Andover Town Council

C&E Committee Minutes

Time and date 6.30pm on Wednesday **30 September 2026**

Place The Lights, Andover

Councillors Present:			Arrival time noted if after meeting start					
Cllr K Bird (Chairman)	**P**		Cllr E Reynolds (Vice Chairman)	**P**		Cllr J Cockaday	**P**	
Cllr L Gregori	**A**		Cllr A Horsnell	**P**		Cllr J Hughes	**P**	
Cllr R Hughes	**P**		Cllr M Farren	**P**				

Officers Present:	Tor Warburton (Town Clerk and RFO) Leah Walsh (Committee Officer) *Started at 6.30pm*
Members of the Public:	2
County/Borough Councillors:	0
Members of the Press:	0

PUBLIC SESSION	
CE 040/09/26	Mr Kevin Rush, representing Andover BID, spoke in support of the Halloween event on the High Street and outlined the request for sponsorship, confirming that all contributions would be used for prizes.
APOLOGIES	
CE 041/09/26	Apologies were received from Councillor L Gregori.
INTERESTS	
CE 042/09/26	Non-pecuniary declarations were received from: • Councillor E Reynolds, as a member of The Drove Allotment Association and a plot holder at The Drove allotment site. • Councillor K Bird, declared a potential pecuniary interest in item 6, advising that their family may operate a stall at the event and indicated that they would withdraw from voting.
MINUTES	
CE 043/09/26	It was proposed by Councillor E Reynolds and seconded by Councillor A Horsnell and **RESOLVED: Unanimously,** that the Minutes of the Community and Events Committee meeting held on 29 July 2026 be signed as a correct record.
FINANCIAL COMPARISON	
CE 044/09/26	Members received and noted the Financial Comparison to date for this Committee.

Signed as a true and accurate record of the meeting.

Mayor / Chairman: ..... Date: .....

HALLOWEEN HIGH STREET	
CE 045/09/26	It was proposed by Councillor E Reynolds and seconded by Councillor A Horsnell and **RESOLVED: Unanimously**, that the amount of £500 be approved toward the sponsorship of the Halloween event. Members spoke in support of the event, highlighting the opportunities it provides for community engagement. Councillors were invited to volunteer at the Town Council gazebo, assist with setup and distribution of sweets, and support the event, which will run from 6.00 pm to 8.00 pm. Officers will confirm arrangements and timings with the volunteers. *(Cllr K Bird did not participate in the vote.)*
CAROLS AROUND THE CHRISTMAS TREE	
CE 046/09/26	It was proposed by Councillor M Farren and seconded by Councillor E Reynolds and **RESOLVED: Unanimously**, that expenditure of £595 from the approved budget of £1,000 for staging, lighting and sound for Carols Around the Christmas Tree 2026 be approved.
CE 047/09/26	It was noted that the High Street was booked, performers had been approached and the event schedule was now almost fully booked. Preparations for the Reindeer Food Factory were underway and a further report would be presented to the Committee once arrangements were confirmed.
ANDOVER PRIDE 2027	
CE 048/09/26	It was proposed by Councillor K Bird and seconded by Councillor M Farren and **RESOLVED: Unanimously,** that the formation of the Pride 2027 working group be approved.
CE 049/09/26	It was noted that the Terms of Reference and confirmation of members would be brought to the next Committee meeting for approval.
MUNCH CIC/GRUB CLUB	
CE 050/09/26	Impact report Members received and noted the delivery, attendance, outcomes and expenditure of the 2026 Grub Club programme delivered by Munch CIC, at king Arthur's Hall between 1st June and 13th June 2026.
CE 051/09/26	It was proposed by Councillor K Bird, seconded by Councillor A Horsnell and **RESOLVED: Unanimously,** that approval be given in principle for the delivery of two further Grub Club programmes between January and May 2027: a family programme at King Arthur's Hall and a Young Carers programme at Augusta Park Community Centre, each subject to hall availability and discussions with the respective trustees.
CE 052/09/26	It was proposed by Councillor K Bird and seconded by Councillor M Farren and **RESOLVED: Unanimously**, that officers be instructed to prepare a five-year plan for

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Mayor / Chairman: ..... Date: .....

	the programme, to be adapted in light of further reports on the 2027 programmes, and bring it to a future meeting of this Committee.
CE 053/09/26	It was proposed by Councillor K Bird and seconded by Councillor M Farren and **RESOLVED: Unanimously**, that a separate budget line of £10,000 per annum for a Community Chef be recommended to Full Council for consideration as part of the 2027/28 budget-setting process.
U-CHOOSE REPORT	
CE 054/09/26	Members received and noted the impact report on the summer 2026 U-Choose provision.
CE 055/09/26	It was proposed by Councillor M Farren and seconded by Councillor T James and **RESOLVED: Unanimously**, that the continued development and expansion of U-Choose for future school holiday periods, including Easter 2027 and Summer 2027, be agreed in principle.
CE 056/09/26	It was proposed by Councillor M Farren and seconded by Councillor K Bird and **RESOLVED: Unanimously**, that officers be instructed to explore the expansion opportunities set out in the report and present a further report to a future Committee meeting, which would include a detailed proposal and budget of up to £25,000 per annum, for recommendation to Full Council.
CHRISTMAS LIGHTS	
CE 057/09/26	Update report Members received and noted the update report. Thanks were expressed to Tor and Leah for their work and contributions in making this happen.
POPPY TRAIL	
CE 058/09/26	*(Cllr R Hughes arrived at 7.09pm)* Members noted that all permissions had been received for the Poppy Trail 2026 Remembrance Parade on the 8th November. The following members volunteered to hang the poppies on the 5/6 November; Councillors A Horsnell, M Farren, K Bird and E Reynolds. It was also noted that the Christmas Lights installers would remove the poppies during the Christmas Lights installation.
KIDS ON TRACK	
CE 059/09/26	Feedback report Members noted the Kids On Track report. Councillors E Reynolds and J Cockaday provided feedback on their attendance, praised the event and encouraged other Members to attend and experience it for themselves.
WORKING GROUPS REPORT	
CE 060/09/26	**Andover Charter** Members received an update of the minutes from the Charter Working Group meeting held on 25th August 2026.

Signed as a true and accurate record of the meeting.

Mayor / Chairman: ..... Date: .....

<table>
<tr><td></td><td>It was requested that the minutes record that Councillor K Bird, in her capacity as a self-employed individual, undertook a few hours of paid work for the charity that ran Common Acre but received no personal financial benefit from it.</td></tr>
<tr><td>CE 061/09/26</td><td>It was proposed by Councillor R Hughes and seconded by Councillor A Horsnell that Option 3, involving a larger community event to mark the Charter and an increase of £1,500 to the project budget, be recommended to Full Council for approval.

A recorded vote was requested by Councillor M Farren.

Members voted by show of hands:
<table>
<tr><th>FOR: 7</th><th>AGAINST: 1</th><th>ABSTENTIONS: 0</th></tr>
<tr><td>Councillor E Reynolds</td><td>Councillor M Farren</td><td></td></tr>
<tr><td>Councillor R Hughes</td><td></td><td></td></tr>
<tr><td>Councillor A Horsnell</td><td></td><td></td></tr>
<tr><td>Councillor J Hughes</td><td></td><td></td></tr>
<tr><td>Councillor T James</td><td></td><td></td></tr>
<tr><td>Councillor J Cockaday</td><td></td><td></td></tr>
<tr><td>Councillor K Bird</td><td></td><td></td></tr>
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MOTION PASSED.</td></tr>
<tr><td>CE 062/09/26</td><td>Officers were instructed to confirm the location on Common Acre (including CCTV coverage), obtain quotations, and progress the booking of Common Acre, road closures and partner arrangements, subject to Full Council approval.</td></tr>
<tr><td>CE 063/09/26</td><td>Right to Bid
Members noted that TVBC had been asked for an update.</td></tr>
<tr><td>CE 064/09/26</td><td>Youth Engagement
Members noted that the Youth Engagement Working Group had not yet met.</td></tr>
<tr><td colspan="2">MACMILLAN COFFEE MORNING</td></tr>
<tr><td>CE 065/09/26</td><td>Members received and noted the preliminary report on the successful MacMillan coffee morning held on the 24 September 2026.

Thanks were expressed to Kelly Mabey and Nikki Barber for their hard work and contribution to the success of the day.</td></tr>
<tr><td>CE 066/09/26</td><td>It was proposed by Councillor K Bird and seconded by Councillor R Hughes and RESOLVED: Unanimously, that the 2027 MacMillan Coffee Morning event be approved.</td></tr>
<tr><td colspan="2">NEXT MEETING</td></tr>
<tr><td>CE 067/09/26</td><td>Members noted that the date of the next meeting would be on Wednesday 21 October 2026 at 6.30pm, at the Lights.</td></tr>
<tr><td colspan="2">MEETING CLOSURE</td></tr>
<tr><td>CE 068/09/26</td><td>The Chairman closed the meeting at 7:31pm.</td></tr>
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Mayor / Chairman: ..... Date: .....