



ANDOVER TOWN COUNCIL

Minutes Council

Time and date

6.30pm on Wednesday 23 March 2022

Place

Upper Guildhall, High Street, Andover

Cllr B Long - Town Mayor (P)		
Cllr R Hughes - Deputy Town Mayor (P)		
Cllr N Asamoah (A)	Cllr L Banville (A)	Cllr D Coole (P)
Cllr J Coole (A)	Cllr C Ecclestone (A)	Cllr L Gregori (P)
Cllr K Hughes (A)	Cllr N Long (P)	Cllr R Meyer (P)
Cllr M Mumford (P)	Cllr R Rowles (P)	Cllr J Sangster (P)
Cllr D Treadwell (P)	Cllr S Waue (P)	

Officers Present:

Wendy Coulter (Town Clerk)

Tor Warburton (Deputy Town Clerk) (Taking the minutes & managing online streaming)

County/Borough Councillors:

Councillor I Anderson

Members of the Public: Unknown

Members of the Press: Unknown

Due to the Covid-19 Pandemic this meeting was held in the Guildhall following Coronavirus preventative measures. The Town Council made arrangements to stream the meeting virtually to allow as much public access as possible.

C167/03/22	APOLOGIES FOR ABSENCE
	Apologies were received and accepted from Councillors N Asamoah, C Ecclestone and K Hughes.
C168/03/22	DECLARATIONS OF INTEREST
	There were no Declarations of Interest in relation to any item on the agenda.

C169/03/22	MINUTES
	<p>It was proposed by Councillor R Rowles and seconded by Councillor N Long that the Minutes of the Town Council meeting held on 22 February 2022 be signed by the Chairman as correct records.</p> <p>A vote was taken: FOR – 9, AGAINST - 0, ABSTENTIONS - 1</p> <p>RESOLVED: That the Minutes of the Town Council meeting held on 22 February 2022 be signed by the Chairman as correct records.</p>
C170/03/22	TOWN MAYOR'S ANNOUNCEMENTS
	The Town Mayor attended Beech Hurst for the planting of the Platinum Jubilee Tree and The Commonwealth Flag Raising in the Andover High Street.
C171/03/22	PUBLIC PARTICIPATION
	There were no comments received from Members of the Public present at the meeting.
C172/03/22	REPORTS FROM BOROUGH AND COUNTY COUNCILLORS FROM THE ANDOVER WARDS
	<p>Councillor N Matthews:</p> <p>Contractors parking at Atrium, and the increased state of the roads are being actively addressed - No parking signs and the banning of contractors parking on the road and resident visitors' spaces has begun. We have also insisted that the temporary "parking matting" be laid on the grass, to keep all vehicles off the roads, as we successfully did at Poppy Park.</p> <p>L2 Development planning application is coming to committee on 31st March. Officers report has now been completed, and recommendation is for refusal! Which is good news, however we have decided to still have our say at the meeting, as there remains a number of longer term issues require addressing, including planning processes. We have a resident lined up to speak at the meeting, and of course Would welcome an ATC representative to also speak at the meeting. We require to know the name so we can register the speaker with the committee officer. The speaker will speak first and have just 3 minutes. Happy to chat with whoever this may be.</p> <p>Smannell pathway is underway, although work appears quite slow.</p> <p>Finkley down road junction frustratingly still ongoing! There appears to remain legal issues on land ownership, responsibility between network rail, HCC and land owner "unknown"! This is incredibly frustrating for residents as the ever-increasing occupation of residents in Saxon heights is resulting in the increased traffic flow/difficulties on estate access routes! We are constantly pushing for resolution.</p> <p>Councillor I Anderson:</p> <p>Street lighting at Shepherd's Row and Highlands Road has been reported as not working.</p> <p>After storm Eunice, there are several trees that have fallen down. Hampshire County Council, Test Valley Borough Council and Aster are working hard to clear them up as quickly as possible.</p>

	<p>The pot hole issues have been reported tremendously to Hampshire County Council with reference numbers.</p> <p>Rivers in and around the outskirts of the town have got large amounts of rubbish and trollies in them. This has been reported to Environmental Health.</p> <p>ACE building had graffiti all over it again. Marks and Spencers have arranged to have the building repainted over. They are coming to Andover to mend the roof and safety issues that need rectifying.</p> <p>Councillor R Rowles:</p> <p>The footpath replacement on Winchester Road took place. A small section still remains unfinished, so I have continued to put pressure on the authorities to sort that out. Due to the warmer weather, there have been more scrambling bikes going up to the plantations from Old Winton Road. I have contacted the landowner to investigate a permanent solution to resolve this issue.</p> <p>I have also completed a pot hole survey in Winton ward which will be sent on to the Hampshire County Council.</p> <p>The Andover Clothing Exchange had their windows vandalised, which I personally helped to fix.</p>
C173/03/22	QUESTIONS FROM THE ANDOVER TOWN COUNCILLORS TO THE BOROUGH AND COUNTY COUNCILLORS
	<p>Councillor N Long to Borough Councillors:</p> <p>Test Valley Borough Council had recently removed all the belongings of a person that was sleeping rough in the High Street. the belongings were put into black refuse bags and taken away in a refuse truck. Was Test Valley Borough Council aware that those items belonged to a homeless person? What happened to the person after their belongings had been taken?</p> <p>Councillor I Anderson response:</p> <p>I have been told by Councillor P North that they have tried working with the gentleman. The gentleman had said he would go to all the options that had been offered to him, however, he backs out and doesn't go. I will investigate further into what has happened to him. He is able to go to the Rockhouse where he will be supplied with sleeping bags etc.</p>
C174/03/22	GRANTS PANEL RECOMMENDATIONS
	<p>Members received and considered the Grants Panel recommendations for Picket Piece Baby and Toddler Group, Andover Youth Football Club and AFest (Chat Together).</p> <p>Councillor N Long raised a point of order and stated that as a member of the Grant Aid Panel, he did not receive the paperwork relating to these grants, due to an error with his Town Council email address. The Town Mayor confirmed that the Grant Aid Panel was quorate at the time of consideration of the grants and the recommendations were valid.</p> <p>Picket Piece Baby and Toddler Group</p> <p>It was proposed by Councillor L Gregori and seconded by Councillor R Rowles that the Grant Aid Panel's recommendation that the Picket Piece Baby and Toddler Group grant application for £255.00, be accepted and approved.</p> <p>A vote was taken: FOR – 10, AGAINST - 0, ABSTENTIONS – 1</p>

RESOLVED: That the Grant Aid Panel's recommendation that the Picket Piece Baby and Toddler Group grant application for £255.00, be accepted and approved.

Andover Youth Football Club

A recorded vote was requested by Councillor D Coole.

It was proposed by Councillor R Rowles and seconded by Councillor L Gregori that the Grant Aid Panel's recommendation that Andover Youth Football Club grant application for £1,000.00 be accepted and approved.

A recorded vote was as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
D Coole		X	
L Gregori	X		
R Hughes	X		
B Long	X		
N Long	X		
R Meyer			X
M Mumford	X		
R Rowles	X		
J Sangster	X		
D Treadwell	X		
S Waue	X		
TOTAL	9	1	1

RESOLVED: That the Grant Aid Panel's recommendation that Andover Youth Football Club grant application for £1,000.00 be accepted and approved.

AFest (Chat Together)

It was proposed by Councillor R Rowles that AFest (Chat Together) be given the amount of £1,000.00, which is made up of £735.00 from the AFest Budget and the difference of £265.00 from the Grant Budget.

There was no seconder to this motion.

A recorded vote was requested by Councillor D Coole.

It was proposed by Councillor L Gregori and seconded by Councillor M Mumford that the Grant Aid Panel's recommendation that AFest (Chat Together) grant application be accepted and approved for £1,000.00, which is the maximum Andover Town Council's Grant Policy allows.

A recorded vote was as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
D Coole		X	
L Gregori	X		
R Hughes		X	
B Long		X	
N Long		X	
R Meyer		X	
M Mumford	X		
R Rowles	X		
J Sangster	X		
D Treadwell	X		

S Waue		X	
TOTAL	5	6	0

Motion not carried.

Officers were requested to advise AFest (Chat Together) of the outcome and of the option to apply for the allocated amount of £735.00, in the AFest Event 2022/2023 Budget.

C175/03/22 EVENTS PANEL RECOMMENDATIONS

Members considered the recommendations from the Events Panel in relation to the Queens Platinum Jubilee 2022.

28/29 May - 28/29 June 2022 - ERII Sign to be installed on the front of the Guildhall in celebration of the Queen's Jubilee.

It was proposed by Councillor N Long and seconded by Councillor R Rowles that the ERII Sign be installed in the front of the Guildhall in celebration of the Queen's Jubilee.

A vote was taken:

FOR - 9, AGAINST - 2, ABSTENTIONS - 0

RESOLVED: That the ERII Sign be installed in the front of the Guildhall in celebration of the Queen's Jubilee.

2 June 2022 - Celebration Church Service followed by Beacon Lighting.

It was proposed by Councillor R Rowles and seconded by Councillor B Long that a church service be provided at St Mary's church for Andover residents to celebrate the Queen's Jubilee, followed by the lighting of a beacon in the Remembrance Garden.

A vote was taken:

FOR - 9, AGAINST - 0, ABSTENTIONS - 2

RESOLVED: That a church service be provided at St Mary's church for Andover residents to celebrate the Queen's Jubilee, followed by the lighting of a beacon in the Remembrance Garden.

5 June 2022 - Picnic in Vigo Recreation Park with music through 7 decades.

It was proposed by Councillor J Sangster and seconded by Councillor R Rowles that Andover Town Council provide a Picnic in the Park event with music through 7 decades.

A vote was taken:

FOR - 9, AGAINST - 0, ABSTENTIONS - 2

RESOLVED: That Andover Town Council provide a Picnic in the Park event with music through 7 decades.

It was noted that Councillors D Treadwell, R Rowles, M Mumford, L Gregori, N long and N Asamoah volunteered to assist in person or to provide external assistance for the Picnic in the Park.

2 June 2022 - Window Dressing Competition.

It was proposed by Councillor L Gregori and seconded by Councillor R Rowles that Andover Town Council would host a Window Dressing Competition with a Jubilee theme.

A vote was taken:

	<p>FOR – 9, AGAINST – 0, ABSTENTIONS – 2</p> <p>RESOLVED: That Andover Town Council would host a Window Dressing Competition with a Jubilee theme.</p> <p>It was noted that Councillor L Gregori volunteered to assist with the competition.</p>
C176/03/22	CORPORATE AND FINANCIAL RISK ASSESSMENT
	<p>Members received and considered the Corporate and Financial Risk Assessment 2022 – 2023.</p> <p>There was no discussion on this item and Members moved straight to a vote.</p> <p>It was proposed by Councillor R Rowles and seconded by Councillor N Long that the Financial and Corporate Management Risk Assessment be approved and Officers delegated to action the points covered within the assessment.</p> <p>A vote was taken:</p> <p>FOR – 9, AGAINST – 2, ABSTENTIONS – 0</p> <p>RESOLVED: That the Financial and Corporate Management Risk Assessment be approved and Officers delegated to action the points covered within the assessment.</p>
C177/03/22	FINANCE
	<p>Members received the Cashbook up to 28 February 2022.</p> <p>Members received the List of Payments up to 15 March 2022.</p> <p>It was proposed by Councillor R Rowles and seconded by Councillor M Mumford that the List of Payments up to 15 March 2022 be approved.</p> <p>A vote was taken:</p> <p>FOR – 7, AGAINST – 2, ABSTENTIONS – 2</p> <p>RESOLVED: That the List of Payments up to 15 March 2022 be approved.</p>
C178/03/22	PLANNING COMMITTEE RECOMMENDATION
	<p>Members received and considered the Planning Committee recommendations relating to the Speed Indicator Signs (SIDs).</p> <p>It was proposed by Councillor B Long and seconded by Councillor R Rowles that the installation and maintenance quote of £1,617.00 per SID per year be accepted and approved. That the Officer's alternative suggestion to purchase 2 Westcotec SIDs with 2 Bluetooth data collection packs, be accepted and approved.</p> <p>FOR – 8, AGAINST – 3, ABSTENTIONS – 0</p> <p>RESOLVED: That the installation and maintenance quote of £1,617.00 per SID per year be accepted and approved. That the Officer's alternative suggestion to purchase 2 Westcotec SIDs with 2 Bluetooth data collection packs, be accepted and approved.</p>
C179/03/22	OFFICE MOVE
	<p>Members noted that the tenancy at 68B High Street had been terminated as of September 2022 and that new office premises had been taken with IncuHive with effect from 1 April 2022.</p> <p>It was also noted that a decision would need to be made regarding storage once a thorough inventory had been completed.</p>
C180/03/22	QUESTIONS FROM COUNCILLORS

	<p>A question was received regarding the Grant applications. The Town Mayor clarified that the purpose of the Grant panel is only to check all the paperwork received and to put its recommendation to the full Council for approval.</p> <p>A question was raised regarding the Cashbook and the unspent Budget. Confirmed responses would be provided after the end of the current Financial Year, in the April Council meeting.</p>
C181/03/22	DATE OF NEXT MEETING
	Members noted the date of the next meeting: Wednesday 13 April 2022 , at the Guildhall, High Street, Andover, starting at 6.30pm.
C182/03/22	EXCLUSION OF THE PRESS AND PUBLIC
	<p>It was proposed by Councillor B Long and seconded by Councillor L Gregori that the Members of the Press and Public be excluded from the Meeting at Agenda Item 17, Back to Basics – Next Steps, due to consideration of confidential staffing matters.</p> <p>A vote was taken: FOR – 7, AGAINST – 1, ABSTENTIONS - 3</p> <p>RESOLVED: That the Members of the Press and Public be excluded from the Meeting at Agenda Item 17, Back to Basics – Next Steps, due to consideration of confidential staffing matters.</p>
	CONFIDENTIAL ITEMS
C183/03/22	BACK TO BASICS – NEXT STEPS - STAFFING
	<p>Members held a discussion with a representative from Ellis Whittam regarding the ‘Back to Basics’ process.</p> <p>It was proposed by Councillor B long and seconded by Councillor R Rowles that a group of maximum five Members with a quorate of three, form a Staffing Working Group, to meet on a regular basis to liaise with Ellis Whittam and to provide a progress report to each Full Council.</p> <p>A vote was taken: FOR – 9, AGAINST – 1, ABSTENTIONS – 1</p> <p>RESOLVED: That a group of maximum five Members with a quorate of three, form a Staffing Working Group, to meet on a regular basis to liaise with Ellis Whittam and to provide a progress report to each Full Council meeting.</p> <p>It was proposed that the members of the Staffing Working Group would consist of Councillors D Coole, B Long, R Meyer, M Mumford and S Waue and be delegated to liaise with Christian Vincent (Ellis Whittam) to progress the ‘Back to Basics’ process and report back to Full Council in a confidential session on a monthly basis.</p> <p>It was agreed unanimously by all present.</p> <p>(Councillor Long left the meeting at 8.27pm)</p> <p>It was proposed by Councillor R Rowles and seconded by Councillor D Coole that an initial meeting be set up between the Staffing Working Group and Christian Vincent, in order to ascertain the next actions.</p> <p>A vote was taken: FOR – 9, AGAINST – 1, ABSTENTIONS – 1</p> <p>RESOLVED: That an initial meeting be set up between the Staffing Working Group and Christian Vincent, in order to ascertain the next actions.</p>

The Town Mayor closed the meeting at 8.30pm.

Town Mayor

Date