

ANDOVER TOWN COUNCIL



Minutes of Community and Events Committee

Time and date

6.30pm, Wednesday, 19 October 2022

Place

The Lights, Andover

Details of Attendance:

Members of the Committee:

Cllr J Sangster (Chairman) (P)

Cllr R Meyer (Vice Chairman) (P)

Cllr N Asamoah (A) Cllr L Banville (A) Cllr D Coole (P) Cllr C Ecclestone (A) Cllr L Gregori (A)

Cllr N Long (P) Cllr D Treadwell (A)

Officers Present:

Tor Warburton (Deputy Clerk)

Nikki Barber (Community Officer)

Members of the Public: Unknown

Members of the Press: Unknown

PR 012/10/22 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors C Ecclestone and L Gregori.

PR 013/10/22 DECLARATIONS OF INTEREST

Councillor D Coole and Councillor R Meyer declared an interest in Agenda item 8, "Bringing Andover Together" Grant.

PR 014/10/22 MINUTES

It was proposed by Councillor D Coole and seconded by Councillor R Meyer that the Minutes of the Community and Events Committee Meeting, held on 20 July 2022 be signed by the Chairman as a correct record.

A vote was taken:

FOR – 3, AGAINST – 0, ABSTENTIONS - 1

RESOLVED: That the Minutes of the Community and Events Committee Meeting, held

on 20 July 2022 be signed by the Chairman as a correct record.

PR 015/10/22 PUBLIC PARTICIPATION

The notes below are a precis of statements/questions. They are not recorded word for word.

Member of Public 1:

Spoke for the Bringing Andover Together Grant.

Councillor N Long:

I am concerned about your application as you are a minor. All Councils have a policy that if you are a minor, you should have parental consent to put the application in.

Member of Public 2:

Founder of Andover Community Events – offered consultancy services towards the “Bringing Andover Together” event in money saving schemes.

PR 016/10/22 COMMUNITY AND EVENTS COMMITTEE TERMS OF REFERENCE

Members considered the Community and Events Committee Terms of Reference.

It was proposed by Councillor J Sangster and seconded by Councillor R Meyer that the Community and Events Committee Terms of Reference be approved.

An amendment was suggested under the section “Urgent Matters” to read, “To provide any two elected members” and remove “normally the Chairman and Vice Chairman”.

It was proposed by Councillor J Sangster and seconded by Councillor N Long that the section “Urgent Matters” be amended to read, “To provide any two elected members” and remove “normally the Chairman and Vice Chairman”.

A vote was taken:

For – 2, Against – 2, Abstentions – 0

The Chairman used his casting vote and voted in favour.

RESOLVED: That the section “Urgent Matters” be amended to read, “To provide any two elected members” and remove “normally the Chairman and Vice Chairman”.

Reference was made to Communications, para. 4 and suggested that the line be amended to read, “To oversee the maintenance and development of the Council’s website and Visit Andover website.”

It was proposed by Councillor J Sangster and seconded by Councillor D coole that the Communications, para. 4 line be amended to read “To oversee the maintenance and development of the Council’s website and Visit Andover website.”

A vote was taken which was unanimous.

RESOLVED: That the Communications, para. 4 line be amended to read “To oversee the maintenance and development of the Council’s website and Visit Andover website.”

Members voted unanimously to approve the Community and Events Committee Terms of Reference with both amendments and that they be referred to Full Council for final approval.

PR 017/10/22 CHRISTMAS LIGHTS 2022

Members noted that the Christmas Tree would arrive on 15 November 2022. The Christmas Lights would be installed on 20/21 November 2022 and the Christmas Lights Switch On was planned for the 25 November 2022.

PR 018/10/22 CHRISTMAS LIGHTS 2023-2026

Members noted that a structural survey had been requested to be undertaken by Enerveo, of the remaining columns in the Town Centre and car parks, that do not currently have motifs on them. It was also noted that after the survey had been completed and a report received, the Christmas Lights Working Group could then meet to consider the extension of the Christmas Light provision for recommendation to the Community and Events Committee. A new contract could then be sought.

PR 019/10/22 GRANTS

Members considered the following Youth and Community grant applications:

- Wherwell School PTA
- Yellow Brick Road Project
- Spotlight UK
- Bringing Andover Together

Wherwell School PTA

Members requested that the application be deferred and the following questions be asked:

1. What uncommitted funds do they have to put towards this project?
2. What other funding are planning to apply for?

Yellow Brick Road

It was proposed by Councillor J Sangster and seconded by Councillor N Long that the Yellow Brick Road grant application be approved and the sum of £500.00 be awarded.

A vote was taken:

FOR – 3, AGAINST – 0, ABSTENTION – 1

RESOLVED: That the Yellow Brick Road grant application be approved and the sum of £500.00 be awarded.

Spotlight UK

Members noted that this was the second time this application had been received by the Community and Events Committee for consideration. It was felt that there was a lack of information, however, were happy to match give with Hampshire County Council and reduce the amount awarded to £500.00.

It was proposed by Councillor N Long and seconded by Councillor J Sangster that the amount awarded be reduced to £500.00.

A vote was taken which was unanimous.

RESOLVED: That the amount awarded be reduced to £500.00.

It was proposed by Councillor J Sangster and seconded by Councillor N Long that the Spotlight UK grant application be approved and the sum of £500.00 be awarded.

A vote was taken which was unanimous.

RESOLVED: That the Spotlight UK grant application be approved and the sum of £500.00 be awarded.

Bringing Andover Together

It was proposed by Councillor N Long and seconded by Councillor J Sangster that Standing Orders be suspended to allow Members to ask questions to the representative for the Bringing Andover Together grant application.

A vote was taken which was unanimous.

RESOLVED: That Standing Orders be suspended to allow Members to ask questions to the representative for the Bringing Andover Together grant application.

The representative spoke to the concerns previously raised about him being a minor and said, "Bringing Andover Together CIC is the body that is requesting this funding. I am not the only director, there are 3 others. Information is available on Companies House. I am eligible to be a director as per Companies House Act 2006. There are lots of items in the budget which could be reduced down on. The money we receive depends on business sponsorship. Happy to work with the consultant on money saving schemes."

The interim Town Clerk made a point of order and informed the Members of the Committee, that this grant application would need to be deferred to Full Council, as it would not be quorate with only two Members able to vote on it.

The representative advised the Members that the directors would be happy to withdraw the Bringing Andover Together grant application, due to the time it would take to defer it to Full Council and the monies being awarded.

It was proposed by Councillor J Sangster and seconded by Councillor N Long that the Standing Orders be reinstated.

A vote was taken which was unanimous.

RESOLVED: That the Standing Orders be reinstated.

PR 020/10/22

HM CHARLES III CORONATION CELEBRATIONS

Members considered Andover Town Council's contribution to the celebrations for the Coronation of HM Charles III on 6 May 2023.

Ideas were mentioned which included a Budget Line, costings for amending the ER sign, a street party or Picnic in the Park.

It was proposed by Councillor J Sangster and seconded by Councillor R Meyer that the Chairman email all the Council Members for celebration ideas and costings, to be brought back to the next meeting for consideration.

A vote was taken which was unanimous.

RESOLVED: That the Chairman email all the Council Members for celebration ideas and costings, to be brought back to the next meeting for consideration.

PR 021/10/22

BUDGET 2023/2024

Members considered the Community and Events Budget for 2023/2024.

The following suggestions were made:

Add a "Coronation" Budget line

Increase Christmas Lights Budget line (4700/2) by £10,000.00 to £35,987.50 (inclusive of 10% inflation)

Amend A-Fest Budget Line (4700/3) to zero

Amend Shilling Fair Budget line (4700/4) to zero

Amend Youth Clubs Budget line (4700/5) to read "Youth Support"

Amend Armed Forces Day (was Events) Budget line (4700/7) to zero

Amend Andover Cycling Festival Budget Line (4700/8) to zero
Amend Festival of Motoring Budget line (4700/11) to zero
Amend Community Engagement Budget line (4700/13) to zero
Amend Andover Carnival Budget line (4700/14) to zero
Amend Andover Gardening Competition Budget line (4700/15) to zero
Amend Pancake Day Budget line (4700/16) to zero
Amend Gardening Fair/AIB Budget line (4700/21) to zero
Amend Queen's Jubilee 2022 Budget line (4700/22) to zero
Remove Refreshments Budget line (4100/6)
Remove the blank Budget line under Room Hire Budget line
Remove the blank Budget line under Bus Shelters
Remove Water Butt Scheme Budget line (4700/18)
Remove Andover Proms Budget line (4700/19)
Remove WW1 Event (215) Budget line
Reduce Office & Equipment Budget line (4210/15) to £1000.00

It was proposed by Councillor J Sangster and seconded by Councillor N Long that the Responsible Finance Officer (RFO) make the changes as suggested. A vote was taken which was unanimous.

RESOLVED: That the Responsible Finance Officer make the following changes:

- **Add a "Coronation" Budget line**
- **Increase Christmas Lights Budget line (4700/2) by £10,000.00 to £35,987.50 (inclusive of 10% inflation)**
- **Amend A-Fest Budget Line (4700/3) to zero**
- **Amend Shilling Fair Budget line (4700/4) to zero**
- **Amend Youth Clubs Budget line (4700/5) to read "Youth Support"**
- **Amend Armed Forces Day (was Events) Budget line (4700/7) to zero**
- **Amend Andover Cycling Festival Budget Line (4700/8) to zero**
- **Amend Festival of Motoring Budget line (4700/11) to zero**
- **Amend Community Engagement Budget line (4700/13) to zero**
- **Amend Andover Carnival Budget line (4700/14) to zero**
- **Amend Andover Gardening Competition Budget line (4700/15) to zero**
- **Amend Pancake Day Budget line (4700/16) to zero**
- **Amend Gardening Fair/AIB Budget line (4700/21) to zero**
- **Amend Queen's Jubilee 2022 Budget line (4700/22) to zero**
- **Remove Refreshments Budget line (4100/6)**
- **Remove the blank Budget line under Room Hire Budget line**
- **Remove the blank Budget line under Bus Shelters**
- **Remove Water Butt Scheme Budget line (4700/18)**
- **Remove Andover Proms Budget line (4700/19)**
- **Remove WW1 Event (215) Budget line**
- **Reduce Office & Equipment Budget line (4210/15) to £1000.00**

PR 022/10/22

COMMITTEE WORK PROGRAMME

Members noted the Committee Work Programme.

There were no additional items requested to be added to the Committee Work Programme.

PR 023/10/22

DATE OF THE NEXT MEETING

Members noted that the date of the next meeting would be **Thursday 9 February 2023**, location to be advised.

The Chairman closed the meeting at 7.40pm.

Chairman

Date