

ANDOVER TOWN COUNCIL



Minutes of Extraordinary Events Committee

Time and date

6.00pm on Tuesday, 18 August 2020

Place

Virtual On-Line Meeting via Zoom

Details of Attendance:

Cllr D Coole (Chairman) (P) Cllr R Meyer (Vice Chairman) (A) Cllr J Coole (P) Cllr L Banville (A)
Cllr C Ecclestone (P) Cllr L Gregori (P) Cllr R Hughes (P) (Arrived at 6.03pm) Cllr B Long (A)

Officers Present:

Tor Warburton (Deputy Town Clerk)
Michelle Young (Committee & GDPR Officer) (Taking the Minutes)

Other Borough/County Councillors:

Cllr I Anderson
Cllr Z Brooks
Cllr D Drew
Cllr K Hamilton
Cllr T Tasker

Members of the Public: 0

Members of the Press: 0

Due to the Covid-19 Pandemic and Government legislation regarding Social Distancing, it was not possible to hold this meeting at a normal public venue. Therefore, the Town Council made arrangements under the Coronavirus Act 2020 and subsequent Regulations permitting remote meetings, to hold the meetings virtually. A voting procedure was actioned via role call method with each Member's name and response recorded in the Minutes.

EC 052/19 Apologies for Absence

Apologies were received and accepted from Councillors L Banville, B Long and R Meyer.

EC 053/19 Declarations of Interest

There were no Declarations of Interest in relation to any item on the agenda.

EC 054/19 Minutes

It was proposed by Councillor L Gregori and seconded by Councillor C Ecclestone that the Minutes of the Events Committee meeting held on Tuesday 14 July 2020, be signed by the Chairman as a correct record.

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone and L Gregori.

Unanimous.

RESOLVED: That the Minutes of the Events Committee meeting held on Tuesday 14 July 2020 be signed by the Chairman as a correct record.

Councillor L Gregori requested an amendment to the Events Minutes of 14 July 2020, Minute No. EC 040/19 Grants.

The following paragraph was to be added as follows:

“The Deputy Clerk undertook to review the grants and how the money was spent and the acknowledgement of the fact that Andover Town Council provided the money.”

It was proposed by Councillor C Ecclestone and seconded by Councillor J Coole that the amended Minutes of the Events Committee meeting held on Tuesday 14 July 2020, be signed by the Chairman as a correct record.

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone and L Gregori.

Unanimous.

RESOLVED: That the amended Minutes of the Events Committee meeting held on Tuesday 14 July 2020, be signed by the Chairman as a correct record.

(Councillor R Hughes joined the meeting at 6.03pm)

EC 055/19 Public Participation

There were no Members of the Public present at the meeting.

EC 056/19 Events

Christmas Lights:

Members noted the update report on Christmas Lights, Structural Survey of the lamp columns, implications of the Town Mills Development, Additional Motifs, Christmas Lights Installation 2020 and Christmas Tree – attached to record Minutes. It was noted that the structural survey of the lamp columns had been carried out and Officers had received the survey report, which was satisfactory.

It was noted that due to the Town Mills Development, the lamp columns on the road leading to the Town Mills, will not be able to be used this year. Members discussed the idea of using a projector with timers, onto the side of the Methodist Church and were subsequently shown a short video of an example of Christmas lights projected onto a side of a building. Officers to contact the Vicar to discuss permissions and look into a demonstration for the Members. The issue of how long the projector would be switched on for was raised. Officers suggested the possibility of a timer to

be added to the projector plug to limit the times and reduce potential light pollution, however, this would have to be investigated.

Members debated the additional motifs with regards to the number of shop owners, who wished to participate and have the motifs displayed on their shop walls and the costs involved. It was commented that shop owners may wish to have the responsibility of putting their own motifs up. Officers had begun discussions with the suppliers to off-set costings against the motifs and equipment that would not be in use for Christmas 2020, due to the Coronavirus situation. It was also suggested that the option of shop owners participating would be a better possibility for Christmas 2021.

It was noted that the Christmas Tree for Christmas 2020 had been ordered. The possibility of extending the existing barriers to include the power supply was discussed. It was noted that it was not possible to obtain any additional barriers that are currently being used, however, Officers would investigate alternative options.

It was proposed by Councillor D Coole and seconded by Councillor J Coole that:

- Officers be instructed to source an alternative supplier for the barriers and report back to the next meeting.
- Officers to arrange a demonstration of a Christmas Light projector onto a building.
- Officers to provide further details on shop motifs.

A recorded vote was taken as follows:

For: Councillor D Coole, J Coole, C Ecclestone, L Gregori and R Hughes.

Unanimous.

RESOLVED: That:

- **Officers be instructed to source an alternative supplier for the barriers and report back to the next meeting.**
- **Officers to arrange a demonstration of a Christmas Light projector onto a building.**
- **Officers to provide further details on shop motifs.**

Christmas Events:

Members noted the report on the suggested Christmas Events to be run by Test Valley Borough Council (TVBC) in lieu of a Christmas Light Switch On 2020.

Consideration was given to the Andover Town Council contributing funding to support TVBC in providing these events for the Community. It was agreed that a clearer idea of what the Town Council would be supporting was required and that Officers would investigate this.

Andover Town Council/Public Engagement:

Members received a verbal update on the possibility of running a pop-up gazebo stall at Town Centre events and be used to promote the Andover Design Statement as part of the consultation phase. The Chairman confirmed that four Councillors have said they would be interested and prepared to volunteer to man the stall. Officers would investigate booking of the Time Ring and use of the market and report back to the next meeting.

EC 057/19 Grants

Members noted the report on all Grants given by Andover Town Council since 2012 and whether grant monies awarded had been spent and acknowledgement given to Andover Town Council – attached to record Minutes.

A Member referred to a previous grant application for LBGT that was submitted and asked whether the monies had been spent as no report had been provided. Officers confirmed that the grant application had been agreed, however, the monies had never been applied for.

Abel Foundation Grant

It was proposed by Councillor D Coole and seconded by Councillor J Coole that Standing Orders be suspended to allow a representative from the Abel Foundation to answer questions raised by a Member of the Committee.

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone, L Gregori and R Hughes.

Unanimous.

RESOLVED: That Standing Orders be suspended to allow a representative from Abel Foundation to answer questions raised by a Member of the Committee.

It was established that no application for funding was made to TVBC, due to a conflict of interest. Funding of £2,000 was received from Hampshire County Council. A total of 140 families would be supported by the Abel Foundation. It was also noted that the Abel Foundation had recently lost a fundraising opportunity which would have equated to £20,000.

It was proposed by Councillor L Gregori and seconded by Councillor C Ecclestone that the Standing Orders be unsuspended.

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone, L Gregori and R Hughes.

Unanimous.

RESOLVED: That the Standing Orders be unsuspended.

It was proposed by Councillor L Gregori and seconded by Councillor C Ecclestone that the Events Committee agree to support the Abel Foundation Grant application.

A recorded vote was taken as follows:

For: Councillors D Coole, J Coole, C Ecclestone, L Gregori and R Hughes.

Unanimous.

RESOLVED: That the Events Committee agree to support the Abel Foundation Grant application.

The representative from Abel Foundation expressed thanks to Members of the Events Committee and confirmed it would be added to their website.

King Arthurs Way Community Association Grant

Councillor R Hughes declared an Interest in this item and would not be taking part in the voting procedure.

Members noted that no further information had been received since the previous Committee meeting and that the Community Hall had been closed due to the Coronavirus situation.

It was proposed by Councillor D Coole and seconded by Councillor C Ecclestone that a request be made to the King Arthurs Way Community Association to submit a new grant application, once the reopening date was known.

A recorded vote was as follows:

For Councillors D Coole, J Coole, C Ecclestone and L Gregori.

Unanimous.

RESOLVED: That a request be made to the King Arthurs Way Community Association to submit a new application, once the reopening date was known.

EC 058/19 Projects

Vigo park:

Members received a verbal update regarding Improvements to Vigo Park. Some Members of the Events Committee had attended a meeting with the Head of Community and Leisure at TVBC and felt it was a useful discussion with comparisons being made to Romsey Park. It was confirmed that the Masterplan did not include Vigo Park, beyond

the possible removal of the Vigo Park Roundabout. It was noted that further updates would be brought to the next Committee meeting.

EC 059/19 Date of Next Meeting

Members noted the date of the next meeting: **Tuesday 22 September 2020 via Zoom starting at 6.00pm.**

EC 060/19 Exclusion of the Press and Public

It was proposed by Councillor R Hughes and seconded by Councillor L Gregori that the Press and Public be excluded from the meeting at Item 10, due to consideration of the Andover Levy, Non-Parish Level Services and Markets, which contain sensitive commercial information.

A recorded vote was as follows:

For: Councillors: D Coole, J Coole, C Ecclestone, L Gregori and R Hughes.

Unanimous.

RESOLVED: That the Press and Public be excluded from the meeting at Item 10, due to consideration of the Andover Levy, Non-Parish Level Services and Markets, which contain sensitive commercial information.

The Chairman closed the meeting at 8.53pm.

CHAIRMAN

DATE