



ANDOVER TOWN COUNCIL

Minutes Council

Time and date

6.02pm on Wednesday 16 September 2020

Place

Virtual On-Line Meeting via "Zoom"

Cllr R Rowles - Town Mayor (P)

Cllr L Banville - Deputy Town Mayor (P) (Arrived at 6.08pm)

Cllr D Coole (P)

Cllr L Gregori (P)

Cllr R Meyer (P)

Cllr J Coole (P)

Cllr R Hughes (P)

Cllr D Treadwell (P)

Cllr C Ecclestone (P)

Cllr B Long (P)

Officers Present:

Wendy Coulter (Town Clerk)

Tor Warburton (Deputy Clerk)

Michelle Young (Committee & GDPR Officer) (Taking the Minutes)

Borough/County Councillors Present:

Cllr I Anderson

Cllr K Hamilton

Members of the Public: 4

Members of the Press: 0

Due to the Covid-19 Pandemic and Government legislation regarding Social Distancing, it was not possible to hold this meeting at a normal public venue. Therefore, the Town Council made arrangements under the Coronavirus Act 2020, and subsequent Regulations permitting remote meetings, to hold the meeting virtually. A voting procedure was actioned via role call method with each Member's name and response recorded in the Minutes.

C 242/19 APOLOGIES FOR ABSENCE

There were no apologies for absence.

C 243/19 DECLARATIONS OF INTEREST

There were no Declarations of Interest in relation to any item on the agenda.

C 244/19 MINUTES OF THE LAST MEETING

It was proposed by Councillor B Long and seconded by Councillor R Rowles that the Minutes of the Extraordinary Council Meeting held on 30 June 2020 be signed by the Town Mayor as a correct record. A recorded vote was as follows:

For: Councillors C Ecclestone, L Gregori, R Hughes, B Long, R Meyer, R Rowles and D Treadwell.

Abstentions: Councillors D Coole and J Coole.

For 7, abstentions 2.

RESOLVED: That the Minutes of the Extraordinary Council Meeting held on 30 June 2020 be signed by the Town Mayor as a correct record.

C 245/19 TOWN MAYORS ANNOUNCEMENTS

The Town Mayor attended the Royal British Legion's Coffee Morning. It was reported that just under £200 was raised. The Town Mayor expressed his thanks for the invitation.

(Councillor L Banville joined the meeting at 6.08pm)

C 246/19 PUBLIC PARTICIPATION

The notes below are a precis of statements/questions. They are not recorded word for word.

Member of Public 1:

Item 12, Co-Option, you have stated that it can not go ahead. There are new regulations in force which can be used to Co-Opt new Members. Please can Andover Town Council explain why the Council is blocking Co-Opting?

Chairman's Response:

We have received confirmation from the Town Council's solicitor that Co-Option for the Roman Ward can go ahead. We are not actively blocking Co-Option. There are currently restrictions on the type of Co-option that can go ahead.

Member of Public 1:

Will the election on Millway road go ahead?

Chairman's Response:

Millway can not go ahead due to the date of the Councillor's resignation. We can provide a written response to your questions as the reasons are quite detailed. It will be explained in the Solicitor's report.

C 247/19 REPORTS FROM TVBC AND HCC COUNCILLORS

There were reports presented.

C 248/19 QUESTIONS FROM TOWN COUNCILLORS TO TVBC AND HCC COUNCILLORS

Councillor L Gregori to Councillor K Hamilton:

Who is responsible for maintaining the verges and cutting the trees? Is the contract with Test Valley Borough Council (TVBC)?

Councillor K Hamilton Response:

It depends on where the area in question is. Some are with TVBC and some are with Hampshire County Council (HCC). These are the highest types of complaints received at TVBC. You are welcome to contact me if you have any concerns.

Councillor L Banville to Councillor K Hamilton:

Do you know what the state of play is around King Arthurs Way, with Aster? They had a snagging list but its never come to fruition.

Councillor K Hamilton Response:

There have been several planning applications received regarding King Arthurs Way, some concerning car parks. I'm happy to take forward any issues that you have.

Councillor B Long to Councillor I Anderson:

Why are Waitrose allowed to park their trollies in the disabled car park spaces?

Councillor I Anderson Response:

I have contacted Waitrose with that question. I am waiting for a response.

C 249/19 COMMITTEE MINUTES

The following Committee Minutes were received and noted:

10 January 2020 – Budgets & Staffing Committee

25 February 2020 – Events Committee

2 March 2020 – Planning Committee

10 March 2020 – Allotments Committee

14 July 2020 – Events Committee

27 July 2020 – Planning Committee

C 250/19 FINANCE

The following List of payments were received and noted:

16 July 2020

31 July 2020

17 August 2020

24 August 2020

The Reconciled Bank Statement up to 31 July 2020 was received and noted.

It was proposed by Councillor D Coole and seconded by Councillor R Rowles that the list of payments up to the 14 September 2020 be approved.

A recorded vote was as follows:

For: Councillors L Banville, D Coole, J Coole, C Ecclestone, B Long, R Meyer, R Rowles and D Treadwell.

Abstentions: Councillors L Gregori and R Hughes.

For 8, Abstentions 2.

RESOLVED: That the list of payments up to the 14 September 2020 be approved.

A Member asked why the repairs to the Council Offices roof were paid by the Town Council. It was clarified that the rental contract stated only internal repairs were included.

It was proposed by Councillor R Rowles and seconded by Councillor D Coole that the Cashbook up to 31 July 2020 be received and approved.

A recorded vote was as follows:

For: Councillors L Banville, D Coole, J Coole, C Ecclestone, B Long, R Meyer, R Rowles and D Treadwell.

Abstentions: Councillors L Gregori and R Hughes.

For 8, Abstentions 2.

RESOLVED: That the Cashbook up to 31 July 2020 be received and approved.

Bacs/Cheque No	Supplier	Budget Head	Goods/Supplies	Cost (£)
995049560	Business Stream	4500/1/5/3	Water supply for Old Winton Road 25.05.2020 – 26.08.2020	£468.75
137728762	Business Stream	4500/1/2/3	Water supply Barlows Lane Allotment 16.07.2020 – 26.08.2020	£804.80
679460520	Convenient Hire Limited	4500/1/6/1	Supply of Toilets to Allotment Sites August 2020	£617.40
634099067	Custom Studio	400/6/2	Website Hosting September 2020	£35.94
152715141	Heavers Heating Services	4500/1/2/3	Job No 2068 Change Tap – Barlows Lane Allotment	£47.50
233776108	Heavers Heating Services	4500/1/2/3	Job No 2065 replacement tap fittings + call and labour (3 visits)	£89.89
977442435	J&A Motor	4210/3	Office Rental 25.09.2020 – 24.12.2020	£2,901.00
DDMAINJul1	Mainstream Digital	4210/7	Quarterly Rental 27.07.2020 – 21.10.2020	£111.45
585890557	M B Pest Services	4500/1/1/8	Pest Control x 7 Allotment Sites August 2020	£400.00
4467913	Moore's Cleaning Services Ltd	4210/15	Cleaning Services for Offices August 2020	£282.47
2950726	Pitney Bowes	4210/10	Postage and Franking Machine Rental – August 2020	£346.95
49175899	Surrey Hills Solicitors	4333/3	General Advice August 2020	£480.00
360143426	Mr T P Stockwell	4500/1/5/2	Warden Payment 2020	£50.00
	Confidential			£748.44
TOTAL up to 14 September 2020				£7,384.59

C 251/19 BANKING ARRANGEMENTS

Members noted that work is ongoing with the separation of funds from the Town Council's central current account. Officers had started the process of opening a Bank Account with TSB with a lead time of approximately four weeks to completion. The Town Mayor praised the Officers for their efforts in starting the process, as it was noted that many banks are not accepting new customers at the moment due to Coronavirus. The question was raised as to which banks did this concern. Officers confirmed a written response would be provided.

Further to the presentation given to Members by the Relationship Manager from the Local Government of Churches, Charities and Local Authorities (CCLA), Officers had started an application to transfer some funds to the CCLA Interest Fund. Members debated this action stating that no decision had been made by the Budgets and Staffing Committee to recommend a transfer of funds. The question of how much funds had been transferred to the Unity Savings Account was also raised. The Town Mayor reminded Members that this item was to note only and to wait for the full report to be brought to the next meeting.

C 252/19 STANDING ORDERS REVIEW - UPDATE

Members noted that work had begun by the Officers on the review of Standing Orders. This is currently ongoing as Officers need to ensure that the changes are clear to the Members. The Town Mayor informed the Members to forward any questions to him directly. A review of the Standing Orders will be brought to a future meeting.

C 253/19 CO-OPTION

Members noted that legal advice had been sought by Officers which would advise whether the Town Council could hold a co-option for one of the vacant Town Councillor positions. The Town Council's Solicitors had stated that no co-option could be go ahead until May 2021 and Test Valley Borough Council (TVBC) had stated that it could. Further advice had been sought as the Town Council could not act against its Solicitor's advice.

Subsequently, the Town Council had received a response shortly before the start of the Council meeting, which confirmed that the Town Council could continue to carry out a co-option. Members and Officers would need to plan the process of how the co-option would work.

C 254/19 TOWN CENTRE RANGERS/PCSO's

Members received a report which contained questions raised by the Town Council to the Andover B.I.D. as follows:

1. Is there a business case justifying the introduction of street rangers in Andover Town Centre?

Yes, a very strong business case. Town centre businesses identified it as one of three main areas of concern. They identified that shoplifting, vagrancy, street drinking and ASB are all major factors in the town. There is a feeling that although Andover is a very safe environment, we don't generally present a good impression and it doesn't always feel safe and attractive to businesses and people in and around the town centre. There are consistently people causing low level ASB and heavily drinking, with drug taking in green areas of the town including Pocket Park and the lanes from the car parks into the high street. It is also felt to be detrimental to people coming into the town with an adverse impact on footfall.

2. What powers has the police commissioner granted to the street rangers?

CSAS accreditation and powers whereby chief constables give individuals involved in community safety, low level police powers. The aim of the scheme is to help maintain and improve community safety, by reducing levels of crime and anti-social behaviour. The rangers are newly recruited and although they have good experience elsewhere, they now undergo a 10 week accreditation process with Hants police. They are fully police checked and approved, full enhanced DBS, and first aid trained. They are able to enforce the recently introduced PSPO (public space protection order).

3. What area do the street rangers cover?

THE BID geographical area, the whole of the town centre as far as ASDA and the cinema, the Lights Theatre and College and St Mary's church and church yard. With ATC funding, there is a possibility that we could extend the area to cover other hotspots including Vigo Park.

4. What day/time periods are covered by the street rangers?

They work five days out of seven per week, always a Saturday and staggering their rest days each week so that the nominals around the town don't know when they are on duty. Varied hours with the latest 8pm but the service can be flexible to cover special events and occasions.

5. How many street rangers are operating at any one time in the Town centre?

Always two Street Rangers working in pairs, an experienced supervisor overseeing the operation and available as support if necessary.

6. How long is the current contract?

3-years initially with potential to extend.

7. How much is the contract costing?

£80,000 p.a. plus set up and annual admin costs.

8. Which organisations are currently funding the provision of street rangers and how much each?

It is a BID led service covering 75% of the cost with TVBC making up the difference.

9. Who/how many companies?

All BID hereditaments, approx. 230 businesses.

Members debated whether the Town Council should support the Town Ranger initiative by contributing funds to the scheme. Members were mindful of the Financial Regulations and the minimum requirement of three quotations, that had not been sought. It was felt that funding support was already being given to the already established Police Community Support Officers (PCSO) through Council tax contributions. It was suggested that other wards could be looked at for the use of Town Rangers and not necessarily in the Town Centre. Some Members felt the Town Rangers initiative had not followed correct procedures and insufficient information was available in order to make an informed decision.

It was proposed by Councillor L Gregori and seconded by Councillor D Coole that the Council move onto the next Agenda Item.

A recorded vote was as follows:

For: Councillors L Banville, D Coole, J Coole, C Ecclestone, L Gregori, R Hughes, R Meyer and D Treadwell.

Against: Councillor R Rowles.

Abstention: Councillor B Long.

For 8, Against 1, Abstention 1.

RESOLVED: That the Council move onto the next Agenda Item.

C 255/19 BUDGETS AND STAFFING COMMITTEE RECOMMENDATIONS

Members considered the following recommendations from the Budgets and Staffing Committee meeting held on 2 September 2020:

Virement of 2019/2020 Budget Underspend

It was proposed by Councillor C Ecclestone and seconded by Councillor L Gregori that the virement of the 2019/2020 Budget Underspend of £53,519.36, to Operational Reserves, be approved. To request Standing Committees to make recommendations to the Budgets and Staffing Committee meeting of 7 October 2020, for allocation of the vired monies to Earmarked Reserves.

A recorded vote was as follows:

For: Councillors L Banville, D Coole, J Coole, C Ecclestone, L Gregori, R Hughes, B Long, R Meyer, R Rowles and D Treadwell.

Unanimous.

RESOLVED: That the virement of the 2019/2020 Budget Underspend of £53,519.36, to Operational Reserves, be approved. To request Standing Committees to make recommendations to the Budgets and Staffing Committee meeting of 7 October 2020, for allocation of the vired monies to Earmarked Reserves.

New Budget Headings for Budget 2021/2022

It was proposed by Councillor C Ecclestone and seconded by Councillor D Coole that the recommendation of the Budgets and Staffing Committee to create the following New Budget Heads for the Budget 2021/2022, to come under the Terms of Reference for the Events Committee, be approved as follows:

- Street Furniture
- Playgrounds

- Urban Parks and Open Spaces
- Cemeteries
- Public Halls
- Outdoor Sports Facilities
- Dog and Litter Bins
- Emergency Funding (Grants) (under the main Grants Budget Head)

To come under the Terms of Reference for the Allotments Committee:

- Picket Twenty Allotment Site (with relevant sub-headings)
- East Anton Allotment Site (with relevant sub-headings)

(The sub-headings will mirror existing sites)

Members debated the significance of setting up Budget Heads without definite funding going in and the risk of creating false impressions of funding being available under those headings. It was suggested that this was referred back to the relevant Committees to identify where the monies were needed.

A Member proposed an amendment to the proposal.

It was proposed by Councillor R Hughes and seconded by Councillor B Long that the recommendation of the Budgets and Staffing Committee to create the following New Budget Heads for the Budget 2021/2022, to come under the Terms of Reference for the Events Committee, be approved as follows:

- Emergency Funding (Grants) (under the main Grants Budget Head)

To come under the Terms of Reference for the Allotments Committee:

- Picket Twenty Allotment Site (with relevant sub-headings)
- East Anton Allotment Site (with relevant sub-headings)

(The sub-headings will mirror existing sites)

A recorded vote was taken as follows:

For: Councillors L Gregori, R Hughes, B Long and R Rowles.

Against: Councillors L Banville, D Coole, J Coole, C Ecclestone, R Meyer and D Treadwell.

For 4, Against 6

Motion not carried.

Members referred back to the original Motion.

A recorded vote was as follows:

For: Councillors L Banville, D Coole, J Coole, C Ecclestone, R Meyer and D Treadwell.

Against: Councillors L Gregori, R Hughes, B Long and R Rowles.

For 6, Against 4

RESOLVED: That the recommendation of the Budgets and Staffing Committee to create the following New Budget Heads for the Budget 2021/2022, to come under the Terms of Reference for the Events Committee, be approved as follows:

- Street Furniture
- Playgrounds
- Urban Parks and Open Spaces
- Cemeteries
- Public Halls
- Outdoor Sports Facilities
- Dog and Litter Bins
- Emergency Funding (Grants) (under the main Grants Budget Head)

To come under the Terms of Reference for the Allotments Committee:

- Picket Twenty Allotment Site (with relevant sub-headings)
- East Anton Allotment Site (with relevant sub-headings)

(The sub-headings will mirror existing sites)

C 256/19 EVENTS COMMITTEE RECOMMENDATIONS

Members considered the recommendations from the Events Committee held on 18 August 2020, to approve the Abel Foundation Grant application of £2000.00 as a grant of significant benefit to Andover. It was proposed by Councillor R Rowles and seconded by D Coole that the Abel Foundation Grant Application of £2000.00 be approved.

A recorded vote was as follows:

For: Councillors L Banville, D Coole, J Coole, C Ecclestone, L Gregori, R Hughes, B Long, R Meyer and R Rowles.

Abstention: Councillor D Treadwell.

RESOLVED: That the Abel Foundation Grant Application of £2000.00 be approved.

C 257/19 PLANNING COMMITTEE RECOMMENDATIONS

Members considered the recommendations from the Planning Committee of 17 August 2020, to approve the release of £13,825.00 +VAT from the CIL Monies for the purchase of 5 Speed Indicators Signs. To approve the Town Clerk, as Responsible Officer, to sign the s72 Speed Indicator Sign Licence on behalf of the Town Council.

It was proposed by Councillor D Coole and seconded by Councillor L Gregori that the release of £13,825.00 +VAT from the CIL Monies for the purchase of 5 Speed Indicators Signs be approved. That the Town Clerk, as Responsible Officer, to sign the s72 Speed Indicator Sign Licence on behalf of the Town Council be approved.

A recorded vote was as follows:

For: Councillors L Banville, D Coole, J Coole, C Ecclestone, L Gregori, R Hughes, B Long, R Meyer, R Rowles and D Treadwell.

Unanimous.

RESOLVED: That the release of £13,825.00 +VAT from the CIL Monies for the purchase of 5 Speed Indicators Signs be approved. That the Town Clerk, as Responsible Officer, to sign the s72 Speed Indicator Sign Licence on behalf of the Town Council be approved.

It was suggested that Andover Town Council approach TVBC for funding towards the purchase of Speed Indicator Signs, to ensure the best value for money was achieved.

C 258/19 COMMITTEE MEMBERSHIP

It was proposed by Councillor J Coole and seconded by Councillor D Treadwell that the membership of Councillor D Coole on the Allotment Committee be approved.

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone, R Meyer and D Treadwell.

Abstentions: Councillors L Banville, L Gregori, R Hughes, B Long and R Rowles.

For 5, Abstentions 5

RESOLVED: That the membership of Councillor D Coole on the Allotment Committee be approved.

C 259/19 CHANGE OF COMMITTEE NAMES

Members considered the change of Committee names as follows:

- Budgets and Staffing Committee to be changed to Policy and Resources Committee
- Events Committee to be changed to Assets and Communities Committee

Some Members questioned why the change of Committee names had been requested. A Member clarified the reason was because the current names did not adequately describe what the relevant Committee stood for or the activities that it covered. A Member further questioned whether this change was to take place with immediate effect or in May 2021. Despite the general agreement that the

Committee names were not appropriate, it was reiterated that it was the Members decision to change the names in the first place. Officers confirmed it would be with immediate effect. A point was raised that the revised Terms of Reference for the two renamed Committees had not been seen. In the case of transparency, this should be rectified.

It was proposed by Councillor D Coole and seconded by Councillor C Ecclestone that the change of Committee names be approved as follows:

- Budgets and Staffing Committee to be changed to Policy and Resources Committee
- Events Committee to be changed to Assets and Communities Committee

A recorded vote was as follows:

For: Councillor D Coole, J Coole, C Ecclestone and R Meyer.

Against: Councillors B Long, R Rowles and D Treadwell.

Abstention: Councillors L Banville, L Gregori and R Hughes.

For 4, Against 3, Abstentions 3

RESOLVED: That the change of Committee names be approved as follows:

- **Budgets and Staffing Committee to be changed to Policy and Resources Committee**
- **Events Committee to be changed to Assets and Communities Committee**

It was proposed by Councillor R Rowles and seconded by Councillor L Gregori that the meeting be extended beyond the 2-hour time limit.

A recorded vote was as follows:

For: Councillors L Banville, D Coole, J Coole, C Ecclestone, L Gregori and R Hughes.

Against: Councillors B Long, R Meyer, R Rowles and D Treadwell.

For 6, Against 4

RESOLVED: That the meeting be extended beyond the 2-hour time limit.

C 260/19 CHANGE OF COMMITTEE DATES

Members considered the changes to the Committee Dates to allow dual hatted Members to attend all Town Council Meetings.

Some Members raised concerns about the potential effect the changes would have on individual's personal lives. It was suggested that this item be deferred to the next meeting to give more time for consideration.

It was proposed by Councillor R Hughes and second by Councillor B Long that the Change of Committee Dates item be deferred to the next meeting.

A recorded vote was as follows:

For: Councillors L Banville, L Gregori, R Hughes, B Long, R Rowles and D Treadwell.

Against: Councillors D Coole, J Coole, C Ecclestone and R Meyer.

For 6, Against 4

RESOLVED: That the Change of Committee Dates item be deferred to the next meeting.

C 261/19 RISK ASSESSMENT ON TOWN COUNCIL OFFICES

Members noted the Risk Assessment completed for the Town Council Offices and accompanying reports. The Chairman made the following statement to the Members of the full Council:

“Following instructions from the last meeting, our Officers have carried out a Risk Assessment. Its recommendations by Clerk, as you will see, are that the offices are not suitable for Covid safe operations and the risk is unacceptable to our employees and that we do not open the offices to the public at this time. This is also in line with the increase in the spread of the virus.

Should Members use this opportunity to vote to open the offices, I as Chair, will have no option but to instruct our employees to seek legal advice. Until such time as I am happy, they will not return to the offices. Further, should Members vote to open the offices in opposition to the report's recommendations,

our Proper Officer will be instructed by me to report this to Public Health England, as an attempt, as an employer, to force their employees back to work when Covid safe systems are not in place."

Some Members felt it was not appropriate to discuss this item at in Public Meeting as it concerned the Officers on a personal level. It was commented that it was deferred to Staffing Sub-Committee to establish reasons that Councillors want to re-open the offices for as no analysis on this point had been carried out.

A Member suggested that this item be deferred to Policy and Resources, an outside party be engaged for confidentiality reasons and that the Town Council should cover the costs.

It was further commented that the Town Council Offices were not suitable for use during the Coronavirus pandemic.

It was proposed by Councillor D Coole and seconded by Councillor C Ecclestone that the item on Risk Assessment on the Town Council Offices, be deferred to Policy and Resources Committee.

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone, B Long, R Meyer, R Rowles and D Treadwell.

Against: Councillors L Banville, L Gregori and R Hughes.

For 7, Against 3

RESOLVED: That the item on Risk Assessment on the Town Council Offices, be deferred to Policy and Resources Committee.

C 262/19 MOTIONS FROM COUNCILLORS

It was proposed by Councillor J Coole and seconded by Councillor C Ecclestone that for all future Council/Committee meetings:

1. All Resolutions requiring an action/outcome, will be given deadlines for completion and a Member/Officer nominated to report back to future Council/Committee meetings.
2. Action Points Lists will be included in Council/Committee Minutes so that Members can keep track of actions agreed upon and their subsequent completion.
3. Draft Council/Committee minutes will be circulated to Members within ten working days after the meeting dates.

Members debated the motion.

It was felt that time constraints would be placed on the Officers. It was also reiterated that the Standing Orders would need to be updated accordingly. A Member suggested an amendment to the Motion.

It was proposed by Councillor B Long and seconded by Councillor D Coole that for all future Council/Committee meetings:

1. All Resolutions (including the Minute No. and date) requiring an action/outcome, will be given deadlines for completion and a Member/Officer nominated to report back to future Council/Committee meetings.
2. Action Points Lists will be included in Council/Committee Minutes so that Members can keep track of actions agreed upon and their subsequent completion.

A recorded vote was as follows:

For: Councillors L Banville, D Coole, J Coole, C Ecclestone, L Gregori, R Hughes, B Long, R Meyer, R Rowles and D Treadwell.

Unanimous.

RESOLVED: That for all future Council/Committee meetings:

1. **All Resolutions (including the Minute No. and date) requiring an action/outcome, will be given deadlines for completion and a Member/Officer nominated to report back to future Council/Committee meetings.**

2. **Action Points Lists will be included in Council/Committee Minutes so that Members can keep track of actions agreed upon and their subsequent completion.**

(Councillor L Banville Left the meeting at 8.46pm)

C 263/19 AUDIT REPORT ON DESIGN STATEMENT

Members considered the report from the Internal Auditor regarding the Design Statement – **attached to record Minutes.**

A Member of the Design Statement negotiating team debated the report on the grounds of clear misunderstanding. It was felt that there was confusion over the purpose of the Design Statement and who actually authorised the Design Statement. The Chairman clarified it was authorised at full Council. It was clarified that the report, actioned under the direction of the Accounts and Audit (England) regulations 2015, highlighted that the correct processes and procedures had not been correctly executed, in accordance with the Financial Regulations and Standing Orders.

A comment was made that there were too many questions that required answering and that a full investigation was needed, however, an open forum was not an appropriate way to handle it.

It was proposed by Councillor D Coole and seconded by Councillor R Rowles that this item is deferred to a future Council meeting as a confidential item.

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone, R Hughes, B Long, R Meyer, R Rowles and D Treadwell.

Abstention: Councillor L Gregori.

For 8, abstention 1.

RESOLVED: That this item is deferred to a future Council meeting as a confidential item.

C 264/19 QUESTIONS FROM COUNCILLORS

Councillor B Long:

I see we paid Mr Scrace in July for redecoration and repairs to roof. As tenants why are we paying for Repairs to the roof? isn't that the responsibility of the landlord?

Chairman Response:

As previously stated under item 9, the rental contract with the landlord stated only internal repairs were included.

Councillor B Long:

Can we please put on the Council agenda, amendments to Standing Orders to make it clear who should notify Councillors when an Extraordinary meeting is called, with a minimum of seven clear working days. Three working days is insufficient notice to Councillors. This should be possible as the agenda needs to be put together with the Officers.

Chairman Response:

This is being addressed in the review of the Standing Orders that we talked about with the previous item. Formally for the record, this clarity is being added to the Standing Orders for full Council to note and approve.

C 265/19 REPORTS FROM TOWN COUNCILLORS

No reports were received from:

Councillors D Coole, J Coole, C Ecclestone, L Gregori, R Hughes, B Long, R Meyer and D Treadwell.

Councillor R Rowles – I have been contacted by residents near the field adjacent to Lady's Walk regarding an increase in Ticks. Hampshire is top of the list for Lyme's Disease. If any Councillors have received any contact regarding dog bins, please pass the details to TVBC.

As previously mentioned, I attended a Coffee Morning at the Royal British Legion.

C 266/19 ATTENDANCE AT COUNCIL MEETINGS
Members noted the Attendance record.

C 267/19 EXCLUSION OF THE PRESS AND PUBLIC
No resolution was passed by full Council.

CONFIDENTIAL

C 268/19 ANDOVER SPECIAL EXPENSES LEVY AND NON-PARISH LEVEL SERVICES
Members considered a report on the Andover Special Expenses Levy and Non- Parish Level Services.

The Town Mayor closed the meeting at 8.57pm.

Town Mayor

Date