



ANDOVER TOWN COUNCIL

A

Minutes Council

Time and date

7.00pm on Thursday 22nd June 2017

Place

The Upper Guildhall, Andover

Cllr K Bird Town Mayor (P)

Cllr C Bartholomew (P)	Cllr L Bird (P)	Cllr A Cotter (P)	Cllr B Carpenter (P)
Cllr P Crossman (P)	Cllr C Ecclestone (P)	Cllr Revd. A Fitchet (P)	Cllr L Gregori (P)
Cllr S Hardstaff (P)	Cllr K Hughes A)	Cllr R Hughes (P)	Cllr R Kidd (P)
Cllr G McBride (A)	Cllr M Mumford (P)	Cllr V Pond (P)	Cllr R Rowles (A)
Cllr L Gates (P)	Cllr B Long (P)		

Officers Present: K Ross (Locum Town Clerk) (taking the minutes)

Members of the Public: 5

Members of the Press: 0

At 6.30pm there was a presentation to the winners of the second Annual Andover Town Council Scarecrow Competition.

Prior to the start of the meeting there was a presentation from 6 members of climate justice Ambassadors regarding the Plant for the Planet Ambassador's project.

The meeting commenced at 7.20pm.

The fire procedures were detailed.

At the start of the council meeting there was a one minute silence in memory of the victims of the recent terrorist attacks in Manchester and London, and of the Grenfell Tower fire, and in remembrance of Jo Cox who was killed a year ago.

C 018/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. R Rowles and Cllr. K Hughes due to personal reasons and Cllr. G McBride due to work commitments.

C 019/17 DECLARATIONS OF INTEREST

There were no declarations of interest relevant to the agenda received.

C 020/17 MINUTES

Cllr. Ecclestone commented that he had requested at the May meeting that an item be included on the June agenda. This request had not been minuted in the May minutes nor had it be included on the June agenda.

It was noted that several minutes of committee meetings approved at the meeting of 11th May 2017 were duplicated on the June agenda for approval.

Cllr. Revd. A Fitchet requested that his title is consistent across all minutes of the Town Council The Chairman signed as a correct record the minutes of the Town Council meeting held on 11 May 2017.

Cllr. Ecclestone voted against accepting the minutes.

C 021/17 PUBLIC PARTICIPATION

Mr Long asked why he had not received a response to a previous question, Cllr. S Hardstaff apologised and agreed to respond.

C 022/17 REPORTS FROM BOROUGH AND COUNTY COUNCILLORS FROM THE ANDOVER WARDS

County Councillor Z Brookes' verbal report was **NOTED**

C 023/17 QUESTIONS FROM TOWN COUNCILLORS TO BOROUGH AND COUNTY COUNCILLORS

County Councillor Z Brookes' asked if possible questions by Town Councillors could be emailed to her prior to the meeting in order for her to issue a response at the meeting.

C 024/17 YOUTH COUNCIL UPDATE

Cllr. Revd. A Fichet's verbal report was **NOTED**

C 025/17 COMMITTEE MINUTES

The Minutes of the under-mentioned committees:

30 March 2017, Assets & Amenities Committee

4 May 2017, Assets & Amenities Committee

11 May 2017, Assets & Amenities Committee

13 April 2017, Community Engagement Committee

11 May 2017, Community Engagement Committee

1 June 2017, Community Engagement Committee

2 March 2017, Policy & Resources Committee

11 May 2017, Policy & Resources Committee

18 May 2017, Policy & Resources Committee

8 June 2017, Policy & Resources

6 March 2017, Planning Committee

27 March 2017, Planning Committee

24 April 2017, Planning Committee

8 May 2017, Planning Committee

11 May 2017, Planning Committee

30 May 2017, Planning Committee

6 April 2017, Allotments Committee

were proposed for acceptance by Cllr. S Hardstaff and seconded by Cllr. Revd. A Fitchet

All members voted to **ACCEPT** these minutes except Cllr. C Ecclestone who voted against the motion

C 026/17 ACCOUNTS YEAR END 31 MARCH 2017

The recommendation of the Policy and Resources Committee to accept the Accounts Year Ending 31st March 2017 was **ACCEPTED**, on a proposal by Cllr. S Hardstaff and seconded by Cllr. L Gregori. All members voted unanimously to accept this resolution.

C 027/17 ANNUAL GOVERNANCE STATEMENT YEAR ENDING 31 MARCH 2017

The Annual Governance Statement for the Year Ending 31 March 2017 was signed by the Town Mayor, on a proposal by Cllr. S Hardstaff and seconded by Cllr. L Gregori. All members voted unanimously to **ACCEPT** this resolution.

C 028/17 ACCOUNTING STATEMENTS YEAR ENDING 31 MARCH 2017

The recommendation of the Policy and Resources Committee to agree that the Accounting Statement for the Year Ending 31 March 2017 was signed by the Town Mayor was **APPROVED**, on a proposal from Cllr. S Hardstaff proposed and seconded by Cllr. L Gregori. All members voted unanimously to accept this resolution.

C 029/17 OFFICE ACCOMMODATION

An update report on the current status of Office Accommodation was **RECEIVED** and on proposal from Cllr. S Hardstaff and seconded by Cllr Revd. A Fitchet to consider the recommendations of the report including the

the relocation of the Town Council Offices to 68b High Street, approving the Budget for the works to be completed, approving the Budget for the additional equipment to be purchased, agreeing that the monies be set aside in Earmarked Reserves to be reviewed at the indicated dates, delegating authority to the Town Clerk and Office Accommodation Working Group to draw up a Project Plan and implement works to be completed to allow the office move by September/October 2017, delegating authority to the Town Clerk to engage the Town Council's Solicitors to complete the necessary legal documentation for the release of tenancy from 66C High Street and commencement of tenancy for 68b High Street. **ACCEPTED**. The motion was carried on a vote of 15 FOR and 1 abstention from Cllr C Bartholomew.

C 030/17 POLICY DOCUMENTS

All policies as listed below were **ACCEPTED** on a proposal from Cllr. S Hardstaff and seconded by Cllr. V Pond. All members voted unanimously to accept this resolution.

Financial Reserves Policy.

Data Protection and Information Handling Policy

Health and Safety Policy

Maternity Leave and Pay Policy

C 031/17 MEMORANDUM OF UNDERSTANDING – TEST VALLEY COMMUNITY SERVICES

The recommendation of the Policy and Resources Committee to approve a Memorandum of Understanding between Test Valley Community Services and Andover Town Council was **APPROVED** on a vote of 13 FOR with Cllr. C Ecclestone voting against the proposal and Cllr. B Long and Cllr. R Hughes abstaining.

C 032/17 CIL MONIES

It was **NOTED** that the Town Council has received its first CiL monies from Test Valley Borough Council.

The recommendation of the Policy and Resources Committee to adopt a Policy for the process of handling the monies was **APPROVED** on a proposal by Cllr. B Long and seconded by Cllr. V Pond. This motion was carried on a vote of 13 FOR, 1 against –Cllr C Ecclestone and 2 Abstentions – Cllr. M Mumford and Cllr. L Gates.

C 033/17 CHRISTMAS LIGHTS IMPROVEMENTS/REPAIRS 2017

The report on the Christmas Lights for repairs was **RECEIVED**. It was confirmed that it included amendments made by Hampshire County Council.

C 034/17 FINANCE

The list of payments up to 16 June 2017 were **RECEIVED** and **APPROVED** on a proposal from Cllr. S Hardstaff and seconded by Cllr. A Cotter. All members voted unanimously to accept this resolution.

C 035/17 QUESTIONS FROM COUNCILLORS

It was confirmed that the answers to two questions raised by Cllr. L Gregori would be issued to him in writing as per his request.

Question One:

Can you please reassure me that our input into the LGBCE review of the TVBC wards was sent in? If it was not, then I would appreciate an explanation.

I was disappointed to note that we do not appear as taking part in the consultation according to the LGBCE website at: <https://www.lgbce.org.uk/current-reviews/south-east/hampshire/test-valley> accessed on 15 May 2017.

Question Two:

The press release of 17 May 2017 on Andover acquiring a Town Mayor prompted a constituent to raise a question.

Whilst she is in favour of having a Town Mayor, she asked for an explanation about what strategic meetings the chairman of the town council could not attend unless she was elevated to a Town Mayor. This suggests that the council has not been effective in standing up for the rights of its citizens.

C 036/17 REPORTS FROM TOWN COUNCILLORS

The verbal reports were **NOTED**

C 037/17 DATE OF NEXT COUNCIL MEETING

The date of the next Council meeting was confirmed as **Thursday 7 September 2017**, in the Upper Guildhall, starting at **7pm**.

The Chairman closed the meeting at 8.15pm .

Chairman

Date