



# Allotments Committee Minutes

**Time and date**

6.30pm on Wednesday 26 November 2025

**Place**

The Lights, Andover

<b>Councillors Present:</b>		Arrival time noted if after meeting start						
Cllr K Hughes (Chairman)	✓		Cllr E Reynolds (Vice Chairman)	✓		Cllr T Burley	x	
Cllr J Cockaday	✓		Cllr J Goodwin	x		Cllr L Gregori	x	
Cllr J Hughes	✓	6.35pm	Cllr R Hughes	✓	6.35pm	Cllr R Kidd	x	

<b>Site Wardens Present:</b>		Arrival time noted if after meeting start						
Admirals Way			Old Winton Road	✓		The Drove	✓	
Barlows Lane			Ox Drove			Vigo Road		
Churchill Way	✓		Picket Twenty					
Mylen Road			Saxon Heights					

<b>Officers Present:</b>	Tor Warburton (Town Clerk), Jo Whiteman (Allotment Officer)
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<b>Members of the Public:</b>	0
<b>Members of the Press:</b>	0

## **PUBLIC SESSION** (*The discussion below is a short summary and is not recorded word for word.*)

### **AC 060/11/25 Old Winton Road Allotments Warden**

Asked for an update on the fencing and shared some safety concerns raised by the allotment holders. An update was provided, and some temporary solutions on securing the allotment fencing were discussed.

*Cllr R Hughes and J Hughes arrived*

### **AC 061/11/25 The Drove Allotments Warden**

Asked for an update on when the maintenance strategy would be circulated. An update was also requested on the tree works. The allotment officer advised that she was waiting for the contractor to confirm a date for the works to go ahead in December.

**AC 062/11/25** Surgery closed at 6.44pm.

### **APOLOGIES**

**AC 063/11/25** Apologies were received from Councillors L. Gregori, R. Kidd and T. Burley.

### **INTERESTS**

**AC 064/11/25** Non-pecuniary declarations were received from:

Signed as a true and accurate record of the meeting

Mayor / Chairman: .....

Date: .....

1. Councillor E Reynolds, as a member of the Drove Association, and as an allotment plot holder.

## MINUTES

**AC 065/11/25** It was proposed by Councillor E. Reynolds and seconded by Councillor R. Hughes and **RESOLVED: Unanimously**, that the Minutes of the Allotment Committee meeting held on [29 October 2025](#), be signed by the Chairman as a correct record.

## MAINTENANCE STRATEGY

**AC 066/11/25** Members noted the updated Maintenance Strategy would be updated, shared with the Members and Wardens and be presented at a future committee meeting.

## ALLOTMENT BUDGET

**AC 067/11/25** Members received the amended [draft proposed Allotment Budget 2026/2027](#) and went into discussion.

**AC 068/11/25** Councillor R. Hughes requested that the description for the fencing budget be made clearer against the budget line. The Town Clerk confirmed she would add a note in the reserves column.

**AC 069/11/25** It was proposed by Councillor K. Hughes and seconded by Councillor J. Hughes and **RESOLVED: Unanimously**, that the draft proposed Allotment Budget 2026/2027 be approved and sent back to Policy and Resources.

## PICKET TWENTY ALLOTMENT SITE

**AC 070/11/25** It was noted that the Town Clerk, the Allotment Officer and Councillor Reynolds had met with the developer's landscaper to review and agree on the remedial works needed before the official handover. A meeting with TVBC was scheduled for 10 December 2025 to review the allotment site boundary lines.

## ALLOTMENT OFFICER'S REPORT

**AC 071/11/25** Members received and reviewed the Allotment Officer's report.

## FUTURE ITEMS

**AC 072/11/25** There were no future items requested.

## NEXT MEETING

**AC 073/11/25** Members noted the date of the next meeting on **Wednesday 4 February 2026** to be held at **The Lights, Andover, at 6.30pm.**

## MEETING CLOSURE

**AC 074/11/25** The Chairman closed the meeting at **7.08pm.**

Signed as a true and accurate record of the meeting

Mayor / Chairman: .....

Date: .....