



Time and date

6.30pm on Wednesday **19 November 2025**

Place

Upper Guildhall, Andover

Councillors Present:		Arrival time noted if after meeting start					
Cllr H Neate (Town Mayor)	✓		Cllr T Burley (Deputy Town Mayor)	✓			
Cllr K Bird	✓		Cllr J Cockaday	✓		Cllr M Farren	✓
Cllr J Goodwin	✓	6.33pm	Cllr L Gregori	✓		Cllr S Hardstaff	✓
Cllr A Horsnell	x		Cllr J Hughes	✓		Cllr K Hughes	✓
Cllr R Hughes	✓		Cllr R Kidd	✓		Cllr R Meyer	✓
Cllr E Reynolds	✓		Cllr G Walters	x			

Officers Present:	Tor Warburton (Town Clerk/RFO) Micha West (Deputy Town Clerk/Deputy RFO) Started at 6:30pm
--------------------------	--

Members of the Public:	2
County/Borough Councillors:	Councillor Z Brooks and Councillor D Drew
Members of the Press:	0

PUBLIC SESSION

A question was raised asking when were the council meetings going to become British Deaf Association (BDA) compliant?

C241/11/25

The Member of Public was advised that a presentation of an agreed conference system had been organised for February 2026.

(Councillor J Goodwin arrived at 6.33pm)

A complaint was received concerning groups of young people repeatedly riding bicycles and scooters inside the Chantry Centre. It was reported that no action appeared to be taken to prevent this behaviour.

C242/11/25

Cllr L. Gregori requested that the member of the public submit the details to him via email so that the matter could be escalated through the appropriate channels.

APOLOGIES

C243/11/25

Apologies were received from Councillors G Walters and A Horsnell.

Signed as a true and accurate record of the meeting

Mayor / Chairman: Date:

MAYOR'S ANNOUNCEMENTS

C244/11/25 On 31 October, I attended the Halloween events in the High Street with Councillors E Reynolds, A Horsnell, K Bird, T Burley and J Cockaday, that was organised by the Andover Community Events. Although a bit wet and windy, it was well attended by many families and prizes were given out for costumes, dancing and pumpkin carving.
On 8 November, many councillors and I attended our Tea and Biscuit event at Picket Piece Village Hall, which was well attended.
On 9 November, Councillors E Reynolds, M Farren, T Burley and I attended the Remembrance Sunday Service at St Mary's Church, where we laid a wreath to honour those killed in action, so that we may know peace today.
Councillor T Burley and I attended the Armistice Day Service on 11 November and we laid a wreath at the war graves.
This year, the Town Council supported the Poppy Appeal by mounting poppies on lamp posts along the Sunday parade route. I would like to thank Councillor E Reynolds, Officers and veterans for helping with this.

EXTERNAL REPORTS

C245/11/25 **Councillor D. Drew** thanked the Mayor and greeted Councillors. He noted that his written report had been circulated to all Members.

The County Councillor Grant scheme is operating once more, with a lesser amount of £5,000 and new Criteria.

<https://www.hants.gov.uk/community/grants/grants-list/county-councillor>

County Council highlights support for private foster carers ahead of awareness day.

<https://www.hants.gov.uk/News/20251030privatefostering>

County Council to consult on School and Post-16 Transport Policies.

<https://www.hants.gov.uk/News/20251023schoolpost16transport>

Hampshire County Council continues to grow SEND provision with more specialist places and inclusive support.

<https://www.hants.gov.uk/News/20251023SENDOct2025>

Hampshire County Council's Children's Services recognised in national awards.

<https://www.hants.gov.uk/News/20251020teamoftheyear>

Climate Change grants – there's still time to apply.

www.testvalley.gov.uk/climatechange/grants

Lights, Planning, Action: New theatre venue gets the go-ahead.

www.thinkandovertowncentre.co.uk/theatre

Signed as a true and accurate record of the meeting

Mayor / Chairman: Date:

Councillor C Donnelly's written report had also been circulated to all Members. It also contained some useful links as follows:

Missing or damaged signs:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/brokensigns>

Potholes:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

C246/11/25

Tree/hedge problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

C247/11/25

Councillor L Gregori

Local Government Reorganisation – lots of work going on through the LGR working group.

C248/11/25

Councillor R Hughes

I attended a meeting at the King Arthurs Way Community hall, where the Community Liaison officer gave a brief regarding a joint venture between Andover Town Council, Test Valley Borough Council and Munch. Looking forward to some progress with that.

Councillor Z Brooks

C249/11/25

Due to the time of year and all the leaves that have and continue to fall down, I have asked TVBC to clear these up as soon as possible.

INTERESTS

C250/11/25

Non-pecuniary declarations were received from:

1. Councillor E Reynolds, as a member of the Drove Association, and as an allotment plot holder.

MINUTES

C251/11/25

It was proposed by Councillor E Reynolds and seconded by Councillor J Goodwin and **RESOLVED: Unanimously**, that the Minutes of the Full Council Meeting, held on [22 October 2025](#), be accepted and signed by the Chairman as a correct record.

C252/11/25

The following Committee Minutes were received and noted:

- Policy and Resources: [30 July 2025](#) and [15 October 2025](#)
- HR Sub-Committee: [22 April 2025](#)
- Allotment Committee: [16 July 2025](#)
- Planning Committee: [13 October 2025](#)

CONTRACTUAL & DELEGATED PAYMENTS

Signed as a true and accurate record of the meeting

Mayor / Chairman: Date:

C253/11/25 Members received and noted the contractual and delegated payments that had been made in the period of from: [1 October 2025 to 31 October 2025](#).

PAYMENTS FOR APPROVAL

C254/11/25 It was noted that there was [one payment](#) above the RFO's delegated authority, which had previously been agreed and approved at Full Council in March 2025 (Minutes of C420/03/25 and C421/03/25 referred)

CREDIT CARD

C255/11/25 It was noted that there had been no spending on the Credit Card.

FINANCE

C256/11/25 It was proposed by Councillor H Neate and seconded by Councillor T Burley and **RESOLVED: Unanimously**, that the following reports, be approved:

- [Bank Statements & Bank Reconciliation](#)
- [Cashbook](#)
- [Earmarked Reserves](#)
- [Financial Comparison to date](#)

LADBROKES SCAFFOLDING

C257/11/25 Members noted that an email had been sent to the Test Valley CEO, as requested by the Planning Committee, regarding the scaffolding surrounding the Ladbroke building. Concerns were expressed about pedestrian safety, the prolonged duration of the scaffolding and the need to consider appropriate future action.

C258/11/25 It was proposed by Councillor K Bird and seconded by Councillor T Burley and **RESOLVED: FOR - 11, AGAINST - 1, ABSTENTIONS - 2**, that Officers be delegated to establish all stakeholders' contact details and issue a letter requesting clarification on what action is being taken and the expected timescale for such action.

STAFFING REPORT

C259/11/25 Members received a [staffing report](#) which followed the Policy and Resources Committee meeting held on 6 November 2025.

C260/11/25 It was noted that all the staff appraisals had been conducted satisfactorily and that pay increments would be actioned on 1 April 2026. Councillor H Neate commended all the Officers for their good work.

C261/11/25 It was proposed by Councillor S Hardstaff and seconded by Councillor J Hughes and **RESOLVED: Unanimously**, that the recommended awards in recognition of industry-related qualifications, as per the Policy and Resources Committee recommendation (PR049/11/25), be approved.

C262/11/25 The HR Budget review and recommendation was also noted.

C263/11/25 It was proposed by Councillor J Goodwin and seconded by Councillor M Farren and **RESOLVED: FOR - 2, AGAINST - 11, ABSTENTIONS - 1**, that Standing Orders be suspended.

Motion was not carried.

WEBSITE TRAFFIC

Signed as a true and accurate record of the meeting

Mayor / Chairman: Date:

Members noted the response from the website provider on the validity of website figures received as follows:

“Regarding AI traffic: this is extremely unlikely to be affecting your Google Analytics data in any meaningful way.

C264/11/25

Google Analytics is designed to filter out non-human traffic. The platform automatically excludes:

- *Known bots and crawlers*
- *Spam referrals*
- *Automated scripts and monitoring tools*

Additionally, legitimate AI tools (like ChatGPT, Claude, Perplexity, etc.) don't generate traffic that would appear in your Analytics. These tools don't actually visit websites when answering questions - they work from their training data or use specialised search APIs that don't trigger standard page views.”

Councillor K Bird offered her thanks to the Town Clerk for the hard work and detailed research undertaken

PCC COMMUNITY SPEED WATCH

C265/11/25

Members reviewed the PCC [Community Speedwatch Scheme](#) (CSW) report, which was introduced by Councillor H Neate. During a discussion, members raised questions about how specific roads were selected for monitoring, challenges in identifying locations suitable for radar use, the reliability and availability of volunteers, how the speeding drivers could be effectively held accountable and whether the CSW might unintentionally shift responsibilities away from police officers.

C266/11/25

It was proposed by Councillor L Gregori and seconded by Councillor H Neate that approval be given for the Town Council to apply for up to £8,000 to establish a CSW group for Andover. Members went into debate.

C267/11/25

It was proposed by Councillor J Goodwin and seconded by Councillor L Gregori and **RESOLVED: FOR – 3, AGAINST – 9, ABSTENTIONS – 2**, that the bid be amended for £400 to invest in 2 speed guns.

Motion was not carried

Members returned to the substantive motion.

C268/11/25

It was proposed by Councillor H Neate and seconded by Councillor L Gregori and **RESOLVED: FOR – 4, AGAINST – 8, ABSTENTIONS – 2**, that approval be given for the Town Council to apply for up to £8,000 to establish a CSW group for Andover.

Motion was not carried.

WORKING GROUPS

C269/11/25

Pride Working Group

The formation of a Pride Working Group was deferred back to the Community and Events Committee.

C270/11/25

Policy Working Group

Councillor H Neate reported that work continued on the key policies.

C271/11/25

Grants Working Group

It was commented that this working group reports to Community and events Committee.

Signed as a true and accurate record of the meeting

Mayor / Chairman: Date:

- C272/11/25 Website Working Group**
Councillor S Hardstaff reported that work had begun on the email addresses.
(Councillor K Hughes left at 7.26pm)
- C273/11/25 LGR/Devolution Working Group:**
It was proposed by Councillor S Hardstaff and seconded by Councillor H Neate and
RESOLVED: Unanimously, that the LGR Working Group [Terms of Reference](#) be approved.
(Councillor K Hughes returned at 7.31pm)
- C274/11/25 Youth Services Working Group:**
It was noted that an update report written by Councillor L Gregori was received at the Community and Events Committee meeting held on 12 November 2025. The Town Clerk would circulate the report to all members.
- C275/11/25 CRTB Working Group**
Following receipt of the approved list from Community Engage, the information had now been compiled, the spreadsheet completed and was ready for submission. It was noted that the Right To Bid Working Group Terms of Reference, were approved at the Community and Events Community meeting held on 12 November 2025.
- C276/11/25 Charter Working Group**
Members were reminded that a presentation would be given to the Council about the history of the charters in January 2026. This would allow for a discussion on which charters should be commemorated and how this would be done.
- C277/11/25 Office Building/Cameo Working Group**
Councillor R Hughes congratulated Councillors J Hughes and A Horsnell on a well written [report](#). The Building Working Group would look into and explore other existing community centres as part of their ongoing work. It was agreed that the working group Terms of Reference would be re-circulated for review, allowing wider research to be carried out.

CHRISTMAS LIGHTS

- C278/11/25** Members received and noted an update [report](#) on the Christmas Lights.
Councillor E Reynolds and Officers received thanks for their hard work.

CHRISTMAS OFFICE CLOSURE

- C279/11/25** It was noted that the Town Council office would be closed over the festive period from midday on 19 December 2025 to 5 January 2026.

COUNCILLOR REPORTS

- C280/11/25 Councillor E Reynolds**
I attended Appraisal training.
- C281/11/25 Councillor D Drew** spoke to his reports.
- C282/11/25 Councillor M Farren**
I attended Remembrance Day. It was good to see many Councillors there alongside the Members of Public.
I'm continuing the work on Floral Way regarding longstanding problems with school runs, car parking and road surfaces. I'm also dealing with sound dampening fencing on Burghclere Down, which is falling down.
- C283/11/25 Councillor R Kidd**
I apologise for my absences in meetings of late.

Signed as a true and accurate record of the meeting

Mayor / Chairman: Date:

I've been involved with speeding issues in Augusta Park. I intend to return to Allotment site visits.

C284/11/25 Councillor K Bird

I was at the Halloween event, which was a great success.

Flooding on Vigo Road caused by vehicles which park on the grass verges. Fencing has now been put in place to prevent further damage to the verges, which would enable water to soak away naturally.

(Councillors J Goodwin and K Hughes left at 7.50pm)

C285/11/25 Councillor T Burley

I attended the recent Councillors Tea and Biscuit session at Picket Piece Hall, the Halloween events and Pride of Andover on behalf of Andover Town Council.

I also attended the Remembrance Day and parade on 9 November 2025, as well as the Armistice Day Service on 11 November 2025.

I was also invited to the service for the New Bishop of Basingstoke.

FUTURE ITEMS

C286/11/25 The following items were requested to be added to the next agenda:

- Response to LGR consultation.
- Response to TVBC Budget.

NEXT MEETING

C287/11/25 Members noted that the date of the next Full Council meeting would be **Wednesday 10 December 2025**, at the **Upper Guildhall, Andover, at 6.30pm**.

MEETING CLOSURE

C288/11/25 The Town Mayor closed the meeting at **7.52pm**.

Signed as a true and accurate record of the meeting

Mayor / Chairman: Date: