanimously**, that £2000 be included in the 2025/2026 budget for approval by Policy and Resources and be recommended to Full Council for approval, for the Poppy Trail. That Officers be instructed to proceed with the trail for November 2025, subject to Full Council's approval and subject to adhering to the approved budget.

## BUDGET

**CE 047/10/24** Members considered the 2025/2026 Community and Events budget.

Members were under the impression that it had been agreed by the Policy and Resources Committee, that the sum of £12,000 be added to the Grants budget and recommendation to Full Council be made for approval.

The Deputy Town Clerk was instructed to refer to the recording of the Policy and Resources Committee meeting on the 31<sup>st</sup> July 2024, to ensure that the Minutes of that meeting reflect if that was confirmed.

An event aimed at an older demographic was discussed, however, it was decided that further investigation would need to be done before being brought back to the Committee for discussion.

It was proposed by Councillor H Neate and seconded by Councillor K Bird and **RESOLVED: Unanimously**, that the following budget lines be added to the Community and Events Committee budget:

- WWII - £7,500
- Poppy Trail - £2000
- Community and Events line - £1000 (this will be for the Councillor 'meet the Residents' sessions.
- Pride 2025 - £7,500
- Grants - £35,000
- Defibrillator - £1000

It was proposed by Councillor M Farren and seconded by Councillor R Hughes and **RESOLVED: Unanimously**, that that the amended 2025/2026 budget for the Community and Events Committee, be recommended to the Policy and Resources Committee for approval at Full Council.

## MACMILLAN COFFEE MORNING

**CE 048/10/24** Members received and noted a report on the Macmillan Coffee Morning event, held on Friday 27 September 2024.

Councillor K Bird thanked everyone who attended, helped with the organisation of the event and supplied cakes for the event.

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Mayor / Chairman: ..... Date: .....

**NEXT MEETING**

**CE 049/10/24** Members noted that the date of the next meeting would be **Thursday 14<sup>th</sup> November 2024 at The Lights at 6.30pm.**

**MEETING CLOSURE**

**CE 050/10/24** The Chairman closed the meeting at 7.34 pm.

Signed as a true and accurate record of the meeting

Mayor / Chairman: ..... Date: .....