



ANDOVER TOWN COUNCIL

Minutes Council

Time and date

6.30 pm on Wednesday 15 September 2021

Place

Upper Guildhall, High Street, Andover

Cllr B Long - Town Mayor (P)		
Cllr R Hughes - Deputy Town Mayor (P)		
Cllr N Asamoah (A)	Cllr L Banville (A)	Cllr D Coole (P)
Cllr J Coole (P)	Cllr C Ecclestone (A)	Cllr L Gregori (P)
Cllr K Hughes (P)	Cllr N Long (P)	Cllr R Meyer (P)
Cllr M Mumford (A)	Cllr R Rowles (P)	Cllr J Sangster (A)
Cllr D Treadwell (P)	Cllr S Waue (P)	

Officers Present:

Wendy Coulter (Town Clerk)

Tor Warburton (Deputy Town Clerk) (Taking the minutes & managing online streaming)

County/Borough Councillors:

Cllr I Anderson

Cllr N Matthews

Members of the Public: 2

Members of the Press: Unknown

Due to the Covid-19 Pandemic and Government legislation regarding Social Distancing, this meeting was held in the Guildhall following Coronavirus preventative measures. The Town Council made arrangements to stream the meeting virtually to allow as much public access as possible.

C068/09/21	APOLOGIES FOR ABSENCE
	Apologies were received and accepted from Councillors N Asamoah, M Mumford and J Sangster.
C069/09/21	DECLARATIONS OF INTEREST
	There were no Declarations of Interest in relation to any item on the agenda.
C070/09/21	MINUTES
	The Minutes of the Annual Council Meeting held on 4 August 2021 were proposed by Cllr R Rowles and seconded by Cllr N Long as a correct record. A vote was taken: FOR – 8, AGAINST - 0, ABSTENTIONS – 5 RESOLVED: That that the Minutes of the Annual Council meeting held on 4 August 2021 be signed by the Chairman as a correct record.
C071/09/21	TOWN MAYOR'S ANNOUNCEMENTS
	Since the Council meeting on 4 August 2021, the Town Mayor was invited to open the One Stop shop on Weyhill Road on 10 September 2021, which she was very pleased to go along to. It is run by a family who are very community minded. It was a big launch, changed to One Stop from the Mace. The Town Mayor also asked Members to please note that on 23 October 2021, I will be planting an oak tree, donated by the Test Valley Mayor, to mark the victims of Covid. It will be planted in the Vigo Recreation Grounds. The time will be confirmed in the October Council meeting.
C072/09/21	PUBLIC PARTICIPATION
	There were no comments received from Members of the Public present at the meeting.
C073/09/21	REPORTS FROM BOROUGH AND COUNTY COUNCILLORS FROM THE ANDOVER WARDS
	A report was received from Councillor Nick Matthews, Councillor Iris Anderson and Councillor D Drew.
C074/09/21	QUESTIONS FROM ANDOVER TOWN COUNCILLORS TO BOROUGH AND COUNTY COUNCILLORS
	Councillor N Long asked the Borough Councillors about the increasing traffic flow that involved parked cars and large lorries in both directions, on Ox Drove and what safety measures could be put in place? Councillor Drew replied that it was an issue for Hampshire Highways and that he would investigate further. He also added that any concerns should be reported via the Hampshire County Council (HCC) website, whereby a report number would be allocated. This report number could be used to chase up a response or update if required. Councillor R Hughes asked Councillor N Matthews about funding for the new Mental Health initiatives and to confirm how much funding was available and how long it would last. Councillor Matthews replied funding would be received from the university as well as some services and venues that would be offered for free.
C075/09/21	MOTIONS FROM COUNCILLORS
	Motion <i>Proposed by Cllr R Rowles and seconded by Cllr S Waue.</i> "The Council votes to establish a panel to investigate how the Town Council can help improve youth services in Andover, with the founding members being Cllrs Rowles, Sangster, Mumford, Waue, Banville with the following terms of reference"

Below are the terms of reference for the Panel:

ANDOVER TOWN COUNCIL YOUTH SERVICES PANEL

The membership shall consist of the 6 members of the Council. The quorum shall be 3 members of the panel.

Remit

- 1) To engage with local organisations relating to the further provision of youth services in Andover.
- 2) To identify gaps in provision and development of Youth Services in Andover, specifically via help that the Andover Town Council can provide to these organisations and the community at large.
- 3) Develop recommendations for Full Town Council to approve for any provision for the current financial year.
- 4) Develop recommendations for P&R for the budget process to approve for any provision for the forthcoming financial year.
- 5) All meetings shall be conducted via zoom and anything discussed in the panel meetings shall remain confidential with the panel members until a report is generated and published in an agenda for a public meeting of P&R or the Full Council.

The Motion was debated and a recorded vote was requested by Councillor R Rowles. It was proposed by Councillor L Gregori and seconded by Councillor D Treadwell that the word "Panel" be replaced with "Working Group", to read:
"The Council votes to establish a Working Group to investigate how the Town Council can help improve youth services in Andover, with the founding members being Cllrs Rowles, Sangster, Mumford, Waue, Banville with the following terms of reference."

COUNCILLOR	FOR	AGAINST	ABSTENTION
D Coole	X		
J Coole	X		
L Gregori	X		
K Hughes	X		
R Hughes	X		
B Long	X		
N Long			X
R Meyer			X
R Rowles	X		
D Treadwell	X		
S Waue	X		
TOTAL	9	0	2

RESOLVED: That that the word "Panel" be replaced with "Working Group", to read:
"The Council votes to establish a Working Group to investigate how the Town Council can help improve youth services in Andover, with the founding members being Cllrs Rowles, Sangster, Mumford, Waue, Banville with the following terms of reference."

	<p>The Town Mayor invited other Members of the Council to indicate their interest in joining the Andover Town Council Youth Services Working Group. Councillor R Meyer indicated her interest to join the working group. The Town Mayor requested an email be sent to all the Members of the Council, in particular the Members who were absent from the meeting and invite them to indicate their interest in joining the working group.</p> <p>The amended motion became the substantive motion with the additional founding Member of Councillor R Meyer. It was proposed by Councillor R Rowles and seconded by Councillor S Waue that the substantive motion be accepted as follows: "The Council votes to establish a Working Group to investigate how the Town Council can help improve youth services in Andover, with the founding members being Cllrs Rowles, Sangster, Mumford, Waue, Banville and Meyer with the following terms of reference." A vote was taken: FOR – 9, AGAINST – 1, ABSTENTIONS – 1 RESOLVED: That the substantive motion be accepted as follows: "The Council votes to establish a Working Group to investigate how the Town Council can help improve youth services in Andover, with the founding members being Cllrs Rowles, Sangster, Mumford, Waue, Banville and Meyer with the following terms of reference."</p>
C076/09/21	COMMEMORATIVE OAK TREE
	<p>Members noted that the Oak Tree to commemorate all affected by the Covid Pandemic would be planted by the Town Mayor on the 23 October 2021 in the Vigo Recreation Ground. Confirmation of the time would be publicised in due course.</p>
C077/09/21	FINANCE
	<p>Members received and noted the list of payments up to 11 August 2021. The Chairman clarified that Toilet Hire for Mylan Road should read Toilet Hire for Vigo Road and the amendment would be made.</p> <p>Members received and noted the list of payments up to 26 August 2021.</p> <p>It was proposed by Councillor R Rowles and seconded by Councillor K Hughes that the list of payments up to 8 September 2021 be received and approved. A vote was taken: FOR - 8, AGAINST - 3, ABSTENTIONS – 0 RESOLVED: That the list of payments up to 8 September 2021 be received and approved.</p>
C078/09/21	REPORTS FROM PANELS
	<p>Members received and noted a report from the Events Panel.</p>
C079/09/21	ZOOM ACCESS TO COMMITTEE MEETINGS
	<p>Members received a report for Full Council on Hybrid Meetings. It was debated whether to cease the hybrid meetings as the Covid restrictions had now been lifted. Consideration was given to the difference in spacing that would be afforded</p>

for Members of the Public to attend Committee meetings in comparison to Full Council meetings.

It was proposed by Councillor D Coole and seconded by Councillor R Meyer that hybrid meetings for Council and Committees, be ceased with immediate effect.

An amendment to the proposal was suggested.

It was proposed by Councillor S Waue and seconded by Councillor R Rowles that the hybrid meetings be continued for Full Council and removed for Committees, with the view to reevaluate the situation in six months' time.

Councillor Rowles requested a recorded vote.

A vote was taken as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
D Coole		X	
J Coole		X	
L Gregori	X		
K Hughes	X		
R Hughes	X		
B Long		X	
N Long	X		
R Meyer		X	
R Rowles	X		
D Treadwell	X		
S Waue	X		
TOTAL	7	4	

RESOLVED: That the hybrid meetings be continued for Full Council and removed for Committees, with the view to re-evaluate the situation in six months' time.

The Members moved to vote on the Substantive Motion.

A recorded vote was requested by Councillor R Rowles.

It was proposed by Councillor S Waue and seconded by Councillor R Rowles that the Town Council keeps the hybrid meetings for Full Council and not the Committees, to be reviewed in six months' time.

A recorded vote was as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
D Coole		X	
J Coole		X	
L Gregori	X		
K Hughes	X		
R Hughes	X		
B Long			X
N Long	X		
R Meyer		X	
R Rowles	X		
D Treadwell	X		
S Waue	X		
TOTAL	7	3	1

RESOLVED: That the Town Council keeps the hybrid meetings for Full Council and not the Committees, to be reviewed in six months' time.

C080/09/21	OPENING OFFICE
	Members noted that Officers were still gathering information regarding available options for alternative offices and that a report would be presented at the next Council meeting. Members also noted that the rental contract on the current offices was due to expire In March 2022.
C081/09/21	DATE OF NEXT MEETING
	Members noted the date of the next meeting as Wednesday 20 October 2021 to be held in the Guildhall, High Street, Andover, at 6.30pm.
C082/09/21	EXCLUSION OF THE PRESS AND PUBLIC
	It was proposed by Councillor R Hughes and seconded by Councillor R Rowles that the Members of the Press and Public be excluded from the Meeting at Agenda Items 16, 17 & 18 due to consideration of Confidential Staffing Matters and a Judicial Review Update. A vote was taken which was unanimous. RESOLVED: That the Members of the Press and Public be excluded from the Meeting at Agenda Items 16, 17 & 18 due to consideration of Confidential Staffing Matters and a Judicial Review Update.
	CONFIDENTIAL ITEMS
	<i>The following items were deferred to the next meeting of the Council as the 2 hour time limit was reached and Members voted not to extend the meeting.</i>
	STAFFING REVIEW
	CONFIDENTIAL MINUTES
	REPORTS FROM LOCUM CLERK
The Town Mayor closed the meeting at 8.28pm.	
Town Mayor	Date