

ANDOVER TOWN COUNCIL



Minutes of Community and Events Committee

Time and date

6.30pm, Tuesday, 7 March 2023

Place

The Lights, Andover

Details of Attendance:

Members of the Committee:

Cllr J Sangster (Chairman) (P)

Cllr R Meyer (Vice Chairman) (A)

Cllr N Asamoah (A) Cllr D Coole (P) Cllr C Ecclestone (A) Cllr L Gregori (P) Cllr N Long (P)

Cllr D Treadwell (A)

Officers Present:

Tor Warburton (Deputy Clerk)

Members of the Public: Unknown

Members of the Press: Unknown

PR 025/03/23

APOLOGIES FOR ABSENCE

There were no apologies received at the meeting.

PR 026/03/23

DECLARATIONS OF INTEREST

Councillor L Gregori declared an interest in Agenda item 7, Grants.

PR 027/03/23

MINUTES

It was proposed by Councillor N Long and seconded by Councillor D Coole and **RESOLVED: Unanimously**, that the Minutes of the Community and Events Committee Meeting, held on 19 October 2022 be signed by the Chairman as a correct record.

Action: Committee Officer

PR 028/03/23 PUBLIC PARTICIPATION

There were no comments received from Members of the Public present at the meeting.

PR 029/03/23 KINGS CORONATION – MAY 6th

Members received and considered a report on potential events to celebrate the King's Coronation.

Due to timescales, it was felt that focus would be on the schools and competitions involving poems/stories and a Coronation display. These competitions would be voted/judged by Members of the Community and Events Committee. For the Coronation Display competition, there would be a prize for the PTA of the winning school. For the poem/story competition, there would be a prize for both the winning pupil and PTA of the winning school. Promoting the volunteering groups within Andover and signposting people to them, as well as obtaining quotes from the Andover Town Council's Lighting Provider, for a new motif for three separate parts Crown and "Long May He Reign."

It was proposed by Councillor J Sangster and seconded by Councillor L Gregori and

RESOLVED: Unanimously, that the following would be progressed:

- a. Competition for all schools within Andover, to write a poem/story about the Coronation. **Action: Deputy Clerk**
- b. Competition for all schools to create a Coronation display. **Action: Deputy Clerk**
- c. Andover Town Council to heavily promote the Volunteer Groups within Andover and signpost people to them. **Action: Community Officer**
- d. To obtain quotes for a new motif in aid of the King's Coronation. **Action: Deputy Clerk**

Costings for the motif would need to be presented at the Full Council meeting for approval.

Action: Deputy Clerk

It would be checked if a Service of Celebration would be taking place and if the Town Council could be involved. **Action: Deputy Clerk**

PR 030/03/23 CHRISTMAS LIGHTS 2023-2026

Members received and noted a report that was taken to Full Council on 8 February 2023, whereby all the recommendations were approved. Enerveo had been approached to agree commando placement and the current Christmas Lights provision had been extended by 1 year.

PR 031/03/23 GRANTS

Members considered the following Youth and Community grant applications:

- Youth Options
- Andover Town Band
- Andover Trees United
- Andover Community Engage

Youth Options

It was proposed by Councillor L Gregori and seconded by Councillor J Sangster and

RESOLVED: Unanimously, that the Youth Options grant application be approved and the sum of £800.00 be awarded. **Action: Town Clerk**

Andover Town Band

It was proposed by Councillor L Gregori and seconded by Councillor N Long and **RESOLVED: Unanimously**, that the Andover Town Band grant application be approved and the sum of £1000.00 be awarded. **Action: Town Clerk**

Andover Trees United

It was proposed by Councillor D Coole and seconded by Councillor J Sangster and **RESOLVED: Unanimously**, that the Andover Trees United grant application be deferred to Full Council, for consideration and approval. **Action: Town Clerk**

Andover Community Engage (ACE)

It was noted that the total amount requested on the ACE grant application was £2,350.00. In accordance with the Andover Town Council Grant Policy, the Town Council would only be able to award 75% of the total amount, which would be £1,762.50 and it would need to be deferred to Full Council for consideration and approval.

It was commented that in the interim period before the next Full Council meeting, ACE could have possibly secured extra funding from other sources, which would lessen the amount being requested from the Town Council. Members debated the legalities of awarding the full amount. This would be investigated. **Action: Deputy Clerk**

It was proposed by Councillor L Gregori and seconded by Councillor J Sangster and **RESOLVED: Unanimously**, that:

- a. The Andover Community Engage grant application be deferred to Full Council for consideration of the amount to be awarded. **Action: Town Clerk**
- b. The Town Council's legal position in awarding the full amount of £2,350.00 would be clarified. **Action: Deputy Clerk**

Members also noted a feedback report on the Yellow Brick Road Project.

PR 032/03/23

REPORTS FROM WORKING GROUPS

Members received verbal reports from the Working Groups as follows:

Library Support:

Councillor D Coole had spoken to Hampshire County Council (HCC), who advised they would welcome financial support with the libraries. With negotiations between HCC and Andover Town Council (ATC) it would be possible for ATC to take on the full responsibility of the Andover library, or provide additional funding, in order to increase the opening hours to what they used to be. A clear mission statement would need to be considered by the Working Group. **Action: Councillor D Coole**

Websites:

Councillor J Sangster advised he intended to work with the Community Officer to give an overview of how the Visit Andover website works and is managed. **Action: Councillor J Sangster and Community Officer**

The Andover Town Council website was currently under review and arrangements are being made to allow the Officers to manage the website more directly. **Action: Deputy Clerk**

Christmas Lights/Events:

Councillor D Coole reiterated that the extension of existing lights had already been approved. The Commando sockets need to be put in place once permission had been granted. Further information would be provided after the meeting with SSE and Energieo had taken place and only then could new lighting schemes be considered. **Action: Deputy Clerk**

PR 033/03/23 COMMITTEE WORK PROGRAMME

Members noted the Committee Work Programme. The following items were added:

- Library Proposal
- Websites
- Grant Policy

PR 034/03/23 DATE OF THE NEXT MEETING

Members noted that the date of the next meeting would be **Wednesday 19 April 2023**, to be held in **The Lights, starting at 6.30pm.**

The Chairman closed the meeting at 7.10pm.

Chairman

Date