



ANDOVER TOWN COUNCIL

Minutes of Planning Committee

Time and date

6.00pm on Monday, 29 September 2020

Place

Virtual On-Line Meeting via Zoom

Details of Attendance:

Cllr C Ecclestone (Chairman) (P) Cllr D Coole (P) Cllr J Coole (P) Cllr L Gregori (P) Cllr R Hughes (P) (Arrived at 6.59pm)
Cllr B Long (P) Cllr R Meyer (A)

Officers Present:

Michelle Young (Committee & GDPR Officer) (Taking the Minutes)

Members of the Public: 3

Members of the Press: 1

Due to the Covid-19 Pandemic and Government legislation regarding Social Distancing, it was not possible to hold this meeting at a normal public venue. Therefore, the Town Council made arrangements under the Coronavirus Act 2020 and subsequent Regulations permitting remote meetings, to hold the meetings virtually. A voting procedure was actioned via role call method with each Member's name and response recorded in the Minutes.

PC 262/19 Apologies for Absence

Apologies were received and accepted from Councillors R Meyer.

PC 263/19 Declarations of Interest

There were no Declarations of Interest in relation to any item on the agenda.

PC 264/19 Minutes

It was proposed by Councillor D Coole and seconded by Councillor B Long that the Minutes of the Planning Committee meeting held on Monday 7 September 2020 be signed by the Chairman as a correct record.

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone, L Gregori and B long.

Unanimous.

RESOLVED: That the Minutes of the Planning Committee meeting held on Monday 7 September 2020 be signed by the Chairman as a correct record.

PC 265/19 Public Participation

The notes below are a precis of statements/questions. They are not recorded word for word.

Member of Public 1:

I made the original contact with Andover Town Council (ATC) asking for funding for a Speed Indicator Sign in Picket Piece. I've lived in the village for 20 years and witnessed a massive increase in traffic volumes and cars speeding through the village following the recent developments.

Its been apparent to those of us that live here, the worst culprits are those entering Picket Piece from the Walworth Business Park direction, following the long straight road and entering the village without reducing speed. This is the same, day or night. This is also the direction from which both cars were travelling prior to crashing into houses on the Locksbridge Road mini roundabout, on separate incidents in the past 12 months.

As sign at the western end of the village is what was originally requested and it was also confirmed as a prime location, when asked for an alternative location by ATC, as a sign is not permitted to remain static.

This location is however, not one of the locations suggested by Hampshire Highways, included at appendix c of the agenda. They have only detailed one location at the eastern entry of the village by Ox Drove, which is a good location. It is also one of those recommended. But the other one they have suggested is the western approach, Locksbridge Road mini roundabout. I believe this is probably although under the misconception of a vehicle involved in the last accident, was travelling from that direction because of the house it hit. When in fact, it was travelling in the direction we are talking about, was turning right at the roundabout, hit the kerb and backed into the house.

So, I'm asking that this location be reconsidered, as in this instance, I believe those of us that actually live here and witness the traffic on a daily basis, are best able to judge where the sign is most needed.

There's a street lamp by Picket Piece House that could possibly be used. Alternatively, a 30mph road sign pole just before Alfred Cottage. Either of which would be much better than the second location suggested.

Councillor B Long:

I was in Picket Piece and I agree. Have you identified the lamp column number?

Member of Public 1:

Yes, it's lamp column number 33, from the Walworth Estate end.

Chairman's Response:

Please send pictures into the Committee Officer for forwarding to HCC.

PC 266/19 Planning Applications for Consideration by Committee

To consider Andover Town Planning Applications on Test Valley Borough Council weekly Lists of 36, 37 & 38.

List 38 has not been published at the time of going to print. Once available it can be viewed at www.testvalley.gov.uk

5.1 - 20/02113/FULLN – 08.09.2020 – ANDOVER TOWN (ROMANS)

Single storey rear extension to form enlarged kitchen and dining room:

56 Swallowfields, Andover, SP10 5PN

Committee Comment: No objection

5.2 - 20/02137/FULLN – 09.09.2020 – ANDOVER TOWN (ST MARYS)

Proposed two and single storey extensions and alterations to provide enlarged living accommodation:

23 Highlands Road, Andover, SP10 2PX

Committee Comment:

- **The plans are not clear with regards to potential shadowing over the neighbours' property.**

5.3 - 20/02146/FULLN – 10.09.2020 – ANDOVER TOWN (MILLWAY)

Demolish existing conservatory, garage conversion, new bi-fold doors and window to rear elevation, new ground floor windows to side and front elevation and internal reconfiguration:

9 Hibiscus Crescent, Andover, SP10 3WE

Committee Comment:

- **The application papers did not include plans for the first floor and so was unable to establish the number of bedrooms in the property, therefore making it difficult to ascertain the required amount of parking spaces.**
- **Concerned about the parking spaces sizes. Are they in line with the stipulated rules?**

5.4 – 20/02163/FULLN – 11.09.2020 – ANDOVER TOWN (MILLWAY)

Demolition of existing dwelling; erection of 3 flats and 4 houses, with associated landscaping and car parking:

95 Weyhill Road, Andover, Hampshire

Committee Comment: Objection

- **The erection of the flats and houses would result in overlooking the neighbouring playgroup.**
- **Concerned that this is over development for the area with potential noise pollution.**
- **Concerns of over cutting the trees. Has the nitrate neutrality been investigated?**

- The plans depict only one visitor car park space. The rules state a requirement of one visitor car park space for every 5 properties. Therefore, there needs to be a minimum of two visitor car parking spaces for this development.
- There does not appear to be any amenity space for each of the flats.

5.5 - 20/02173/FULLN – 11.09.2020 – ANDOVER TOWN (WINTON)

Single storey pitched roof rear extension:

20 Coachways, Andover, SP10 2SJ

Committee Comment: No objection

5.6 - 20/02176/FULLN – 15.09.2020 – ANDOVER TOWN (ST MARYS)

Change of use from hairdressers (A1) to coffee bar/café:

78 High Street, Andover, SP10 1NG

Committee Comment: No objection

5.7 - 20/02177/LBWN – 15.09.2020 – ANDOVER TOWN (ST MARYS)

Rehang external door and install counter:

78 High Street, Andover, SP10 1NG

Committee Comment:

- Concerns that the rehang of the external door may affect the listing of the building.
- Can we have a comment from the Conservational Officer to make a ruling on this?

5.8 - 20/02112/TPON - 07.09.2020 - ANDOVER TOWN (MILLWAY)

(T1) Yew - Reduce lateral branches by up to 1.2m, (T2) Mixed Species- Raise crowns to up to 4.5m, (T72) Walnut - Fell, (T74) Ash – Fell:

7 The Pines, Andover, SP10 3EJ

Committee Comment: Objection

- Refer the felling of the Walnut Tree to the Arboriculturist to ascertain whether the tree has been declared dead or dying.
- No objection to the Yew, Mixed Species or Ash.

5.9 - 20/02127/LBWN – 17.09.2020 – ANDOVER TOWN (ST MARYS)

Removal of first floor staircase:

Chiros Ltd, 3 Church Close, Andover

Committee Comment: No objection

6.0 - 20/02250/FULLN – 22.09.2020 – ANDOVER TOWN (MILLWAY)

Single storey side extension to provide additional living space:

16 Wisley Road, Andover, SP10 3UQ

Committee Comment: No objection

6.1 - 20/02251/FULLN – 23.09.2020 – ANDOVER TOWN (MILLWAY)

Single storey rear extension, to provide additional living space, and insert ground floor window, to replace existing conservatory:

3 Longstock Close, Andover, SP10 3UN

Committee Comment: No objection

6.2 – 20/02269/FULLN – 23.09.2020 – ANDOVER TOWN (HARROWAY)

Single storey rear extension, new window and internal alterations:

17 Burnhams Close, Andover, Hampshire

Committee Comment: No objection

6.3 – 20/02298/TPON – 24.09.2020 – ANDOVER TOWN (WINTON)

T1 – Silver Birch – Fell:

12 Sainsbury Close, Andover, SP10 2LE

Committee Comment: Refer to Arboriculturist

6.4 – 20/01743/FULLN – 28.09.2020 – ANDOVER TOWN (ST MARYS) (Re-submitted revised application)

Single storey rear extension, garage conversion, reconfigure ground floor layout for 2no. wheelchair users, front disabled access ramp and open porch and reconfigure first floor layout:

Hedge End, 10 Lamb Close, Andover, SP10 2QW

Committee Comment: No objection

6.5 – 20/01733/FULLN – 31.07.2020 – ANDOVER TOWN (ST MARYS) (Re-submitted revised application)

Provision of lighting to illuminate cenotaph and plaques on two adjacent flanking walls:

War Memorial, St Marys Church, Church Close

Committee Comment: No objection

NOTIFICATION OF A LARGER HOME EXTENSION – (FOR INFORMATION ONLY)

6.6 - 20/02133/PDHN - 10.09.2020 - ANDOVER TOWN (MILLWAY)

Notification of proposed works to a dwelling - Single storey rear extension (length from rear wall of original dwelling house 5 metres, height 3.95 metres, height to eaves 2.7 metres):

94 Salisbury Road, Andover, Hampshire, SP10 2LJ

6.7 - 20/02151/PDHN - 07.09.2020 - ANDOVER TOWN (ST MARYS)

Notification of proposed works to a dwelling - Single storey rear extension (length from rear wall of original dwelling house 4.51 metres, height 3.4 metres, height to eaves 2.81 metres):

68 Seville Crescent, Andover, Hampshire, SP10 1JT

PC 267/19 Decision Notices

The Decision notices for Lists of 36, 37 & 38 were noted.

PC 268/19 Speed Indicator Sign

(Councillor R Hughes joined the meeting at 6.59pm)

Members noted the update Speed Indicator Sign report – **attached to record Minutes.**

Consideration was given to the potential placement locations for the Speed Indicator Signs as provided by Hampshire County Council (HCC).

Members agreed with the suggested locations on London Road.

In the Picket Piece village, it was decided that lamp column in Locksbridge Road was situated too far into the village and lamp columns numbered 33 & 38 were suggested as more effective alternatives.

In Weyhill Road, lamp columns numbered 16 and 21 were agreed. However, it was decided that lamp column numbered 61 was hidden from a driver's view too much.

In Winchester Road, lamp columns numbered 20, 23 and 37 were agreed. Lamp column numbered 27 was considered too difficult to see by approaching drivers.

In Salisbury Road, lamp columns numbered 8 and 16 were agreed. Lamp column numbered 31 was considered to be too close to the roundabout and on the wrong side of the road for traffic coming into Andover on Salisbury Road.

Investigations for alternative lamp columns in Weyhill Road and Winchester Road would be made and reported back to Officers for recommendation to HCC, with the suggested alternative lamp columns in Picket Piece.

Members discussed the three quotations for the purchase of five Speed Indicator Signs (SIDs) as follows:

QUOTE 1

Quote 1a: 1 x Solar Evolis Radar Speed Sign with 2 solar panels/fittings. This accords full functionality at 2 different locations without the need to remove a solar panel, just the radar.

Solar panel & mounting kit x 2, battery x 2, locking rods, additional mounting bar, transport & packaging and telephone assistance. **£10,958.00 + VAT**

(Additional requirement to source 12 x Jubilee Clip/Hose Clamp at a diameter adapted to the chosen support pole & at bandwidth of 16mm - £3-£5 per clip)

QUOTE 2

5 x Solar panel Smiley SID Sign.

40ah Battery with 40w solar array plus spare battery x 5, data collection via USB or Bluetooth, Data visualisation program supplied enabling data to be shown in graphical form, off variable diameter clamps, 2-year warranty.

£11,425.00 + VAT

QUOTE 3

5 x Solar Smiley SID Sign.

Data capture, Custom post mounting plate, battery x 2, 80w solar panel, brackets for 76mm posts, USB cable for data download, 5-year warranty. **£13,387.50 + VAT**

It was proposed by Councillor L Gregori and seconded by Councillor C Ecclestone that Quote 1 be accepted as follows:

QUOTE 1

Quote 1a: 1 x Solar Evolis Radar Speed Sign with 2 solar panels/fittings. This accords full functionality at 2 different locations without the need to remove a solar panel, just the radar.

Solar panel & mounting kit x 2, battery x 2, locking rods, additional mounting bar, transport & packaging and telephone assistance. **£10,958.00 + VAT**

(Additional requirement to source 12 x Jubilee Clip/Hose Clamp at a diameter adapted to the chosen support pole & at bandwidth of 16mm - £3-£5 per clip)

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone, L Gregori, R Hughes and B Long.

Unanimous.

RESOLVED: That Quote 1 be accepted as follows:

QUOTE 1

Quote 1a: 1 x Solar Evolis Radar Speed Sign with 2 solar panels/fittings. This accords full functionality at 2 different locations without the need to remove a solar panel, just the radar.

Solar panel & mounting kit x 2, battery x 2, locking rods, additional mounting bar, transport & packaging and telephone assistance. £10,958.00 + VAT

(Additional requirement to source 12 x Jubilee Clip/Hose Clamp at a diameter adapted to the chosen support pole & at bandwidth of 16mm - £3-£5 per clip)

Members discussed other sources of funding towards the SIDs as well as the monies which would be coming from the CL monies, as previously agreed at full Council. A motion was suggested to contact Councillor K North at Hampshire County Council (HCC) for a grant from HCC towards the purchase of the SIDs. An amendment to the motion was suggested to also make a request for funding to the Councillors at Test Valley Borough Council (TVBC) and HCC.

It was proposed by Councillor C Ecclestone and seconded by Councillor D Coole that it be delegated to Officers to:

- Confirm which 5 sites are to be used for the placement of SIDs to Hampshire County Council, once the suggested alternatives for Weyhill Road, Winchester Road and Picket Piece have been received.
- To liaise with Hampshire County Council with regards to completing Stage 1 of applying for SSE consent to use the relevant light columns.
- To liaise with Hampshire County Council regarding the purchase of two post extensions if required.
- To submit grant applications to Councillor K North, Councillors at TVBC and HCC for assisted funding toward the purchase of 5x SIDs.
- To proceed with the purchase of the 5x SIDs as per quote 1, once replies have been received from the grant applications.

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone, L Gregori, R Hughes and B Long.

Unanimous

RESOLVED: That it be delegated to Officers to:

- **Confirm which 5 sites are to be used for the placement of SIDs to Hampshire County Council, once the suggested alternatives for Weyhill Road, Winchester Road and Picket Piece have been received.**
- **To liaise with Hampshire County Council with regards to completing Stage 1 of applying for SSE consent to use the relevant light columns.**
- **To liaise with Hampshire County Council regarding the purchase of two post extensions if required.**
- **To submit grant applications to Councillor K North, Councillors at TVBC and HCC for assisted funding toward the purchase of 5x SIDs.**
- **To proceed with the purchase of the 5x SIDs as per quote 1, once replies have been received from the grant applications.**

PC 269/19 Consultations

Reform of the Planning System

Members agreed to defer this item to the next meeting, as the closing date for comments was not until 29 October 2020.

PC 270/19 2019/2020 Budget Underspend

Members discussed proposals specific to planning/highways budget lines, to recommend to the Policy & Resources Committee for recommendation for approval by full Council, for the transfer of some or all of the 2019/2020 Budget Underspend. Consideration was given to the purchase of SIDs and other traffic calming devices and the Neighbourhood

Plan. A Member commented that the Committee needed to be mindful of the costs of elections due to recent resignations of Town Councillors.

(Councillor L Gregori left the meeting at 7.31pm)

It was proposed by Councillor C Ecclestone and seconded by Councillor B Long that it be recommended to Policy and Resources Committee for recommendation for approval by full Council, the transfer of some of the 2019/2020 Budget Underspend as follows:

£5000 for St Marys Ward Neighbourhood Plan (CE Motion)

£5000 for SIDS and other traffic calming devices

£10,000 for Neighbourhood Plan in other wards

A recorded vote was as follows:

For: Councillors D Coole, J Coole, C Ecclestone and B Long

Abstention: Councillor R Hughes

For 4, abstention 1

RESOLVED: That it be recommended to Policy and Resources Committee for recommendation for approval by full Council, the transfer of some of the 2019/2020 Budget Underspend as follows:

£5000 for St Marys Ward Neighbourhood Plan

£5000 for SIDS and other traffic calming devices

£10,000 for Neighbourhood Plan in other wards.

PC 271/19 Motions from Councillors

Motion:

Proposed by Councillor C Ecclestone and seconded by Councillor D Coole

“This committee proposes that GBP 5,000 be reallocated from the budget underspend to the line item, Neighbourhood Plan for the purpose of initiating the St Mary's Ward Neighbourhood plan.”

Members discussed this Motion at agenda item 9 2019/2020 Budget Underspend.

PC 271/19 Design Statement

The Chairman commented that the public consultation process needed to be discussed. A Member raised a point of order that this was not on the agenda and the final draft report was not received within the stipulated time frame in accordance with Standing Orders and Financial Regulations. It was agreed that this item be deferred to the next Committee meeting, when a written report would also be produced for consideration by the Members.

PC 272/19 Street Naming

There were no Street Naming Notifications received.

PC 273/19 Communications from Test Valley Borough Council

There were no communications received from Test valley Borough Council.

A member asked whether the Town Council had received details of a consultation relating to green spaces. Officers confirmed no details had been received and would investigate further.

PC 274/19 Test Valley Borough Council – Northern Area Planning Committee

There were no communications received from Northern Area Planning Committee.

PC 275/19 Communications from Hampshire County Council

There were no communications received from Hampshire County Council.

PC 276/19 Street Trading Licences

There were no Street Trading Licence applications received.

PC 277/19 Programme of Works

Members noted the Programme of Works. It was requested that the following items be added:

- Update on Design Statement progress
- Feedback on HCC on revised lamp columns locations
- Report on HCC & TVBC Multi ward grant
- Reform of The Planning System Consultation
- Green Spaces Consultation
- Planning Committee Budget

PC 278/19 Items for Consideration at the Next Meeting

There were no items suggested for consideration at the next meeting.

PC 279/19 Date of Next Meeting

Members noted the date of the next meeting: **Monday 19 October 2020 via Zoom starting at 6.00pm.**

The Chairman closed the meeting at 7.54pm.

CHAIRMAN

DATE