



ANDOVER TOWN COUNCIL

Minutes Council

Time and date

6.00 pm on Wednesday 4 August 2021

Place

Upper Guildhall, High Street, Andover

Cllr B Long - Town Mayor (P)		
Cllr R Hughes - Deputy Town Mayor (A) (listened via zoom)		
Cllr N Asamoah (A)	Cllr L Banville (A)	Cllr D Coole (P)
Cllr J Coole (A)	Cllr C Ecclestone (P)	Cllr L Gregori (P)
Cllr K Hughes (P) arrived 6.05pm	Cllr N Long (P)	Cllr R Meyer (A)
Cllr M Mumford (P)	Cllr R Rowles (P)	Cllr J Sangster (P)
Cllr D Treadwell (A)	Cllr S Waue (P)	

Officers Present:

Wendy Coulter (Town Clerk)

Tor Warburton (Deputy Town Clerk) (Taking the minutes & managing online streaming)

Caroline Godfrey (Support Officer)

County/Borough Councillors:

Cllr I Anderson

Cllr K Hamilton (online)

Cllr N Matthews

Cllr T Burley

Members of the Public: 4 (5 online)

Members of the Press: 1

Due to the Covid-19 Pandemic and Government legislation regarding Social Distancing, this meeting was held in the Guildhall following Coronavirus preventative measures. The Town Council made arrangements to stream the meeting virtually to allow as much public access as possible.

A voting procedure was actioned via a show of hands the result being recorded in the minutes. Before the meeting started the Town Mayor introduced the SLCC mentor, who was present, and it was noted that she would ask them for advice as appropriate.

C047/08/21	APOLOGIES FOR ABSENCE
	Apologies were received and accepted from Councillors J Coole and R Hughes. It was noted that Cllr R Hughes would be listening via zoom.
C048/08/21	DECLARATIONS OF INTEREST
	There were no Declarations of Interest in relation to any item on the agenda.
C049/08/21	MINUTES
	The Minutes of the Annual Council Meeting held on 23 June 2021 were proposed by Cllr R Rowles and seconded by Cllr N Long as a correct record.
C050/08/21	TOWN MAYOR'S ANNOUNCEMENTS
	To receive the Town Mayors Announcements.
C051/08/21	PUBLIC PARTICIPATION
	<p>The notes below are a precis of statements/questions. They are not recorded word for word.</p> <p>Cllr C Ecclestone, asking on behalf of a member of public: Stated that the questions he asked on behalf of a member of the public have still not been answered and that passing their details to the Town Clerk was not an option due to GDPR.</p> <p>Town Mayors' Response: The Town Mayor repeated her reply from the previous Council meeting, that if contact details of the Member of Public were provided then the Town Clerk would write to them with the information. It was not appropriate to discuss the nature of the question in public.</p>
C052/08/21	REPORTS FROM BOROUGH AND COUNTY COUNCILLORS FROM THE ANDOVER WARDS
	A report was received from Cllr Nick Matthews and Cllr Iris Anderson. The Town Mayor delivered a written report from Cllr Chris Connelly.
C053/08/21	QUESTIONS FROM ANDOVER TOWN COUNCILLORS TO BOROUGH AND COUNTY COUNCILLORS
	<p>Cllr N Long asked Cllr Iris Anderson when the Commando sockets on the new columns by the Town Mills and the Town Mill pocket park were going to be installed.</p> <p>Cllr Anderson replied that it was an issue with SSE but that TVBC would continue to chase.</p>
C054/08/21	MOTIONS FROM COUNCILLORS
	<p>Motion <i>Proposed by Cllr D Coole and seconded by Cllr C Ecclestone</i> Start Times of Council and Committee Meetings.</p> <p>To amend the start time of Council and Committee Meetings from 1800hrs to 1930hrs.</p>

The motion was debated.

An amendment was proposed by Cllr L Gregori and seconded by Cllr C Ecclestone that the start time of the Council and Committee meetings be amended from 1800hrs to 1900hrs.

This was debated and a vote taken:

FOR – 3, AGAINST – 7
The motion was not passed.

A further amendment was proposed by Cllr R Rowles and seconded by Cllr J Sangster that the start time of the Council meetings be amended from 1800hrs to 1830hrs.

A vote was taken:

FOR – 8, AGAINST – 1, ABSTENTION – 1

RESOLVED: that the start time of the Council meetings be amended from 1800hrs to 1830hrs.

It was proposed by Cllr R Rowles and seconded by Cllr N Long that Committee meeting start times remain at 1800 hrs and that the Committee members then decide on the start time going forward.

A vote was taken:

FOR – 8, AGAINST – 1, ABSTENTION – 1

RESOLVED: that Committee meeting start times remain at 1800 hrs and that the Committee members then decide on the start time going forward.

C055/08/21	PANELS - TERMS OF REFERENCE & MEMBERSHIP
	<p><u>Grant Aid Panel</u></p> <p>It was proposed by Cllr R Rowles and seconded by Cllr N Long that the Terms of Reference for the Grant Aid Panel be accepted.</p> <p>A vote was taken:</p> <p>FOR – 7, ABSTENTION – 3</p> <p>RESOLVED: that the Terms of Reference for the Grant Aid Panel be accepted.</p> <p>Members were confirmed as: Cllr R Rowles, Cllr B Long, Cllr N Long, Cllr N Asamoah and Cllr S Waue.</p> <p><u>Events, Promotion and Christmas Lights Panel</u></p> <p>It was proposed by Cllr R Rowles and seconded by Cllr J Sangster that the Terms of Reference for the Events, Promotion and Christmas Lights Panel be accepted.</p> <p>A vote was taken:</p>

FOR – 7, AGAINST – 2, ABSTENTION – 1

RESOLVED: that the Terms of Reference for the Events, Promotion and Christmas Lights Panel be accepted.

Members were confirmed as: Cllr B Long, Cllr J Sangster, Cllr R Rowles, Cllr N Asamoah and Cllr D Coole (**for Visit Andover website only**).

HR Panel

An amended was proposed by Cllr D Coole and seconded by Cllr C Ecclestone to change the wording to:

Its remit is to meet as and when required and report matters relating to resources to the Policy and Resources Committee and all other matters to Full Council on the following:

A vote was taken:

FOR – 7, AGAINST – 1, ABSTENTION – 2

RESOLVED: to change the wording to:

Its remit is to meet as and when required and report matters relating to resources to the Policy and Resources Committee and all other matters to Full Council on the following:

It was proposed by Cllr B Long and seconded by Cllr S Waue that the amended Terms of Reference for the HR Panel be accepted.

A vote was taken:

FOR – 5, AGAINST – 3, ABSTENTION – 2

RESOLVED: that the amended Terms of Reference for the HR Panel be accepted.

C056/08/21 APPOINTMENT OF INTERNAL AUDITOR

Members considered three quotes for the provision of Internal Audit Services for the Year 2021/2022.

It was proposed by Cllr L Gregori and seconded by Cllr N Long that Option 2 be accepted.

Cllr R Rowles expressed concern that the Auditors selected were not local.

A vote was taken:

RESOLVED: that Option 2 be accepted.

C057/08/21	MEETING DATES
	<p>It was proposed by Cllr D Coole and seconded by Cllr K Hughes that the amended meeting dates and times be approved.</p> <p>A vote was taken:</p> <p>FOR – 9, ABSTENTION – 1,</p> <p>RESOLVED: that the amended meeting dates and times be approved.</p>
C058/08/21	FINANCE
	<p>It was proposed by Cllr R Rowles and seconded by Cllr J Sangster that the list of payments up to 28 July 2021 be received and approved.</p> <p>A vote was taken:</p> <p>FOR – 8, AGAINST – 1, ABSTENTION – 1,</p> <p>RESOLVED: that the list of payments up to 28 July 2021 be received and approved.</p> <p>The quarterly Cash Book up to 20 June 2021 was received and noted.</p>
C059/08/21	UPDATE ON CHRISTMAS LIGHTS 2021
	An update report on the Christmas Light provision 2021 was received and noted.
C060/08/21	UPDATE REPORT ON SIDS
	It was noted that no report had been received to date.
C061/08/21	REPORTS FROM GRANTS ISSUED
	<p>An updated report from Unsung Heroes was received and noted.</p> <p>It was noted that the Grant awarded to Chilbolton Pre-School had been returned to Andover Town Council due to closure of the pre-school.</p>
C062/08/21	A-FEST REPORT
	A report on A-fest 2021 was received and noted.
C063/08/21	OPENING OFFICE
	It was agreed to defer this item to a future Council Meeting.
C064/08/21	DATE OF NEXT MEETING
	Members noted the date of the next meeting as Wednesday 15 September 2021 to be held in the Guildhall, High Street, Andover.
C065/08/21	EXCLUSION OF THE PRESS AND PUBLIC
	To PASS a Resolution to exclude the Members of the Press and Public from the Meeting at Agenda Items 20 & 21 due to consideration of Confidential Staffing Matters and a Judicial Review Update.

	CONFIDENTIAL ITEMS
C066/08/21	STAFFING UPDATE
	Members received and considered an update on staffing matters, which included contracted employees.
C067/08/21	JUDICIAL REVIEW UPDATE
	Members noted that there was no update on the Judicial Review.

The Town Mayor closed the meeting at 7.48pm.

Town Mayor

Date