



# ANDOVER TOWN COUNCIL

## Minutes of Planning Committee

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### **Time and date**

6.00pm on Monday, 21 December 2020

### **Place**

Virtual On-Line Meeting via Zoom

### **Details of Attendance:**

Cllr C Ecclestone (Chairman) (P), Cllr B Long (Vice Chairman) (P), Cllr D Coole (P), Cllr J Coole (A), Cllr L Gregori (P),

Cllr R Hughes (A) and Cllr R Meyer (P)

### **Officers Present:**

Tracy Predeth (Locum Clerk)

Michelle Young (Committee Officer) (Taking the Minutes)

**County/Borough Councillors:** Cllr Z Brooks

**Members of the Public:** 1

Due to the Covid-19 Pandemic and Government legislation regarding Social Distancing, it was not possible to hold this meeting at a normal public venue. Therefore, the Town Council made arrangements under the Coronavirus Act 2020 and subsequent Regulations permitting remote meetings, to hold the meetings virtually. A voting procedure was actioned via role call method with each Member's name and response recorded in the Minutes.

## PC 331/19 Apologies for Absence

Apologies for absence were received and accepted from Councillor J Coole.

## PC 332/19 Declarations of Interest

There were no Declarations of Interest in relation to any item on the agenda.

## PC 333/19 Minutes

It was proposed by Councillor C Ecclestone and seconded by Councillor D Coole that the amended Minutes of the Planning Committee meeting held on Monday 30 November 2020 be signed by the Chairman as a correct record.

A recorded vote was as follows:

COUNCILLOR	FOR	AGAINST	ABSTENTION
C Ecclestone	X		
B Long	X		
D Coole	X		
L Gregori	X		
R Meyer	X		
<b>TOTAL</b>	<b>5</b>	<b>0</b>	<b>0</b>

**RESOLVED:** That the Minutes of the Planning Committee meeting held on Monday 30 November 2020 be signed by the Chairman as a correct record.

## PC 334/19 Public Participation

*The notes below are a precis of statements/questions. They are not recorded word for word.*

### Member of Public 1:

Can you confirm the validity of this meeting as the agenda was not on the website or noticeboard?

### **Locum Clerk's Response:**

I can confirm that the meeting can proceed and be ratified at a council meeting.

Post meeting note: During the meeting it was confirmed that the date and time of the meeting was displayed on the Councils website in accordance with the Local Government Act 1972 s243.

## **PC 335/19 Planning Applications for Consideration by Committee**

To consider Andover Town Planning Applications on Test Valley Borough Council weekly Lists of 48, 49 & 50.

List 50 has not been published at the time of going to print. Once available it can be viewed at [www.testvalley.gov.uk](http://www.testvalley.gov.uk)

### **5.1 - 20/02957/FULLN – 26.11.2020 – ANDOVER TOWN (ST MARYS)**

Change of use from community use to "I Can" therapy centre (Class E):

8-10 The Rendezvous, Union Street, Andover

#### **Committee Comment: Objection**

- **Change of use is inappropriate**
- **It is not a material consideration**
- **Concerned about lack of affordable community meeting facilities in Andover and St Mary's Ward**

### **5.2 - 20/02671/FULLN – 27.11.2020 – ANDOVER TOWN (ST MARYS)**

Change of use from A2 (Financial and Professional Services) to residential (C3) on ground floor to create two apartments, alterations to elevation to London Street:

35-35C, London Street, Andover

#### **Committee Comment: Objection**

- **Not suitable for residential due to the surrounding nightlife aspect in the area**
- **Argument is that no tenants for offices and yet there are offices upstairs. If anything, the offices should be on the ground level and the apartments on the first floor**
- **The plans depict the proposed flats to be inadequate in size**
- **The bedroom in one of the apartments is inhumanly small and the flat should be a studio, not a one bedroom**

### **5.3 - 20/02960/LBWN – 30.11.2020 – ANDOVER TOWN (ROMANS)**

New cast iron hopper and downpipe:

East Anton Manor Farm, East Anton Lane, Andover

**Committee Comment: There was no Listed buildings report to refer to. Members request a site**

**visit and a report to consider at the next planning meeting. (Please request extension of time)**

**5.4 - 20/02970/FULLN – 01.12.2020 – ANDOVER TOWN (DOWNLANDS)**

Demolition of No 3 Walworth Road for the erection of 35 dwellings, landscaping and access off Walworth Road:

3 Walworth Road, Picket Piece, SP11 6LU

**Committee Comment: Objection**

- **Plans depict an inadequate buffer from the surrounding industrial park**
- **Concerned regarding potential noise pollution**
- **Deliveries being made in unsociable hours**
- **The archeology report stated a number of budget conditions, which would need to be considered**
- **There is an issue of nitrogen load**
- **There is an issue of the surrounding woodland not being maintained**
- **Infrastructure: should be asking for contribution towards allotments and open spaces**
- **Concerned regarding non receipt of CIL monies**
- **No offsetting, over development**
- **Concerned about potential increase in traffic flow**

**5.5 - 20/03003/LBWN – 02-12-2020 – ANDOVER TOWN (ROMANS)**

Installation of wood burner to existing fireplace in attic room:

East Anton Manor Farm, East Anton Lane, Andover

**Committee Comment: Committee Comment: There was no Listed buildings report to refer to. Members request a site visit and a report to consider at the next planning meeting. (Please request extension of time)**

**5.6 - 20/02269/FULLN – 04.12.2020 – ANDOVER TOWN (HARROWAY)**

Single storey rear extension, new window, garage conversion and internal alterations:

17 Burnhams Close, Andover, Hampshire, SP10 4NJ

**Committee Comment: No objection**

**5.7 - 20/03028/FULLN – 04.12.2020 – ANDOVER TOWN (HARROWAY)**

Erection of single storey side extension:

32 Beckett Road, Andover, SP10 3HT

**Committee Comment: No objection**

**5.8 - 20/03059/FULLN – 07.12.2020 – ANDOVER TOWN (WINTON)**

Provision of balcony to 2nd floor offices; change 2No windows to French doors:

5-9 Winchester Street, Andover, Hampshire

**Committee Comment: No objection**

**5.9 - 20/03055/FULLN – 08.12.2020 – ANDOVER TOWN (MILLWAY)**

Replace conservatory roof, gable ends, doors and windows:

4 Kew Walk, Andover, SP10 3UL

**Committee Comment: No objection**

**5.10 - 20/03098/TPON – 09.12.2020 – ANDOVER TOWN (WINTON)**

T1 - *Cupressocyparis leylandii* – Fell:

14 Pitts Lane, Andover, SP10 2HY

**Committee Comment: No objection**

- **Would insist on alternative medium sized replacement tree to be planted**

**5.11 - 20/03117/TPON – 10.12.2020 – ANDOVER TOWN (MILLWAY)**

(T1) Beech - Reduce 6th lateral on eastern side by 3m (T2) Beech - Reduce back northern lateral by 3m

(T4) Beech - Remove dead wood (T6) Beech - Remove epicormic growth in middle of tree (T7) Beech -

Removal of dead wood

(T6) Beech –

1 Croye Close, Andover, Hampshire

**Committee Comment: Refer to Arboriculturist to make further checks.**

**5.12 - 20/03106/CLPN – 11.12.2020 – ANDOVER TOWN (ROMANS)**

Application for certificate of proposed lawful development for proposed single storey rear extension:

9 Woolwich Way, Andover, SP11 6RZ

**Committee Comment: No objection**

**5.13 - 20/03144/TPON – 11.12.2020 – ANDOVER TOWN (HARROWAY)**

T1 - Purple Plum - Remove lowest northern and western branches, crossing and rubbing branches and deadwood, reduce any overextended branches by up to 2m:

15 Lawns Close, Andover, Hampshire

**Committee Comment: Refer to Arboriculturist for a professional opinion**

**5.14 - 20/03128/FULLN – 14.12.2020 – ANDOVER TOWN (WINTON)**

Replace conservatory with single storey rear extension:

16 Belle Vue Road, Andover, SP10 2DF

**Committee Comment: No objection**

**5.15 – 20/03168/TPON – 15.12.2020 – ANDOVER TOWN (ROMANS)**

T1 – Yew – Reduce and shape crown by up to 3m and remove deadwood:

Park House, 5A Sunflower Way, Andover

**Committee Comment: Refer to Arboriculturist for a professional opinion**

## PC 336/19 Decision Notices

The Decision notices for Lists of 48, 49 & 50 were noted.

## PC 337/19 Consultations

### **Consultation – Charlton Neighbourhood Plan**

No comments were received from the Members on the Charlton Neighbourhood Plan Consultation.

## PC 338/19 St Mary's Ward Development Plan

It was proposed by Councillor D Coole and seconded by Councillor C Ecclestone that a St Mary's Ward Development Plan Working Group be set up.

A recorded vote was as follows:

<b>COUNCILLOR</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTENTION</b>
C Ecclestone	<b>X</b>		
B Long		<b>X</b>	
D Coole	<b>X</b>		
L Gregori		<b>X</b>	
R Meyer	<b>X</b>		
<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>0</b>

**RESOLVED: That a St Mary's Ward Development Plan Working Group be set up.**

## PC 339/19 Street Trees

Members considered the formation of a Street Trees Working Group and proposed Terms of Reference.

It was commented that members of the Working Group needed to be approved by Committee and have some expertise in the subject. In view of this it was recommended that the Terms of Reference, Point a and the last sentence be amended.

It was proposed by Councillor C Ecclestone and seconded by D Coole that the Terms of Reference be amended to read:

a. Composition. Any Member, Officer and non-Cllr interested in getting involved, may be invited to join the Working Group. The Planning Committee will approve and appoint Councillors and Non-Councillors, who have expertise, onto the Working Group. The Working Group will appoint a Lead Member.

b. To identify highways within the Parish of Andover that would benefit from the addition of trees.

c. To liaise with other Local Authorities and landowners regarding the requirements, permissions, processes, etc. needed to install the street trees.

d. To recommend to the Planning Committee:

(1) Costed proposals for individual highways, tree locations, tree types, purchase, application processes, installation and maintenance.

(2) Funding options for individual highway projects.

(3) Motion (Proposed by Cllr D Coole, Seconded by Cllr C Ecclestone):

"That this Planning Committee approves:

The formation of the Street Trees Working Group and the proposed Terms of Reference.

Cllrs D Coole and C Ecclestone (and any other volunteer on the night) be the initial Working Group Members.

Members of the Working Group will appoint a Lead Member for the Street Trees Working Group."

A recorded vote was as follows:

<b>COUNCILLOR</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTENTION</b>
C Ecclestone	<b>X</b>		
B Long	<b>X</b>		
D Coole	<b>X</b>		
L Gregori	<b>X</b>		
R Meyer	<b>X</b>		
<b>TOTAL</b>	<b>5</b>	<b>0</b>	<b>0</b>

**RESOLVED: That the Terms of Reference be amended to read:**

**a. Composition. Any Member, Officer and non-Cllr interested in getting involved, may be invited to join the Working Group. The Planning Committee will approve and appoint Councillors and Non-Councillors, who have expertise, onto the Working Group. The Working Group will appoint a Lead Member.**

**b. To identify highways within the Parish of Andover that would benefit from the addition of trees.**

**c. To liaise with other Local Authorities and landowners regarding the requirements, permissions, processes, etc. needed to install the street trees.**

**d. To recommend to the Planning Committee:**

**(1) Costed proposals for individual highways, tree locations, tree types, purchase, application processes, installation and maintenance.**

**(2) Funding options for individual highway projects.**

**(3) Motion (Proposed by Cllr D Coole, Seconded by Cllr C Ecclestone):**

**"That this Planning Committee approves:**

**The formation of the Street Trees Working Group and the proposed Terms of Reference.**

**Cllrs D Coole and C Ecclestone (and any other volunteer on the night) be the initial Working Group Members.**

**Members of the Working Group will appoint a Lead Member for the Street Trees Working Group."**

## **PC 340/19 Speed Indicator Sign**

Members noted the Speed Indicator Sign update report **attached at Record Minutes.**

The discussion of the administration process for the Speed Indicator Signs was deferred to the next meeting.

## **PC 341/19 Design Statement**

Members established that a further meeting was required to discuss the timetable for future actions. It was agreed that the Locum Clerk would meet Councillors C Ecclestone, D Coole and B Long on 5 January 2021.

## **PC 342/19 Planning Committee Budget**

Members considered the Planning Committee Draft Budget 2021/2022 for recommendation to the Policy and Resources Committee.

It was proposed by Councillor D Coole and seconded by Councillor C Ecclestone that the Draft Planning Committee Budget be recommended to the Policy and Resources Committee as below:

£2,500 for Bus Shelters

£5,000 for St Mary's Ward Neighbourhood Plan

£5,000 for Street Trees

£5,000 for Traffic Calming

A vote was recorded as follows:

<b>COUNCILLOR</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTENTION</b>
C Ecclestone	<b>X</b>		
B Long		<b>X</b>	
D Coole	<b>X</b>		
L Gregori		<b>X</b>	
R Meyer	<b>X</b>		



<b>TOTAL</b>	<b>3</b>	<b>2</b>	<b>0</b>
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**RESOLVED: That the Draft Planning Committee Budget be recommended to the Policy and Resources Committee as below:**

**£2,500 for Bus Shelters**

**£5,000 for St Mary's Ward Neighbourhood Plan**

**£5,000 for Street Trees**

**£5,000 for Traffic Calming**

## **PC 343/19 Street Naming**

There were no Street Naming Notifications received.

## **PC 344/19 Communications from Test Valley Borough Council**

There were no communications received from Test Valley Borough Council.

## **PC 345/19 Test Valley Borough Council – Northern Area Planning Committee**

There were no communications received from Test Valley Borough Council Northern Area Planning Committee

## **PC 346/19 Communications from Hampshire County Council**

There were no communications received from Hampshire County Council.

## **PC 347/19 Street Trading Licences**

Members considered a new Street Trading Licence application:

- Bayram Bilgic – The Breakfast Van, Smannell Road

### **Committee Comment: Objection**

- **Concern relating to excessive hours**
- **Occupation of the layby which would alienate the proper usage of the layby**
- **It would be considered to be targeting school children in the area**
- **Absence of toilet facilities**
- **It is unclear as to how the refuse is to be dealt with.**

Members considered a Street Trading Licence application for an adjustment to existing trading times:

- Resul Koksal – Burger Van, Smannell Road

## Committee Comment: Objection

- **Concerns relating to excessive hours**

Members requested that Officers request confirmation that the two applications are not associated with each other, from Test Valley Borough Council.

It was proposed by Councillor D Coole and seconded by Councillor R Meyer that the meeting be extended beyond the two-hour point by twenty minutes.

A recorded vote was as follows:

<b>COUNCILLOR</b>	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTENTION</b>
C Ecclestone	<b>X</b>		
B Long		<b>X</b>	
D Coole	<b>X</b>		
L Gregori	<b>X</b>		
R Meyer	<b>X</b>		
<b>TOTAL</b>	<b>4</b>	<b>1</b>	<b>0</b>

**RESOLVED: That the meeting be extended beyond the two-hour point by twenty minutes.**

## PC 348/19 Programme of Works

(Councillor B Long left the meeting at 8.03pm)

Members considered the Programme of Works. The following amendments/additions were requested:

- The meeting date of 30 December 2020 be removed
- Design Statement Meeting on 5 January 2021
- Design Statement Public Consultation

## PC 349/19 Items for Consideration at the Next Meeting

The following items were suggested for consideration at the next meeting.

- St Mary's Ward Development Plan – Terms of Reference
- Speed Indicator Sign Administration
- Bus Shelter Working Group

## PC 350/19 Date of Next Meeting

Members noted the date of the next meeting: **Monday 11 January 2021 via Zoom starting at 6.00pm.**

**The Chairman closed the meeting at 8.13pm.**

CHAIRMAN .....

DATE .....