

ANDOVER TOWN COUNCIL

MINUTES OF THE MEETING OF ANDOVER TOWN COUNCIL HELD ON TUESDAY 22ND FEBRUARY 2022 AT THE GUILDHALL, ANDOVER

Time and date

6.30pm on Tuesday 22nd February 2022

Place

Upper Guildhall, High Street, Andover

Cllr B Long - Town Mayor (P)		
Cllr R Hughes - Deputy Town Mayor (P) - Chairman of the meeting		
Cllr N Asamoah (P) (6.43pm)	Cllr L Banville (A)	Cllr D Coole (P)
Cllr J Coole (P)	Cllr C Ecclestone (P)	Cllr L Gregori (P)
Cllr K Hughes (A)	Cllr N Long (P)	Cllr R Meyer (A)
Cllr M Mumford (P)	Cllr R Rowles (P)	Cllr J Sangster (P)
Cllr D Treadwell (P)	Cllr S Waue (P)	

Officers Present:

Karen Ross (Locum Town Clerk) (Taking the minutes)

Tor Warburton (Deputy Town Clerk) (managing online streaming)

County/Borough Councillors:

Borough Councillor Zilliah Brooks

Members of the Public: 4

Due to the Covid-19 Pandemic this meeting was held in the Guildhall following Coronavirus preventative measures. The Town Council made arrangements to stream the meeting virtually to allow as much public access as possible.

C153/02/22	APOLOGIES FOR ABSENCE
	Apologies were RECEIVED and ACCEPTED from Cllr Kevin Hughes and Cllr Rebecca Myer. Apologies were also noted from Cllr Drew and Cllr Henderson.
C154/02/22	DECLARATIONS OF INTEREST
	There were no declarations of interest relevant to the agenda RECEIVED

C155/02/22	MINUTES
	<p>The Town Mayor signed as a correct record the minutes of the Town Council meeting held on 25 January 2022, Proposed by Cllr N Long Seconded by Cllr R Hughes</p> <p>This motion was carried on a vote of 6 FOR 5 AGAINST With 1 ABSTENTION</p>
C156/02/22	TOWN MAYORS' ANNOUNCEMENTS
	The Town Mayors verbal reported was RECEIVED
C157/02/22	PUBLIC PARTICIPATION
	There were no questions raised
C158/02/22	REPORTS FROM BOROUGH AND COUNTY COUNCILLORS FROM THE ANDOVER WARDS
	<p>Verbal Reports were RECEIVED from Borough Councillor Matthews Borough Councillor Ecclestone Borough Councillor Rolls</p> <p>Cllr N Asamoah joined the meeting at 6.43pm</p>
C159/02/22	QUESTIONS FROM THE ANDOVER TOWN COUNCILLORS TO THE BOROUGH AND COUNTY COUNCILLORS
	<p>To receive any Questions from Town Councillors to Borough and County Councillors for the Wards of Andover.</p> <p>The following question was RECEIVED Can Councillors from Andover Town Council become involved in the Youth Projects administered by Test Valley Borough Council.</p>
C160/02/22	INTERNAL AUDITOR'S INVESTIGATION INTO THE BUDGET 2022/2023
	<p>The report from the Internal auditor was NOTED</p> <p>It was NOTED that there will be a press release issued by the Town Council stating the response of the Internal Auditor</p>
C161/02/22	FINANCE
	<p>To receive and approve payments up to 15 February 2022 – attached at Appendix B To receive the Cashbook up to 31 January 2022 – attached at Appendix C.</p> <p>The payments as attached as Appendix B were RECEIVED and APPROVED for payment The Cashbook up to 31 January 2022 as attached at Appendix C was RECEIVED Proposed by Cllr N Long</p>

	<p>Seconded by Cllr R Hughes This motion was carried on a vote of 9 FOR 3 AGAINST With 1 ABSTENTION</p>
C162/02/22	QUESTIONS FROM COUNCILLORS
	<p>It was NOTED that the questions SUBMITTED where not in accordance with the standing orders and therefore not considered. These questions if requested will be included in next month's agenda.</p>
C163/02/22	COUNCIL OFFICES - OPTION 1 - FURTHER COSTINGS AND DATES
	<p>It was RESOLVED to accept the following recommendations.</p> <ul style="list-style-type: none"> • To receive and note the report. • To instruct Officers to terminate tenancy on current office from September 2022. • To instruct Officers to pay deposit of one month's rent (£750 + VAT) to IncuHive for Office 108 to start tenancy from April 2022. • To instruct Officers to take one of the storage options • To instruct Officers to take one of the removal costs. • To agree suggested time frames. <p>Proposed by Cllr R Rowles Seconded by Cllr J Sangster</p> <p>This motion was carried on a vote of 9 FOR 3 AGAINST 1 ABSTENTION</p> <p>It was NOTED that the storage costs should be best value</p>
C164/02/22	MOTIONS FROM COUNCILLORS
	<p>Special Motion: Reduction of 2022/23 Financial Reserves</p> <p><u>Proposed by Cllr D Coole and Seconded by Cllr C Ecclestone.</u></p> <p>Following the TVBC Section 151 Officer's decision to accept the Town Council's 2020/21 Financial Reserves as the basis for accepting the 2022/23 Budget and Precept Demand, rather than accepting the 2022/23 Financial Reserves approved by the Full Council, this Council Resolves to:</p> <p>1. Reduce its 2022/23 Financial Reserves to £436,970, which is based on the £596,970 held in its bank accounts as at 19th January 2022, less the planned expenditure of £160,000 to 31st March 2022 as identified by the Responsible Finance Officer at the 25th January 2022 Full Council Meeting.</p>

2. Agree the breakdown of the 2022/23 Financial Reserves as:

£94,397.83	CIL Reserves
£8,275.80	Unallocated Reserves required to satisfy Full Council approved 2022/23 Reserves Virement to reduce 2022/23 Precept Demand
£185,038.75	Operational Reserves @ 6 months operating costs (Budget divided by two)
£149,257.62	Earmarked Reserves
£436,970.00	Total 2022/23 Financial Reserves

3. Agree the breakdown of the Earmarked Reserves as:

£70,000.00	Election costs
£50,000.00	Allotments
£2,000.00	HCC Grant for SIDs
£27,257.62	Christmas Lights
£149,257.62	Total Earmarked Reserves

It was

RESOLVED

that considering the resolution in Item 8, the motion as proposed below should not be discussed.

Proposed by Cllr R Rowles

Seconded by Cllr N Long

This motion was carried on a vote of

7 FOR

4 AGAINST

2 ABSTENTIONS

C165/02/22 RECOMMENDATION FROM ALLOTMENT COMMITTEE

The recommendation from the Allotment Committee to increase the allotment rental increase of 10% per year over the next 4 years and to change the billing period to 1st October to 30th September as listed in Appendix E.

Proposed by Cllr R Hughes

Seconded by Cllr N Long

There was an amendment to the proposed motion to increase the allotment rental increase of 5% per year over the next 4 years and to change the billing period to 1st October to 30th September.

Proposed by Cllr S Waue

Seconded by Cllr R Rowles

	<p>This motion was not passed on a vote 4 FOR 7 AGAINST With 2 ABSTENTIONS</p> <p>It was RESOLVED to accept the recommendation from the Allotment Committee to increase the allotment rental increase of 10% per year over the next 4 years and to change the billing period to 1st October to 30th September as listed in Appendix E. Proposed by Cllr Hughes Seconded by Cllr N Long</p> <p>This motion was carried on a vote of 7 FOR 6 AGAINST</p> <p>Cllr Mumford requested that the question of whether the rent could be payable in instalments should be taken to the Allotment Committee.</p>
C166/02/22	DATE OF NEXT MEETING
	<p>The date of the next meeting was AGREED as Wednesday 23 March 2022 to be held in the Guildhall, High Street, Andover.</p>

The Deputy Town Mayor closed the meeting at 8.30pm