



ANDOVER TOWN COUNCIL

Council Minutes

Time and date

5.30pm on Wednesday 23 November 2022

Place

Upper Guildhall, High Street, Andover

Cllr D Coole - Town Mayor (P)		
Cllr R Meyer - Deputy Town Mayor (A)		
Cllr N Asamoah (A)	Cllr J Coole (A)	Cllr C Ecclestone (P)
Cllr L Gregori (P)	Cllr K Hughes (P)	Cllr R Hughes (P)
Cllr N Long (P)	Cllr M Mumford (P)	Cllr E Reynolds (P)
Cllr R Rowles (P)	Cllr J Sangster (P)	Cllr D Treadwell (A)
Cllr S Waue (P)		

Officers Present:

Karen Ross (Locum Town Clerk) (Taking the Minutes)

Members of the Public: 5

Members of the Press: 1

Due to the Covid-19 Pandemic and Government legislation regarding Social Distancing, this meeting was held in the Guildhall following Coronavirus preventative measures. The Town Council made arrangements to stream the meeting virtually to allow as much public access as possible.

Prior to the start of the meeting, the Town Council received a presentation from a representative from MIND.

The meeting commenced at 5.45pm.

C110/11/22	APOLOGIES FOR ABSENCE
	Apologies for absence were received and accepted from Councillors J Coole and R Meyer.

C111/11/22	DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS
	Declarations were received by who is on the Allotment Committee.
C112/11/22	PUBLIC PARTICIPATION
	There were no comments received from Members of the Public present at the meeting.
C113/11/22	MINUTES
	It was proposed by Councillor N Long and seconded by Councillor S Waue that the Minutes, of the Town Council meeting held on 29 September 2022, be signed by the Chairman as a correct record. A vote was taken: FOR – 10, AGAINST – 0, ABSTENTIONS – 1 RESOLVED: That the Minutes, of the Extraordinary Town Council meeting held on 29 September 2022, be signed by the Chairman as a correct record.
C114/11/22	TO RECEIVE VERBAL REPORTS
	Verbal reports were received from Borough Councillor Rowles and Borough Councillor Ecclestone.
C115/11/22	TOWN MAYORS ANNOUNCEMENTS
	There were no Town Mayor announcements made.
C116/11/22	ANDOVER TOWN COUNCILLORS REPORTS
	Councillor R Rowles advised The Christmas Light Switch on would take place on 25 November 2022.
C117/11/22	QUESTIONS FROM TOWN COUNCILLORS
	There were no questions received from Members of the Andover Town Council.
C118/11/22	APPOINTMENT OF NEW TOWN CLERK
	It was proposed by Councillor L Gregori and seconded by Councillor R Rowles that it be noted that the Recruitment Panel had appointed a new Town Clerk, Gail Foster, to start on 19 December 2022. A vote was taken which was unanimous. RESOLVED: That it be noted that the Recruitment Panel had appointed a new Town Clerk, Gail Foster, to start on 19 December 2022.
C119/11/22	ANNUAL GOVERNANCE STATEMENT 2021/2022
	The Annual Governance Statement 2021/2022 and the External Audit for the Year Ending 31 March 2022 was noted. It was confirmed that the Action Plan raised by the External Auditor stated that they were unable to complete their review as the AGAR was not signed off before the required date and that it was subsequently signed and returned to the External Auditors.

C120/11/22	EARMARKED RESERVES
	<p>It was proposed by Councillor R Hughes and seconded by Councillor N Long that the Allotment Committee recommendation be approved, to release funds from the Earmarked Reserves for the supply and installation of 1.8m high chain link galvanised finish fencing, consisting of 1 of 4m wide pair of gates and 6m fencing either side to be installed, within allotment entrance (2 car lengths quoted) for £3,647.00 plus VAT for Mylen Road and for the supply and installation of 39m of 1800mm high green 358 security mesh fencing, supported on green coated box section concreted in posts at a cost of £6,597.00 at Barlows Lane.</p> <p>A vote was taken: FOR – 9, AGAINST – 1, ABSTENTIONS – 2</p> <p>RESOLVED: That the Allotment Committee recommendation be approved, to release funds from the Earmarked Reserves for the supply and installation of 1.8m high chain link galvanised finish fencing, consisting of 1 of 4m wide pair of gates and 6m fencing either side to be installed, within allotment entrance (2 car lengths quoted) for £3,647.00 plus VAT for Mylen Road and for the supply and installation of 39m of 1800mm high green 358 security mesh fencing, supported on green coated box section concreted in posts at a cost of £6,597.00 at Barlows Lane.</p>
C121/11/22	ANDOVER TOWN COUNCIL – CIVIC PROTOCOL
	<p>It was proposed by Councillor D Coole and seconded by Councillor C Ecclestone that the Civic Protocol be approved and adopted.</p> <p>A vote was taken: FOR – 8, AGAINST – 1, ABSTENTIONS – 2</p> <p>RESOLVED: That the Civic Protocol be approved and adopted.</p>
C122/11/22	SPEED INDICATOR SIGNS
	Members noted the updated Speed Indicator Signs (SIDs) report.
C123/11/22	CHRISTMAS OFFICE CLOSURE
	Members noted that the Andover Town Council office will be closed for the Christmas period from 12 noon on Friday 23 December 2022 and will re-open on Tuesday 3 January 2023.
C124/11/22	CHRISTMAS LIGHTS INSTALLATION 2022
	Members noted that the Christmas Lights and the Christmas Tree were installed on the 15/16 November and the Christmas Lights ‘Switch on’ would be on the 25 November 2022 at 6.00pm, with the event would run from 3.00pm to 8.00pm.
C125/11/22	VACANCY HARROWAY WARD
	<p>Members noted that there was a vacancy in the Harroway Ward.</p> <p>It was proposed by Councillor R Hughes and seconded by Councillor L Gregori that there be a co-option to fill the vacancy for the Harroway Ward. Applications should be received by 3 January 2023 and a decision would be made at a Full Council meeting in 2023.</p> <p>A vote was taken which was unanimous.</p>

	RESOLVED: That there be a co-option to fill the vacancy for the Harroway Ward. Applications should be received by 3 January 2023 and a decision would be made at a Full Council meeting in 2023.
C128/11/22	EXCLUSION OF THE PRESS AND PUBLIC
	<p>It was proposed by Councillor C Ecclestone and seconded by Councillor K Hughes that the Members of the Press and Public be excluded from the Meeting at Agenda item 21 due to consideration of staffing contracts and remuneration, as per LGA 1972.</p> <p>A vote was taken which was unanimous.</p> <p>RESOLVED: That the Members of the Press and Public be excluded from the Meeting at Agenda item 21 due to consideration of staffing contracts and remuneration, as per LGA 1972.</p>
C129/11/22	REPORT ON THE APPOINTMENT OF THE NEW TOWN CLERK
	<p>It was proposed by Councillor D Coole and seconded by Councillor R Rowles that the remit of the recruiting panel be extended, to assume the role of managing and setting objections of the Town Clerk.</p> <p>A vote was taken: FOR – 6, AGAINST – 2, ABSTENTIONS – 1</p> <p>RESOLVED: That the remit of the recruiting panel be extended, to assume the role of managing and setting objections of the Town Clerk.</p> <p>Councillor S Waue agreed to replace Councillor L Gregori on the recruiting panel, who resigned from the panel with immediate effect.</p> <p>It was proposed by Councillor M Mumford and seconded by Councillor N Long that the new Town Clerk would be employed on Spine point 41.</p> <p>A vote was taken: FOR – 7, AGAINST – 3, ABSTENTIONS – 0</p> <p>RESOLVED: That the new Town Clerk would be employed on Spine point 41. (Councillors C Ecclestone, N Long and R Rowles left the meeting at 7.07pm)</p> <p>It was proposed by Councillor D Coole and seconded by Councillor S Waue that the Contract for Employment for the Town Clerk, be accepted with the following amendments: 6.2 – removed 6.3 – Your salary is based on the current NJC salary point 41 from 19 December 2022</p> <p>A vote was taken: FOR – 7, AGAINST – 0, ABSTENTIONS – 1</p> <p>RESOLVED: That the Contract for Employment for the Town Clerk, be accepted with the following amendments: 6.2 – removed 6.3 – Your salary is based on the current NJC salary point 41 from 19 December 2022</p>
C130/11/22	DATE OF NEXT MEETING
	Members noted the date of the next meeting: Wednesday 25 January 2023 , at the Upper Guildhall, Andover , starting at 5.30pm .

The Town Mayor closed the meeting at 6.15pm.

Town Mayor

Date