



ANDOVER TOWN COUNCIL

Council Minutes

Time and date

6.30pm on Wednesday 20 September 2023

Place

Upper Guildhall, Andover

Cllr R Hughes (Town Mayor) (P)		
Cllr J Sangster (Deputy Town Mayor) (A)		
Cllr K Bird (P)	Cllr J Cockaday (P)	Cllr M Farren (P)
Cllr L Gregori (P) (Arrived at 7.41pm)	Cllr T Gregory (P)	Cllr S Hardstaff (P)
Cllr J Hughes (P) (Arrived at 6.32pm)	Cllr K Hughes (P) (Arrived at 6.45pm)	Cllr R Kidd (P)
Cllr M McGarry (P)	Cllr R Meyer (P)	Cllr H Neate (A)
Cllr E Reynolds (P)	Cllr S Waue (P)	

Officers Present:

Gail Foster (Town Clerk)

Members of the Public: 5

County/Borough Councillors: Cllr D Drew

Members of the Press: 1

APOLOGIES	
C 096/09/23	Apologies were received from Councillors L Gregori, H Neate and J Sangster.
PUBLIC SESSION <i>The discussion below is a short summary and is not recorded word for word.</i>	
C 097/09/23	There were no comments received from Members of the Public present at the meeting.
TOWN MAYOR'S ANNOUNCEMENTS	
C 098/09/23	I was invited to a concert with the Andover Town Band at the Baptist Church, which was brilliant. I have been fortunate enough to be invited to attend their commemoration concert in November. I have also been invited as the Town Mayor, to the Andover Pride Awards later in the year.
EXTERNAL REPORTS	
C 099/09/23	(Councillor J Hughes arrived at 6.32pm) Councillor D Drew

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	<p>Schools and RAAC. Cranbourne College in Basingstoke is the only site where RAAC has been identified. Temporary works have been undertaken and the college is expected to reopen at the start of the autumn term.</p> <p>Green energy at home. Solar Together 2023, a scheme offered by Hampshire County Council (HCC) is open to Hampshire residents to buy high quality installations and boost local renewable energy generation. Residents have until 27 October 2023 to register their interest online at www.hants.gov.uk/solartogether</p> <p>Attendance in the new school year. HCC is encouraging families to support regular school attendance.</p> <p>Disposal of reusable, refillable and disposable vapes can now be done by recycling at any Household Waste Recycling Centre (HWRC), helping to avoid disposal in general waste, which is a fire risk due to the lithium-ion batteries and reduce littering.</p> <p>HCC launched a consultation on 4 September 2023 on proposals for future care homes, to expand nursing and specialist care accommodation for Hampshire's growing older population. The consultation will be closed on 12 November 2023. Details are available using link: https://www.hants.gov.uk/social-care-2023</p> <p>Falls Prevention page on the HCC website.</p> <p>"Connect To Support" page on the HCC website, providing older people with sources of support and help with adult services.</p> <p>I attended Universal Services Select Committee at County, where a £19 million budget cut was agreed, across the services.</p> <p>Please keep reporting the potholes. (Member of Press arrived at 6.33pm)</p>
INTERESTS	
C 100/09/23	Declarations were received from Councillor E Reynolds, as a member of The Drove Association and plot holder and item 14 of the agenda.
MINUTES	
C 101/09/23	It was proposed by Councillor M Farren and seconded by Councillor K Bird and RESOLVED: FOR – 13, AGAINST - 0, ABSTENTIONS - 1 , that the Minutes of the Town Council Meeting, held on 19 July 2023, be signed by the Chairman as a correct record, as soon as possible after the meeting had closed. Action: Committee Officer
CONTRACTUAL & DELEGATED PAYMENTS	
C 102/09/23	Members received and noted the contractual and delegated payments that had been made in the period of 31 st August 2023 to 12 th September 2023, as per report detailed in appendix 7 on the agenda.
PAYMENTS FOR APPROVAL	
C 103/09/23	Members noted that there were no payments that required approval.
FINANCIAL REPORTS	
C 104/09/23	It was proposed by Councillor E Reynolds and seconded by Councillor K Bird and RESOLVED: Unanimously , that all 4 financial papers as follows, be approved: <ul style="list-style-type: none"> a. Bank Statements and Bank Reconciliation showing balances:

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	<ul style="list-style-type: none"> i. UTB 1 = £428,580.97 ii. UTB 2 = £86,641.61 iii. Redwood Bank = £85,827.45 iv. Total = £601,050.03 <p>b. Cashbook</p> <ul style="list-style-type: none"> i. Gross receipts to date = £191,149.36 ii. Gross payments to date = £149,197.10 <p>c. Budget</p> <ul style="list-style-type: none"> i. Net Budget remaining = £41,761.61 <p>d. Earmarked Reserves</p> <ul style="list-style-type: none"> i. Elections = £79,036.28 ii. Allotments = £ 86,662.26 iii. Christmas Lights = £ 12,591.74 iv. Property Purchase = 102,000.00 v. CIL Funds = £ 99,099.83
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GRANTS

C 105/09/23	<p>Members considered a revised Grant Policy.</p> <p>The Town Mayor gave his thanks to Councillors K Bird, J Hughes and E Reynolds for working with the Town Clerk in producing the revised Grant Policy.</p> <p>A suggestion was made that Andover Town Council mirror Test Valley Borough Council Grants Policy and have publicity photographs taken with a Councillor and the awarded grant recipient.</p> <p>It was proposed by Councillor K Bird and seconded by Councillor E Reynolds that the revised Grants Policy be approved as it stands.</p> <p>An amendment was proposed by Councillor M Farren and seconded by Councillor S Waue and RESOLVED: FOR - 7, AGAINST - 4, ABSTENTIONS - 3, that the revised Grant Policy is approved. It would be used by the Committee and Events Working Group for reviewing the new grant applications.</p> <p>Member voted on the substantive motion and RESOLVED: FOR - 6, AGAINST - 4, ABSTENTIONS - not recorded.</p> <p>Action: Town Clerk</p>
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COMMUNITY AND EVENTS

C 106/09/23a	<p>Members noted the Officers' notes and work programme from the Community and Events Working Group meeting on 7 September 2023.</p> <p>A request was made to amend the Community and Events Minutes, regarding the Christmas decorations, to clarify that the "substantive piece of work" related to the decorations, eyebolts and wayleaves.</p> <p>Action: Deputy Town Clerk</p>
C 106/09/23b	<p>Councillors M Farren and S Hardstaff volunteered to represent the Andover Town Council and attend the Christmas Festival on 17 November 2023, with the possibility of Councillor K Hughes also.</p>
C 106/09/23c	<p>Members approved the reviewing of the Community and Events Working Group, to be at the Full Council meeting of 22 November 2023.</p> <p>Action: Town Clerk</p>

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C 106/09/23d	<p>It was proposed by Councillor M Farren and seconded by Councillor K Bird and RESOLVED: Unanimously, that the marking of the anniversary of the D-Day landings on 6 June 2024, by lighting the Andover Town Council beacon in the memorial gardens, be approved.</p> <p>Action: Town Clerk</p>
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TVBC PETITION REGARDING BID VOTE

C 107/09/23	<p>Members considered a Motion, proposed by Councillor S Waue and seconded by Councillor S Hardstaff, to decide if TVBC should be petitioned to refrain from using more than 1 vote for or against the proposed BID renewal in the upcoming vote. There were mixed comments regarding the difference between businesses and authorities and whether Andover Town Council should be involved.</p> <p>It was proposed by Councillor M Farren and seconded by Councillor B Bird and RESOLVED: Unanimously, that Standing Order be suspended to allow a Member of the BID to speak.</p> <p>It was proposed by Councillor M Farren and seconded by Councillor K Bird and RESOLVED: Unanimously, that Standing Orders be reinstated.</p> <p>It was proposed by Councillor S Waue and seconded by Councillor S Hardstaff that Andover Town Council petition Test Valley Borough Council, to only use one vote for or against the proposed BID renewal in the upcoming vote.</p> <p>A recorded vote was taken:</p> <table border="1" data-bbox="328 1072 1498 1404"> <thead> <tr> <th>FOR</th> <th>AGAINST</th> <th>ABSTENTIONS</th> </tr> </thead> <tbody> <tr> <td>S Hardstaff</td> <td>J Cockaday</td> <td>R Hughes</td> </tr> <tr> <td>M McGarry</td> <td>M Farren</td> <td>E Reynolds</td> </tr> <tr> <td>R Meyer</td> <td>K Bird</td> <td></td> </tr> <tr> <td>S Waue</td> <td>T Gregory</td> <td></td> </tr> <tr> <td></td> <td>R Kidd</td> <td></td> </tr> <tr> <td></td> <td>J Hughes</td> <td></td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">6</td> <td style="text-align: center;">2</td> </tr> </tbody> </table> <p>Motion not carried.</p>	FOR	AGAINST	ABSTENTIONS	S Hardstaff	J Cockaday	R Hughes	M McGarry	M Farren	E Reynolds	R Meyer	K Bird		S Waue	T Gregory			R Kidd			J Hughes		4	6	2
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POLICIES

C 108/09/23a	<p>Members were reminded to comply with the current Media Policy. (Councillor K Hughes arrived at 6.45pm)</p>
C 108/09/23b	<p>Members were asked to consider when a Councillor Working Group could be held, to draft an update to the Media Policy with an Officer, to be referred to a future Policy and Resources Committee meeting for review.</p> <p>No comments were received.</p>
C 108/09/23c	<p>Members agreed that Andover Town Council's Code of Conduct was to be reviewed alongside Test Valley Borough Council's version, by the Policy and Resources Committee.</p>

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	Action: Town Clerk
THE DROVE WATER LEAK	
C 109/09/23a	Members received a verbal report from The Drove Allotment Association regarding a water leak on the site, from Councillor E Reynolds.
C 109/09/23b	Members considered options for action to take and the timescale. It was proposed by Councillor S Waue and seconded by Councillor M Farren and RESOLVED: FOR - 10, AGAINST - 2, ABSTENTIONS - 0 , that the Town Clerk be delegated to investigate costings solely for option 3, the replacement of the entire water network, for the Allotments Committee to review. Action: Town Clerk

PUBLICITY																																						
C 110/09/23	<p>(Councillor L Gregori arrived at 7.41pm)</p> <p>Members considered a report by Councillor J Hughes, with a proposal to increase Andover Town Council's media presence. The purpose of which would be to give a different view on Andover, its organisations and charities, that would appeal to a wider and younger audience, whilst also raising the Town Council's profile.</p> <p>The Town Mayor read out a letter of support for Councillor J Hughes, from Mr Peter Hearn, a Media Lecturer at the Andover College.</p> <p>Members debated the potential investment of professional audio equipment. It was suggested that only the purchase of a wireless microphone would be required, which would work with a modern mobile phone.</p> <p>(Councillor R Meyer left the room at 7.45pm)</p> <p>It was proposed by Councillor J Hughes and seconded by Councillor S Waue and RESOLVED: FOR - 12, AGAINST - 1, ABSTENTIONS - 1, that Andover Town Council develop a series of mockumentaries, in collaboration with various organisations within Andover, which can be uploaded to various media platforms. Action: Town Clerk and Councillor J Hughes</p> <p>It was proposed by Councillor E Reynolds and seconded by Councillor M McGarry that the purchase of two microphones be approved.</p> <p>A recorded vote was taken:</p> <table border="1"> <thead> <tr> <th>FOR</th> <th>AGAINST</th> <th>ABSTENTIONS</th> </tr> </thead> <tbody> <tr> <td>S Hardstaff</td> <td>S Waue</td> <td>L Gregori</td> </tr> <tr> <td>E Reynolds</td> <td>M Farren</td> <td></td> </tr> <tr> <td>M McGarry</td> <td></td> <td></td> </tr> <tr> <td>J Hughes</td> <td></td> <td></td> </tr> <tr> <td>R Hughes</td> <td></td> <td></td> </tr> <tr> <td>K Hughes</td> <td></td> <td></td> </tr> <tr> <td>R Kidd</td> <td></td> <td></td> </tr> <tr> <td>T Gregory</td> <td></td> <td></td> </tr> <tr> <td>K Bird</td> <td></td> <td></td> </tr> <tr> <td>J Cockaday</td> <td></td> <td></td> </tr> <tr> <td>10</td> <td>2</td> <td>1</td> </tr> </tbody> </table>		FOR	AGAINST	ABSTENTIONS	S Hardstaff	S Waue	L Gregori	E Reynolds	M Farren		M McGarry			J Hughes			R Hughes			K Hughes			R Kidd			T Gregory			K Bird			J Cockaday			10	2	1
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	Action: Town Clerk
SIDs REPORT	
C 111/09/23	Members received the SIDs report and considered options for extra SIDs purchase. Members went into debate. It was proposed by Councillor K Bird and seconded by Councillor M Farren and RESOLVED: FOR - 13, AGAINST - 0, ABSTENTIONS - 1 , that Officers progress with Option A, Auto Speedwatch project. Action: Town Clerk
MEETING DATES	
C 112/09/23	It was proposed by Councillor K Hughes and seconded by Councillor K Bird and RESOLVED: Unanimously , that the presented dates for Committees and Working Groups for the remainder of the Municipal Year 2023-2024, be approved. Action: Town Clerk
TOWN CLERK'S REPORT	
C 113/09/23	Members noted the Town Clerk's report .
COUNCILLOR REPORTS	
C 114/09/23a	Councillor K Bird I volunteered to sort out the rota for Macmillan Coffee Morning on Friday, 29 September 2023, from 10.00 am to 3.00pm. Names to be given to me as soon as possible and everyone to bring a cake as well please.
C 114/09/23b	Councillor S Waue I have been chasing housing associations with regards to ground maintenance and making several reports to Test valley Borough Council. People should be contacting their housing associations themselves.
C 114/09/23c	Councillor M Farren I have been reporting potholes, hedgerows and more recently, water flooding. People should report directly to Hampshire County Council. A weight of numbers may help to resolve issues quickly.
C 114/09/23d	Councillor J Cockaday The Art Shop is opening on Saturday, 23 September 2023. During the storm last week, apparently the Peregrin Falcon camera blown up on church roof. It has been mentioned that a grant may be required to replace the camera at a cost of approximately £2600. I will advise their options are to apply for a combination of a Town Council grant and a community grant.
C 114/09/23e	Councillor L Gregori I agree it is important people are encouraged to report issues through the appropriate channels. Concerns relating to hedgerow cutting, ring customer services at TVBC.

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	Local plan is being rewritten and will come to Planning. Maps show that there will be a lot of additional building in Andover in next 10 years. I have advised it is mandatory to have more greenspace and allotment space.
QUESTIONS FROM COUNCILLORS	
C 115/09/23	A question was received regarding organising a meeting date with Test Valley Borough Council, to have a discussion and explanation on how the Levy is calculated. The Town Clerk would follow up on arranging a session with the TVBC officers. Action: Town Clerk.
FUTURE ITEMS	
C 116/09/23a	Freedom of the Town – Officers to provide information on what had been done historically to Councillor M Farren. Action: Town Clerk
C 116/09/23b	Officers to investigate costings for identity badges and lanyards for Councillors. Action: Town Clerk
DATE OF NEXT MEETING	
C 117/09/23	Members noted that the date of the next meeting would be Wednesday 18 October 2023 , to be held at The Lights, Andover, at 6.30pm.

The Town Mayor closed the meeting at 8.29pm.

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