



ANDOVER TOWN COUNCIL

Minutes of Planning Committee

Time and date

6.04pm on Monday, 15 February 2021

Place

Virtual On-Line Meeting via Zoom

Details of Attendance:

Cllr C Ecclestone (Chairman) (P), Cllr B Long (Vice Chairman) (P), Cllr D Coole (A), Cllr J Coole (A), Cllr L Gregori (P), Cllr R Hughes (P) and Cllr R Meyer (A)

Officers Present:

Wendy Coulter (Town Clerk)

Michelle Young (Committee/GDPR Officer) (taking the notes)

Other Councillors:

Cllr R Rowles

County/Borough Councillors:

Cllr Z Brooks

Cllr K Hamilton

Cllr N Matthews

Members of the Public: 8

Members of the Press: 1

Due to the Covid-19 Pandemic and Government legislation regarding Social Distancing, it was not possible to hold this meeting at a normal public venue. Therefore, the Town Council made arrangements under the Coronavirus Act 2020 and subsequent Regulations permitting remote meetings, to hold the meetings virtually. A voting procedure was actioned via role call method with each Member's name and response recorded in the Minutes.

PC 393/19 Apologies for Absence

Apologies for absence were received and accepted from Councillors D Coole, J Coole and R Meyer.

PC 394/19 Declarations of Interest

There were no Declarations of Interest in relation to any item on the agenda.

PC 395/19 Minutes

It was proposed by Councillor B Long and seconded by Councillor C Ecclestone that the amended Minutes of the Planning Committee meeting held on Monday 1 February 2021 be signed by the Chairman as a correct record.

A recorded vote was as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
C Ecclestone	X		
B Long	X		
L Gregori	X		
R Hughes	X		
TOTAL	4	0	0

RESOLVED: That the amended Minutes of the Planning Committee meeting held on Monday 1 February 2021 be signed by the Chairman as a correct record.

PC 396/19 Public Participation

The notes below are a precis of statements/questions. They are not recorded word for word.

Member of Public 1:

Is it possible for you to tell me how much the Town Centre Design Statement has cost so far and how much is in the budget for it? Can you give me an indication of how many people have responded to it so far?

Chairman's Response:

We will provide a written answer for you.

Member of Public 2:

I'm keen to understand the level of engagement that there has been between Officers of Andover Town Council and Test Valley Borough Council, where this Design Statement will effectively go forward as a representation of the views of the Andover Town Parish residents. Perhaps at some point a Councillor can ask the Officer. I assume its an Officer that authorised this document. What level of engagement has there been back and forth between the two councils, in ensuring this is a robust document that goes forward and properly represents the views of Andover residents?

Proper Officer's Response:

No, it was not an Officer created document. It was created by an organisation that was commissioned by the Town Council, to put it together. As far as I am aware Test Valley Borough Council Officers have advised and guided the Town Councillors along the way to create the Design Statement, that was put in front of the Members of the Public. The whole point of the consultation is to find out the views of the public. This is the first of two consultations and it will be re-written before it is completed and sent in finally.

PC 397/19 Planning Applications for Consideration by Committee

To consider Andover Town Planning Applications on Test Valley Borough Council weekly Lists of 4 & 5. List 5 had not been published at the time of going to print. Once available it can be viewed at www.testvalley.gov.uk

5.1 - 21/00199/FULLN - 01.02.2021 - ANDOVER TOWN (DOWNLANDS)

To create pedestrian access from recreation ground on to Ox Drove:

Recreation Ground, Ox Drove, Picket Piece

Committee Comment:

- **Request that Hampshire County Council ensure that a pedestrian crossing sign is installed, to indicate the pedestrian access onto Ox Drove and motorists are aware of pedestrians crossing from Ox Drove to Ox Drove Meadows.**
- **Test Valley Borough Council to ensure an appropriate drainage/soakaway system is in place.**

5.2 - 21/00290/FULLN - 02.02.2021 - ANDOVER TOWN (MILLWAY)

First floor side and single storey rear extension over the existing gym to provide home offices:

Badgers Oak, 23 Croye Close, Andover

Committee Comment:

- It is unclear in the plans whether the home offices will be utilised solely by the house occupants or with additional non house occupants.
- Request that a condition be added that the premises are to be solely occupied by the house occupants.
- Alternatively, the additional non house occupants would require the parking availability to be reviewed.

5.3 - 21/00323/FULLN – 04.02.2021 - ANDOVER TOWN (MILLWAY)

Demolish existing conservatory and erection of side and rear extension

60 Ash Tree Road, Andover

Committee Comment: No objection

5.4 - 20/02840/VARN – 04.02.2021 - ANDOVER TOWN (ST MARYS)

Vary condition 2 of 07/00734/FULLN (Change of use from retail warehouse to a mixed use of retail warehouse, instore cafe and sale of confectionery and snacks) To enable The Range to sell a range of food and drink goods from up to 250 sqm for consumption off the premises

The Range, Unit 3, Northern Avenue Retail Park, Northern Avenue, Andover, Hampshire

Committee Comment: No objection

5.5 - 21/00345/FULLN – 08.02.2021 – ANDOVER TOWN (WINTON)

Demolition of conservatory and replace with single storey rear extension

42 Watermills Close, Andover, Hampshire.

Committee Comment: No objection

5.6 - 21/00347/FULLN – 08.02.2021 – ANDOVER TOWN (MILLWAY)

Erection of an ancillary vehicle wash building to Plot H

Land at Andover Business Park (Plots 1 F/D And H), Hawker Siddeley Way, Andover Business Park

Committee Comment: No objection

5.7 – 21/00398/FULLN – 09.02.2021 – ANDOVER TOWN (MILLWAY)

Removal of conservatory roof and replacement with new solid roof Ultraframe Ultra roof conservatory roof with carbon grey tiles

2 Flint Close, Andover

Committee Comment: No objection

PC 398/19 Decision Notices

The Decision notices for Lists of 4 & 5 were noted.

Members also noted:

Planning Application 19/00249/FULLN was withdrawn.

PC 399/19 Planning Committee Meeting Dates

Members considered moving the next Planning Committee meeting of 15 March 2021 to 8 March 2021. This would ensure that the meeting would be in sync with the Test Valley Borough Council's Northern Planning Committee next meeting date. Members also discussed the Terms of Reference for the Planning Committee and agreed that the quorate number be amended from 4 to 3.

It was proposed by Councillor C Ecclestone and seconded by Councillor L Gregori that the change of Planning Committee meeting dates and the amendment of Planning Committee Terms of Reference be recommended to Full Council for approval.

A recorded vote was as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
C Ecclestone	X		
B Long	X		
L Gregori	X		
R Hughes	X		
TOTAL	4	0	0

RESOLVED: That the change of Planning Committee meeting dates and the amendment of Planning Committee Terms of Reference be recommended to Full Council for approval.

PC 400/19 St Mary's Ward Development Plan

This item was deferred to a future Planning Committee meeting, when the Terms of Reference would be available for consideration.

PC 401/19 Bus Shelters

Members considered the formation of a Bus Shelters Working Group. It was noted that Councillors D Coole and C Ecclestone volunteered to be members of the Working Group. Members also considered the Bus Shelters Working Group Terms of Reference. It was suggested that the following amendments be made:

2. Composition. Any member or Officer interested in getting involved, may be invited to join the Working Group. The Planning Committee will appoint Members to join the Working Group. The Working Group Members will appoint a Lead Member who will invite and appoint Officers and non-Cllrs to the Working Group.

It was suggested that the following additional segment be added:

4. Term. The Working Group will have a six-month term from the point of which the Planning Committee will appoint Members.

It was proposed by Councillor C Ecclestone and seconded by Councillor R Hughes that the following

amendments be made: **2. Composition.** Any member or Officer interested in getting involved, may be invited to join the Working Group. The Planning Committee will appoint Members to join the Working Group. The Working Group Members will appoint a Lead Member who will invite and appoint Officers and non-Cllrs to the Working Group. That the following additional segment be added: **4. Term.** The Working Group will have a six-month term from the point of which the Planning Committee will appoint Members.

A recorded vote was as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
C Ecclestone	X		
B Long	X		
L Gregori	X		
R Hughes	X		
TOTAL	4	0	0

RESOLVED: That the following amendments be made: 2. Composition. Any member or Officer interested in getting involved, may be invited to join the Working Group. The Planning Committee will appoint Members to join the Working Group. The Working Group Members will appoint a Lead Member who will invite and appoint Officers and non-Cllrs to the Working Group. That the following additional segment be added: 4. Term. The Working Group will have a six-month term from the point of which the Planning Committee will appoint Members.

PC 402/19 Design Statement

This item was deferred to the next meeting for full consideration following the closure of the first Public Consultation period.

PC 403/19 Rights of Way

Members discussed the proposal previously raised by the Andover Ramblers relating to the Rights of Ways. It was commented that some of the footpaths listed were difficult to locate on the map. It was delegated to the Proper Officer to contact Hampshire County Council and ascertain which Right of Way footpaths would be cut this year. Meanwhile, Members stated they were happy with the current proposal that the suggested pathways are not way marked at this point, on the understanding that Hampshire County Council would be approached and the situation be reviewed, at a later date if required.

It was delegated to the Proper Officer to provide a response to the Andover Ramblers.

PC 404/19 London Road Footpath

Members considered a concern raised by an Andover resident regarding the footpath from London

Road up to Shepherds Row. It was noted that a formal request had previously been made to Hampshire County Council and Test Valley Borough Council, to make it a definitive Public Right of Way, as it had been used by the Public for over 60 plus years. It was also noted that the footpath had been fenced off by an individual, shutting off the access to the path.

It was felt that ultimately the situation was the responsibility of Hampshire County Council. It was suggested that Andover Town Council should write and request confirmation that it is a footpath and if so, an enforcement to unblock the access to the footpath be made.

It was proposed by Councillor L Gregori and seconded by Councillor C Ecclestone that it be delegated to the Proper Officer to write to the Hampshire County Council advising Andover Town Council had noted the concerns of the residents and request Andover Town Council be advised of what actions will be taken to resolve the situation.

A recorded vote was as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
C Ecclestone	X		
B Long	X		
L Gregori	X		
R Hughes	X		
TOTAL	4	0	0

RESOLVED: That it be delegated to the Proper Officer to write to the Hampshire County Council advising Andover Town Council had noted the concerns of the residents and request Andover Town Council be advised of what actions will be taken to resolve the situation.

PC 405/19 Consultations

1. Consultation – Andover Conservation Area Review

Members made the following comments for the review of the Andover Conservation Area:

What do you think is special about Andover Conservation Area?

The general historic appearance and character

The historic street layout and density of buildings

The town's historic buildings

Specific buildings (Guildhall, St Mary's Church, the Star and Garter Hotel etc.)

The range of architectural styles

Open spaces within the town (the High Street, St Mary's churchyard)

The alleys leading off the High Street

The River Anton

The associations with important people and events

The surviving historic street names

Is there anything else you think is special about Andover Conservation Area?

The Conservation Area is liberally drawn and includes all historic buildings. It is important to keep what

heritage we can.

What do you think could be improved about the Andover Conservation Area?

Improved maintenance and repair of buildings

Removal of unsympathetic features

Repair and reuse of vacant and dilapidated buildings

Alteration or replacement of insensitive buildings

Reinstatement of more traditional shopfronts and signage

Continue to undertake public realm improvements

Improved green spaces

More guidance for residents and business on appropriate changes to their buildings

More information about the heritage of Andover

High quality and sensitive new development in the setting of the conservation area

More public art

Are there any other issues and opportunities for the Andover Conservation Area?

Its making people aware and understanding the process.

What do you think of the areas we have proposed to add to the conservation area?

Would not want to see areas C, D & G be excluded.

Are there any other areas/ buildings that should be added into the conservation area?

The Station Inn should be included.

What do you think of the areas we have proposed to take out of the conservation area?

Strongly disagree.

Are there any other areas/buildings that should be taken out of the conservation area?

No.

2. Consultation – HCC Local Transport Plan Engagement

Members made the following comments for the review of the Andover Conservation Area:

The year 2050 is too far forward to speculate what Local Transport needs would be, however, it was felt that everything would likely be electric by then.

Andover is becoming a large commuter town with its increasing population, reducing job base and therefore, residents are required to travel more to other towns and cities for work purposes. With the current Coronavirus pandemic, an increasing number of people are now working from home. It had been noted that businesses have saved millions of pounds in electricity costs alone last year, due to their employees working remotely. Car manufactures are developing electric vehicles and promoting

sales to customers who sign up to a car sharing deal. A good idea in principle that would reduce pollution in town centres. Andover could support the use of electric vehicles by addressing the need for charging points in the Andover Town Centre. From an economic point of view this would increase footfall and trade for businesses in the town. People could benefit from the local shops, cafes and restaurants would benefit from people waiting for their vehicles to charge.

PC 406/19 Street Naming

There were no Street Naming Notifications received.

PC 407/19 Communications from Test Valley Borough Council

Members noted the following:

- An appeal had been made to the Secretary of State, against the decisions for Planning Application 19/02108/FULLN.

PC 408/19 Test Valley Borough Council – Northern Area Planning Committee

Members noted that application 19/02236/FULLN would be brought to the NAPC on 18 February 2021. The application was considered on 30 September 2019 and the Planning Committee had no objections. It was agreed that no member of the Andover Town Council would attend.

PC 409/19 Communications from Hampshire County Council

There were no communications received from Hampshire County Council.

PC 410/19 Street Trading Licences

There were no Street Trading Licences applications received.

PC 411/19 Programme of Works

Members considered the Programme of Works. The following amendments/additions were requested:

- Terms of Reference for St Mary's Ward Development Plan
- Design Statement – feedback on Public Consultation

PC 412/19 Date of Next Meeting

Members noted the date of the next meeting: **Monday 8 March 2021 via Zoom starting at 6.00pm.**

The Chairman closed the meeting at 7.39pm.

CHAIRMAN

DATE