



# ANDOVER TOWN COUNCIL

## Minutes Council

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### Time and date

7.04pm on Friday 13 December 2019

### Place

The Rendezvous, Union Street, Andover, Hampshire

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Cllr R Rowles - Town Mayor (A)

Cllr L Banville - Deputy Town Mayor (P)

Cllr S Blackmore (A)      Cllr A Buckenham (P)

Cllr J Coole (P)            Cllr G Davis (A)

Cllr K Farrer (A)          Cllr V Harber (P) (Left after Item 1(7.04pm))

Cllr R Meyer (P)          Cllr D Treadwell (P)

Cllr D Coole (P)

Cllr C Ecclestone (P)

Cllr M James (A)

Cllr A Watts (P)

### Officers Present:

Wendy Coulter (Town Clerk)

Michelle Young (Committee & GDPR Officer) (Taking the Minutes)

### Borough/County Councillors Present:

Cllr I Anderson

Cllr A Burley

**Members of the Public:** 3

**Members of the Press:** 0

As the Town Mayor was absent, Cllr L Banville the Deputy Town Mayor Chaired the meeting.

### **C 142/19 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr S Blackmore, Cllr G Davis, Cllr K Farrer, Cllr M James and Cllr R Rowles.

Cllr V Harber announced that she was resigning from the Town Council with immediate effect. She handed her resignation to the Deputy Town Mayor in the absence of the Town Mayor and left the meeting.

**C 143/19 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**C 144/19 NEW COUNCILLOR**

The Declaration of Acceptance of Office was read and signed by Cllr A Buckenham and signed by the Town Clerk as Proper Officer to the Council.

It was proposed by Cllr D Coole and seconded by Cllr A Watts that Cllr Buckenham be included in the Membership of the following Committees: Allotments, Events and Planning. A vote was taken which was unanimous.

**Resolved: That Cllr A Buckenham be a Member of the following Committees: Allotments, Events and Planning.**

**C 145/19 MINUTES**

It was proposed by Cllr R Meyer and seconded by Cllr D Coole that the minutes of the Extraordinary Council meeting held on 28 October 2019 and the Council Meeting held on 8 November 2019 be signed by the Deputy Town Mayor as a correct record.

**RESOLVED: That the minutes of the Extraordinary Council meeting held on 28 October 2019 and the Council Meeting held on 8 November 2019 be signed by the Deputy Town Mayor as a correct record.**

**C 146/19 PUBLIC PARTICIPATION**

*The notes below are a precis of statements/questions. They are not recorded word for word.*

**Member of Public 1:**

Very sad that Cllr V Harber was not present at the meeting to hear that it was very sad that she had resigned.

Cllr Harber should be thanked for her commitment to the Town Council and to pass on personal thanks.

**Member of Public 2:**

Very disappointed to see that the Town Mayor was not present at the meeting. Would hope that the Town Mayor would resign due to his recent behaviour and call for the Town Council to be dissolved.

Concerned to see that the proposed Budget showed an increase.

Concerned that the new bollard installed for the power supply for the Christmas Tree had not been used due to the wrong type of door being fitted. When was this to be rectified?

Had Test Valley Borough Council been asked whether the power supply could be attached to the Guildhall?

The Chairman explained that the Budget was proposed to be increased to allow for a Town Centre Manager and Community Officer.

The Town Clerk responded with regard to the Christmas Tree power. The bollard would be sent back to the manufacturers after the tree had come down in the New Year and a new door would be supplied.

The power supply had been temporarily attached to the Guildhall and would be completely removed after the tree was taken down.

**C 147/19 REPORTS FROM BOROUGH AND COUNTY COUNCILLORS FROM THE ANDOVER WARDS:**  
*The notes below are a precis of statements/questions. They are not recorded word for word.*

**Cllr I Andersen:**

Wanted to express her sadness that Cllr Harber had resigned, she had worked closely with her during her time at the Town Council.

The flooding issues at the Tesco roundabout and pathways had been reported multiple times.

Pot holes along Vigo Road have been repaired.

St Marys Ward, Bell Road resilience work was delayed but had now been completed.

Vigo Road School parking problems, parents continuing to park along the verge, which is churning it up. It was possible that funding may be available to address the problems.

Swan Court Building Work – the hole that was dangerous has now been filled in.

The Vigo Road Bus will start in mid-November.

There is still an on-going issue with graffiti in the Town, please continue to report it to the Borough Council.

Tarmac patches in the High Street created by companies doing works for example the Water Company, they have 6 months to repair and make good the damage. A meeting is taking place with Hampshire County Council with regard to this and trip hazards.

**C 148/19 QUESTIONS FROM TOWN COUNCILLORS TO BOROUGH AND COUNTY COUNCILLORS**

Cllr C Ecclestone asked Cllr I Andersen where the graffiti was that she was referring to?

Cllr Andersen replied that it was just opposite Strathmore Vets, the underpasses, walls and generally all over the Town.

Cllr C Ecclestone asked whether Cllr Andersen knew whether there has been a decision on whether there would be a local electricity board set up.

Cllr Andersen responded that she had not heard anything despite asking the question.

**C 149/19 TOWN MAYORS ANNOUNCEMENTS**

There were none as the Town Mayor was absent.

The Deputy Town Mayor made the following announcements:

Very sad that Cllr Harber had resigned from the Town Council.

Commission of Enquiry, there is a workshop in Winchester on 9 January 2020 and Members were invited.

The following Members confirmed that they would attend:

Cllr L Banville, Cllr D Coole, Cllr C Ecclestone, Cllr R Meyer and Cllr D Treadwell.

**C 150/19 COMMITTEE MINUTES**

The following Committee Minutes were received and noted:

26 September 2019 – Budgets & Staffing Committee

30 September 2019 – Planning Committee

21 October 2019 – Planning Committee

**C 151/19 FINANCE**

The list of Payments for approval up to 29 November 2019, the Reconciled Bank Statement up to 31 October 2019, the Reconciled Bank Statement up to 30 November 2019 and the

Cashbook up to 30 November 2019 were proposed by Cllr C Ecclestone and seconded by Cllr A Watts. A vote was taken which was unanimous.

**RESOLVED: The list of Payments for approval up to 29 November 2019, the Reconciled Bank Statement up to 31 October 2019, the Reconciled Bank Statement up to 30 November 2019 and the Cashbook up to 30 November 2019 be approved.**

Bacs/Cheque No	Supplier	Budget Head	Goods/Supplies	Cost (£)
800592946	Grass and Grounds	4500	Grass cutting Allotments x 6 October 3	£918.00
DDBESOct2019	BES Commercial Electricity Ltd	4100/7	Electricity Charges for 66C High Street October 2019	£114.78
28249006	Blachere Illuminations	4700/2	Installation & switch-on Christmas Lights	£5,689.80
DDBGOct2019 1	British Gas	4210/6	Electricity charges 10.10.2019-09.11.2019	£493.82
DDBGOct2019 2	British Gas	4210/6	Electricity charges 10.10.2019-09.11.2019 2	£6.88
783651351	Business Stream	4500/1/7/3	Water usage VR 26.07.2019-09.10.2019	£180.85
129656617	Elveden Farms Ltd	4700/2	Installation and removal of 25ft Christmas Tree	£3,810.00
469946551	Grass and Grounds	4500/1/6/2	Payments for grounds maintenance on 21b TD	£60.00
133461863	Grass and Grounds	4500	Grounds Maintenance Grass Cutting x 5 April 2019	£270.00
81672119	Grass and Grounds	4500/1/5/2	OWR Cover plots 16A & 33 Job no's 1827 & 1828	£204.00
873409879	Grass and Grounds	4500/1/2/2	Turfing and reshaping BL Plot 62 Job no 1793	£72.00
47489326	Grass and Grounds	4500/1/1/2	AW Plot cover 19 & 21 Job no 1807	£180.00
425817113	Grass and Grounds	4500/1/2/2	BL remove rubbish Plot 24	£54.00
708564133	Grass and Grounds	4500/1/6/2	TD Plot clearance Plot 18 Job no 1788	£234.00
375906321	Restore Datashred	4210/17	Confidential rubbish removal November 2019	£28.31
795668588	Restore Datashred	4210/17	Confidential waste removal August 2019	£25.92
825248756	Restore Datashred	4210/17	Annual Duty of Care 16.10.2019-15.10.2020	£91.67
158680247	Surrey Hills	4000/3	Advice re Community Gov review 31.10.2019-20.11.2019	£780.00
808299696	Test Valley Borough Council	4100/4	Hire of Guildhall 08.11.2019	£172.00
797639778	AB Computers and Planet PC	4000/5	Change VPN from Server to router. VPN connections on 2 laptops, restrictions on sharing	£240.00
	Confidential			£17,655.81
<b>TOTAL up to 29 November 2019</b>				<b>£31,281.84</b>

**C 152/19 BUDGET 2020/2021**

Members considered the Draft Budget for 2020/2021.

Cllr C Ecclestone proposed and Cllr R Meyer seconded that the monies for the Speed Indicator Signs should be taken from the Town Council's CIL funds and not be included in the Budget for 2020/2021.

A vote was taken, 8 for and 1 abstention.

**RESOLVED: That the monies for the Speed Indicator Signs be taken from the Council's CIL monies and not be included in the 2020/2021 Budget.**

Cllr D Coole proposed and seconded by Cllr A Buckenham that the £5,000 for Bus Shelters be removed from the 2020/2021 Budget as £10,000 was already set aside in Earmarked Reserves.

A vote was taken which was unanimous.

**RESOLVED: That £5,000 for Bus Shelters be removed from the 2020/2021 Budget.**

It was proposed by Cllr D Coole and seconded by Cllr C Ecclestone that the monies for the Design Statement be taken from the Town Council's CIL funds and not be included in the Budget for 2020/2021.

A vote was taken which was unanimous.

**RESOLVED: That the monies for the Design Statement be taken from the Town Council's CIL funds and not be included in the Budget for 2020/2021.**

It was proposed by Cllr D Coole and seconded by Cllr A Buckenham that the Community Officer (£25,000) be put on hold for a year and removed from the Budget 2020/2021.

A vote was taken which was unanimous.

**RESOLVED: That the Community Officer (£25,000) be put on hold for a year and removed from the Budget 2020/2021.**

It was proposed by Cllr D Coole and seconded by Cllr R Meyer that £5,000 for Grants be removed from the Budget 2020/2021 as £10,000 was set aside in the Earmarked Reserves for Larger Grants.

A vote was taken, 8 for and 1 against.

**RESOLVED: That £5,000 for Grants be removed from the Budget 2020/2021.**

It was noted that the final Budget would be agreed at the Council meeting on 10 January 2020.

#### **C 153/19 COMMITTEE TERMS OF REFERENCE**

Members considered a change to the Committee Terms of Reference. The Chairman of the meeting, the Deputy Town Mayor drew Members attention to revised Terms of Reference that were issued at the meeting.

It was proposed by Cllr D Coole and seconded by Cllr J Coole that Working Groups move back under Committees. The Neighbourhood Plan to move under the Planning Committee. The Policy Working Group to move under the Budgets & Staffing Committee and the remaining Working Groups to move under the Events Committee.

A vote was taken which was unanimous.

**RESOLVED: That Working Groups move back under Committees. The Neighbourhood Plan to move under the Planning Committee. The Policy Working Group to move under the Budgets & Staffing Committee and the remaining Working Groups to move under the Events Committee.**

It was proposed by Cllr D Coole and seconded by Cllr R Meyer that the CIL Budget line be moved to the Budgets & Staffing Committee Terms of Reference.

A vote was taken which was unanimous.

**RESOLVED: That the CIL Budget line be moved to the Budgets & Staffing Committee Terms of Reference.**

It was proposed by Cllr D Coole and seconded by Cllr A Buckenham that the revised Terms of reference for the Budgets & Staffing Committee and Events Committee be agreed.

A vote was taken which was unanimous.

**RESOLVED: That the revised Terms of reference for the Budgets & Staffing Committee and Events Committee be agreed.**

**C 154/19 MEETINGS SCHEDULE 2020/2021**

Members considered the revised meeting schedule for 2020/2021. It was confirmed that the venues for the Council meetings would be held mainly in the Guildhall and Town Council offices dependent upon availability. The Venues would be confirmed.

It was further noted that all meetings would start at 6pm, with the exception of the Town Electors meeting which would start at 7pm.

It was proposed by Cllr J Coole and seconded by Cllr R Meyer that the revised meeting schedule for 202/2021 be approved and adopted by full Council.

A vote was taken which was unanimous.

**RESOLVED: That the revised meeting schedule for 2020/2021 be approved and adopted. Meeting Schedule attached to record minutes.**

**C 155/19 EVENTS POLICY**

Members considered a recommendation from the Events Committee to adopt an Events Policy for the distribution of Funds for events held in the Andover area.

It was noted that the policy could only be used if the Events Budget lines were approved in January 2020.

It was proposed by Cllr J Coole and seconded by Cllr R Meyer that the Events Policy be agreed and adopted.

A vote was taken which was unanimous.

**RESOLVED: That the Events Policy be approved and adopted. Events Policy and application form attached to record minutes.**

**C 156/19 MOTION TO SUPPORT THE LOCAL ELECTRICITY BILL**

Members noted that a request had been received asking the Town Council to join 27 Parish, Town and Community Councils supporting the Local Electricity Bill.

The Bill if made law, would empower local communities to sell locally generated clean energy directly to local customers by establishing a statutory Right to Local Supply.

Members discussed the request and agreed that it would be beneficial to Andover.

It was proposed by Cllr D Coole and seconded by Cllr D Treadwell that:

Andover Town Council

l) notes that the Local Electricity Bill

- aims to address the current situation, whereby the very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,

- if made law, would make these financial costs proportionate to the scale of a renewable electricity supplier's operation and therefore empower councils, together with their communities, to sell locally generated renewable electricity directly to local people, businesses and organisations, and
- would result in councils or community organisations that set up local renewable electricity companies receiving revenues that could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities

II) accordingly resolves to support the Local Electricity Bill, supported by a cross-party group of 115 MPs during the 2017-19 Parliamentary session; and

III) further resolves to write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or [info@powerforpeople.org.uk](mailto:info@powerforpeople.org.uk)) expressing its support.

A vote was taken which was unanimous.

**RESOLVED:**

**That Andover Town Council**

**I) notes that the Local Electricity Bill**

- **aims to address the current situation, whereby the very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,**
- **if made law, would make these financial costs proportionate to the scale of a renewable electricity supplier's operation and therefore empower councils, together with their communities, to sell locally generated renewable electricity directly to local people, businesses and organisations, and**
- **would result in councils or community organisations that set up local renewable electricity companies receiving revenues that could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities**

**II) accordingly resolves to support the Local Electricity Bill, supported by a cross-party group of 115 MPs during the 2017-19 Parliamentary session; and**

**III) further resolves to write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or [info@powerforpeople.org.uk](mailto:info@powerforpeople.org.uk)) expressing its support.**

**C 157/19 QUESTIONS FROM COUNCILLORS**

There were no questions from Councillors as per Standing Order No 8.

**C 158/19 REPORTS FROM TOWN COUNCILLORS**

Cllr C Ecclestone – noted that Switch are moving from the Rail Yard. The Town Council made a submission back in January 2019 regarding the use of the Rail Yard.

Cllr J Coole – Had been contacted by a resident from Andover Down regarding the 50 Mph speed limit. She contacted Hampshire County Councillor Andy Gibson and Test Valley Borough Councillor Nick Lodge. Cllr Lodge replied saying he would look into the matter. Cllr Coole had requested them to speak to the Andover Town Council Planning Committee meeting. It was noted and an item would be included on the Planning Committee for 6 January 2020.

Cllr C Ecclestone confirmed that the Planning Committee were looking at installing a Speed Indicator sign along that road which may assist with the problem.

Cllr A Buckenham – had received 72 email questions in 2 weeks.

Ox Drove, Picket Twenty Way flooding, working with Cllr Donnelly and Cllr Andersen to solve the problems.

Cllr A Watts – Pot Holes on The Crescent have now been repaired and resurfaced.

Cllr L Banville – Winton Ward not received any information from the Town Mayor so been dealing pot holes and graffiti.

Aster had moved residents into accommodation where the lifts were not working, suppliers did not have the material to fix the problems, she was working with Aster to solve the problems.

Harroway Ward, needs new bins, benches, roads require repair work. Will be working over the next few months to resolve the problems.

**C 159/19 ATTENDANCE AT COUNCIL MEETINGS**

Members noted the Council attendance record.

**C 160/19 DATE OF THE NEXT MEETING**

It was noted that the next Council meeting would take place on Friday 10 January 2020 at the Upper Guildhall, High Street, Andover starting at 7.00pm.

The Town Mayor closed the meeting at 8.26pm.

Town Mayor

Date