



ANDOVER TOWN COUNCIL

Minutes Council

Time and date

6.00 pm on Thursday 27 May 2021

Place

The Guildhall with live streaming.

Cllr R Rowles - Town Mayor (P) (for Item 1)		
Cllr L Banville - Deputy Town Mayor (P) (for Item 1 - 4)		
Cllr B Long (P) - Town Mayor (from Item 1)		
Cllr R Hughes (P) - Deputy Town Mayor (from Item 4)		
Cllr N Asamoah (P)	Cllr D Coole (A)	Cllr J Coole (A)
Cllr C Ecclestone (P)	Cllr L Gregori (P)	Cllr N Long (P)
Cllr S Waue (P)	Cllr R Meyer (A)	Cllr J Sangster (P)
Cllr D Treadwell (P)	Cllr M Mumford (P)	Cllr K Hughes (P)

Officers Present:

Wendy Coulter (Town Clerk)

Tor Warburton (Deputy Town Clerk)

County/Borough Councillors present:

Cllr D Drew

Present remotely:

Officers

Caroline Godfrey (Locum Clerk)

Tracy Predeth (Locum Clerk)

County/Borough Councillors:

Cllr I Anderson
 Cllr Z Brooks
 Cllr k Hamilton
 Cllr N Matthews

Members of the Public: 2 (Guildhall) 7 (remotely)

Members of the Press: 1 (remotely)

C001/5/21	ELECTION OF THE TOWN MAYOR
	It was proposed by Cllr J Sangster and seconded by Cllr L Gregori that Cllr B Long be elected to position of Town Mayor for the Municipal Year 2021/2022. No further nominations were received. RESOLVED: That Cllr Barbara Long was elected as Town Mayor for the Municipal Year 2021/2022.
C002/5/21	THE TOWN MAYOR TO MAKE THE DECLARATION OF ACCEPTANCE OF OFFICE
	The Council received Cllr B Long's Declaration of Acceptance of Office. Cllr B Long continued with her duties as Town Mayor and chaired the meeting.
C003/5/21	VOTE OF THANKS TO THE RETIRING TOWN MAYOR
	Cllr B Long gave a vote of thanks to the retiring Town Mayor
C004/5/21	TOWN MAYOR'S REVIEW
	The retiring Town Mayor, Cllr R Rowles, gave the following speech:
C005/5/21	ELECTION OF DEPUTY TOWN MAYOR
	It was proposed by Cllr B Long and seconded by Cllr L Gregori that Cllr R Hughes be elected to position of Deputy Town Mayor for the Municipal Year 2021/2022. Cllr D Treadwell proposed that Cllr L Banville be elected to the position of Deputy Town Mayor for the Municipal Year 2021/2022. Cllr L Banville, thanked Cllr Treadwell, but declined the nomination. There were no further nominations. RESOLVED: That Cllr R Hughes be elected to the position of Deputy Town Mayor for the Municipal Year 2021/2022.
C006/5/21	DEPUTY TOWN MAYOR TO MAKE THE DECLARATION OF ACCEPTANCE OF OFFICE
	The Council received Cllr R Hughes' Declaration of Acceptance of Office.
C007/5/21	APOLOGIES FOR ABSENCE
	Apologies were received and accepted from Councillors J Coole, D Coole and R Meyer.
C008/5/21	DECLARATION OF ACCEPTANCE OF OFFICE
	Members noted that Declarations of Acceptance of Office had been received from Elected Town Council Members 2021. Members noted that Councillor K Hughes made his Declaration of Acceptance of Office witnessed by the Responsible Officer on Monday 26 April 2021.

C009/5/21	DECLARATIONS OF INTEREST				
	There were no Declarations of Interest in relation to any item on the agenda.				
C010/5/21	CODE OF CONDUCT 2020				
	It was proposed by Councillor R Rowles and seconded by Councillor L Banville that the Council adopt the Code of Conduct 2020 as presented. A recorded vote was as follows:				
	COUNCILLOR	FOR	AGAINST	ABSTENTION	
	N Asamoah	X			
	L Banville	X			
	C Ecclestone			X	
	L Gregori	X			
	K Hughes	X			
	R Hughes	X			
	B Long	X			
	N Long	X			
	M Mumford	X			
	R Rowles	X			
	J Sangster	X			
	D Treadwell	X			
	S Waue	X			
	TOTAL	12	0	1	
	RESOLVED: That Council adopt the Code of Conduct 2020 as presented.				
C011/5/21	DEMOCRATIC CHANGE PROPOSAL				
	Members noted proposals for a revised Democratic Structure for Andover Town Council which includes the Committee Terms of Reference, Democratic Structure and the Scheme of Delegation. To be brought to the next Full Council Meeting for resolution.				
C012/5/21	STAFFING REVIEW				
	Members considered nominations for the proposed Staffing Panel of three Councillors for the purposes of the staffing review. Cllr Robin Hughes, Cllr Luigi Gregori, Cllr Mick Mumford and Cllr David Coole were all proposed. A vote was taken:				
	COUNCILLOR	Cllr R Hughes	Cllr L Gregori	Cllr M Mumford	Cllr D Coole
	N Asamoah	X	Against	Against	X
	L Banville	X	X	X	Against
	C Ecclestone	Abstain	Abstain	Abstain	Abstain
	L Gregori	X		X	X
	K Hughes	X	X	X	Against
	R Hughes		X	X	X
	B Long	X	X	X	Against

N Long	X	X	X	Against
M Mumford	X	X		Abstain
R Rowles	X	X	X	Against
J Sangster	X	X	X	For
D Treadwell	Against	Against	Against	Against
S Waue	Against	X	X	For
TOTAL	9	9	9	3

RESOLVED: that Cllrs R Hughes, L Gregori and M Mumford form a staffing panel for the purposes of the staffing review.

C013/5/21 OUTSIDE BODIES - COUNCILLOR REPRESENTATIVES

The Town Council's representatives for 2021/2022 on the following Outside Bodies were confirmed as follows:
 Test Valley Association of Town and Parish Councils: Councillors Lauren Banville, Barbara Long and Luigi Gregori.
 Test Valley Transport: Councillors Luigi Gregori, Stuart Waue, Jason Sangster
 Ludgershall/Andover Railway Group: Councillor David Treadwell with an invite to other Members not present at the meeting.

C014/5/21 INVENTORY OF LAND, ASSETS AND OFFICE EQUIPMENT

Members noted the inventory of Land, Assets and Office Equipment.

C015/5/21 VISIT ANDOVER WEBSITE

Members gave thanks to Cllr J Sangster for the work he has done on the Visit Andover Website.

It was proposed by Cllr R Rowles and seconded by Cllr C Ecclestone that the Visit Andover Website goes live.

A vote was taken:

COUNCILLOR	FOR	AGAINST	ABSTENTION
N Asamoah	X		
L Banville	X		
C Ecclestone	X		
L Gregori	X		
K Hughes	X		
R Hughes	X		
B Long	X		
N Long			X
M Mumford	X		
R Rowles	X		
J Sangster	X		
D Treadwell	X		

	S Waue	X		
	TOTAL	12	0	1
	RESOLVED: that the Visit Andover Website goes live.			
C016/5/21	INSURANCE COVER			
	<p>Members noted that the Town Council's insurance is provided by Royal & Sun Alliance Insurance plc.</p> <p>Members noted that the Town Council has Public Liability Insurance up to the value of £15,000,000.</p> <ul style="list-style-type: none"> • <input type="checkbox"/> Contents Insurance + rented photocopier – approx. £85,000 • <input type="checkbox"/> Notice Boards x 2 - £3,500 • <input type="checkbox"/> Office equipment, Christmas Lights & equipment, Regalia, Defibrillators, Portable toilets – approx. £50,000 • <input type="checkbox"/> Employers Liability - £10,000,000 • <input type="checkbox"/> Legal Defence - £500,000 • <input type="checkbox"/> Fidelity - £500,000 • <input type="checkbox"/> Legal Expenses - £1,000,000 • <input type="checkbox"/> Officials Liability - £250,000 <p>Members noted that the Town Council's Cyber and Crime Insurance is provided by Touchstone Underwriting and has Cyber and Crime Insurances up to the value of £100,000 for one claim.</p>			
C017/5/21	SUBSCRIPTIONS TO OTHER BODIES			
	<p>Members agreed that the Town Council subscribes to the following bodies: It was proposed by Councillor R Rowles and seconded by Councillor Nigel Long that the Town Council subscribes to the following bodies: Hampshire Association of Local Councils (HALC) National Association of Local Councils (NALC) South East Employers (SEE) National Allotment Society (NAS) A vote was taken:</p>			
	COUNCILLOR	FOR	AGAINST	ABSTENTION
	N Asamoah	X		
	L Banville	X		
	C Ecclestone		X	
	L Gregori	X		
	K Hughes	X		
	R Hughes	X		
	B Long	X		
	N Long	X		
	M Mumford	X		
	R Rowles	X		
	J Sangster			X
	D Treadwell			X

	S Waue			X
	TOTAL	9	1	3

C018/5/21 AUTHORISATION OF PAYMENTS - SIGNATORIES

Members noted the existing signatories:
Ms L Banville, Mr R Rowles, Mrs B Long

Members noted that the following Members are being processed and added:
Mr D Coole, Mrs J Coole, Mr C Ecclestone, Ms R Meyer, Mr J Sangster.

It was proposed by Cllr C Eccleston and seconded by Cllr J Sangster that Cllr M Mumford and Cllr S Waue be approved as bank signatories.

A vote was taken:

COUNCILLOR	FOR	AGAINST	ABSTENTION
N Asamoah	X		
L Banville	X		
C Ecclestone	X		
L Gregori	X		
K Hughes	X		
R Hughes	X		
B Long	X		
N Long	X		
M Mumford	X		
R Rowles	X		
J Sangster	X		
D Treadwell	X		
S Waue	X		
TOTAL	13	0	0

RESOLVED: that Cllr M Mumford and Cllr S Waue be approved as bank signatories.

C019/5/21 AUTHORISATION OF THE TOWN CLERK

It was proposed by Cllr L Gregori and seconded by Cllr N Long that the Town Clerk to act as Proper Officer and Responsible Financial Officer be authorised to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any future Resolution passed by the Council.

A vote was taken:

COUNCILLOR	FOR	AGAINST	ABSTENTION
N Asamoah			X
L Banville	X		
C Ecclestone		X	

L Gregori	X		
K Hughes	X		
R Hughes	X		
B Long	X		
N Long	X		
M Mumford	X		
R Rowles	X		
J Sangster	X		
D Treadwell	X		
S Waue	X		
TOTAL	11	1	1

RESOLVED: that the Town Clerk to act as Proper Officer and Responsible Financial Officer be authorised to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any future Resolution passed by the Council.

C020/5/21	DATE OF NEXT MEETING
	Members noted that the date of the next Council meeting is Wednesday 23 June 2021 at 6pm – venue to be confirmed.

C021/5/21 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor R Rowles and seconded by Councillor L Gregori that the Press and Public be excluded from the Meeting at Item 22, due to consideration of a Judicial Review which contained confidential information.

A vote was taken as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
N Asamoah	X		
L Banville	X		
C Ecclestone		X	
L Gregori	X		
K Hughes	X		
R Hughes	X		
B Long	X		
N Long	X		
M Mumford	X		
R Rowles	X		
J Sangster	X		
D Treadwell			X
S Waue			X
TOTAL	10	1	2

RESOLVED: That the Press and Public be excluded from the Meeting at item 22, due to consideration of a Judicial Review which contains confidential information.

C022/5/21	JUDICIAL REVIEW
	Members received an update on the Judicial Review.
The Town Mayor closed the meeting at 7.39pm.	

Town Mayor

Date