



ANDOVER TOWN COUNCIL

A

Minutes Council

Time and date

7.00pm on Wednesday 19 November 2014

Place

The Upper Guildhall, High Street, Andover

Details of Attendance:

Cllr G McBride (Chairman) (P)

Cllr V Pond (Vice-Chairman) (A)

Cllr K Bird (P)	Cllr Z Brooks (P)	Cllr B Carpenter (P)	Cllr A Cotter (A)	Cllr D Drew (P)
Cllr A Fitchet (A)	Cllr K Hamilton(P)	Cllr S Hardstaff (P)	Cllr S Hawke (P)	Cllr K Hughes (P)
Cllr M Kerley (A)	Cllr R Khuman (A)	Cllr B Long (P)	Cllr C Lynn (A)	Cllr P North (P)
Cllr B Page (P)	Cllr R Shukri (A).			

Officer: Wendy Coulter (Town Clerk) (P) (Taking the minutes)

Members of the Public: 4

At 7pm the new Youth Councillors were sworn in and made the Acceptance of Office declarations witnessed by the Town Clerk, the following Youth Councillors made the Acceptance Oath:

Shaun Marshall, Shannon Slack, Kristin Bailey, Callum Maguire, Miles Holder, Max Lane-Bradbury, Joseph Raymond Borley, Hugh Reilly-Smith.

Prior to the start of the meeting, Members received a presentation from Julie Eden the Dementia Champions Co-Ordinator for Winchester and Test Valley from Andover Mind regarding dementia care and awareness in Andover. Mrs Eden asked the Town Council to consider ways in which it could support the initiative.

It was suggested and agreed that the issue would be discussed at the next meeting of the Amenities and Town Development Committee to be held on Thursday 27 November 2014.

C 49/14 Apologies for Absence

Apologies for absence were received and accepted from Cllrs A Cotter, A Fitchet, M Kerley, R Khuman, C Lynn, V Pond and R Shukri.

C 50/14 Declarations of Interest

There were no declarations of interest.

C 51/14 Minutes

The Minutes of the Council Meeting held on 4 September 2014 were signed by the Chairman as a correct record.

C 52/14 Public Participation

Mr M James – Andover Resident

Asked the Council whether it would be possible to re-install the Floral Clock. He suggested that it could be supported by local companies.

Members agreed that the item would be included on the next Amenities and Town Development Meeting to be held on 27 November 2014.

C 53/14 Youth Council Update

Youth Councillors Jordan Simcox and Theo Youds made a presentation to the Town Council about the progress that had been made by the Youth Council. They explained that they had carried out a survey among young people in Andover to find out the things that they would like to see in the Town. The result of the survey was that young people wanted a Festival of their own.

Youth Councillors Simcox and Youds explained that following the results of the Survey the Youth Council had agreed to organise a festival called A-Fest in the Town Centre for April 2015.

They explained that funding was being sought and that approximately £5000 had already been raised in kind with local organisations and businesses donating support. Further grant applications were being made.

The Andover Town Councillors asked the Youth Councillors questions regarding the A-Fest and Cllr Hawke drew their attention to the Romsey Youth Market. The Youth Councillors agreed to take the idea back to the Youth Council for consideration.

The Andover Town Councillors congratulated the Youth Councillors on the success of the Youth Council and expressed their pleasure in seeing the Youth Council go from strength to strength.

C 54/14 Chairman's Announcements

The Chairman, Cllr McBride expressed his concern that a Town Councillor who is also a Borough Councillor had sent an email to all Borough Councillors saying that they had no confidence in the Youth Council. Cllr McBride explained that the Youth Council was part of Localism and democracy and that it was of concern that a fellow Councillor should be seen to be preventing democracy.

Cllr North was concerned that it appeared to be generalising with regard to Borough Councillors and that he fully supported the Youth Council.

Cllr McBride thanked Cllr North for his support.

Cllr McBride went on to report that he had attended the Hampshire Association of Local Councils Annual General Meeting.

He had attended the Remembrance Sunday Service and had represented the Town Council and was very proud to do so.

He had attended First Gear, a team building event for a local youth group focusing on cars and engineering.

Cllr McBride went on to explain to Members that his wife had been instrumental in setting up a local community group focusing on bringing an orthodontist to Andover. The Town Council Members expressed their support for this initiative.

C 55/14 Andover Town Council – Code of Conduct

Cllr McBride, Chairman of Andover Town Council reminded all Members that in the run up to the Elections on May 2015 they should be mindful of the Councils Code of Conduct.

“As May 2015 approaches we will all find ourselves in difficult political situations. You may find yourselves bullied and intimidated, you may be tempted to do so to political rivals. However, I would like to remind you of your duty as a Town Councillor to comply with the Town Council's Code of Conduct.

You must remember that you are a representative of this Council and as such should not bring the Council into disrepute or behave in such a way that you could be reported for doing so”.

C 56/14 Committee Minutes

The following Minutes were received and noted:

22 October 2014 – Amenities and Town Development Committee

30 October 2014 – Policy and Resources Committee

18 August 2014 – Planning Committee

8 September 2014 – Planning Committee

29 September 2014 – Planning Committee

20 October 2014 – Planning Committee

C 57/14 Corporate Risk Assessment

Members considered a recommendation from the Policy and Resources Committee to approve the Andover Town Council Corporate Risk Assessment.

RESOLVED: That the Andover Town Council Risk Assessment be adopted.

C 58/14 External Audit

Members noted the completed Annual Return and External Audit for the Year Ending 31 March 2014.

RESOLVED: That the Andover Town Council Annual Return for the Year Ending 31 March 2014 be approved and noted.

C 59/14 Annual Budget

This item was withdrawn to be considered at the Policy and Resources Committee meeting to be held on 10 December 2014.

C 60/14 Dates of Meetings for 2015

Members received a list of meeting dates for 2015.

RESOLVED: That the meeting dates for 2015 be accepted and approved and published.

C 61/14 Finance

Cheque No	Date of Inv	Description	Supplier	Amount (£)
300073	27.10.2014	Stationery Office Supplies	Viking Supplies	113.99
300062	29.10.2014	New chains and locks to allotments	James Ayres	900.00
300065	29.10.2014	Water supply for OWR allotments	Southern Water	101.27
300066	29.10.2014	Water supply for BL allotments	Southern Water	197.80
300071	30.10.2014	Cleaning office 29.09.14-31.10.14	Moore's Cleaning	130.00
MainDD	31.10.2014	Telephone line rental and call charges	Mainstream Digital	49.63
300064	02.11.2014	Rental and postal charges October '14	Pitney Bowes	255.86
300068	03.11.2014	Provision of Toilets for allotments	Convenient Hire	614.39
300072	03.11.2014	Larger Council Conference (V.Pond)	National Association of Local Councils	348.00
300070	12.11.2014	Turn off allotment water supply	Kevin Justice	180.00
300063	16.11.2014	Accommodation for Christmas Tree Installation	Town Clerk	88.00
300067	19.11.2014	Storage for Christmas Tree Fencing	Evergreen Garden Services	140.00
300074	19.11.2014	Timers for Christmas Tree	Cllr B Long	7.50
TOTAL				3126.44

C 62/14 Questions from Councillors

There were no questions received from Councillors under Standing Order No 8.

C 63/14 Reports from Councillors

Cllr Z Brooks reported that the Christmas Lights Switch-On would be taking place on Friday 21 November 2014 at 7.30pm. She also informed Members that Cllr Hardstaff and Cllr Long were organising a WW1 Commemoration Football Match for Christmas Day and 27 December 2014. Banners would be going up nearer the time to advertise the event. Medals would be given to those taking part.

Cllr D Drew reported that the Town Centre Partnership now had 40 Members. The Heritage Railway Project was moving forward with a further meeting taking place in

early December.

Cllr Drew reported that the Encounters report had been published and the feedback evening had been well received. It was hoped that Members of the community would pick up the projects.

Cllr B Long reported that there had been some difficulties with the Christmas Lights, 2 lamp posts at the top of the High Street were not working affecting the Christmas Lights. She explained that Officers had been chasing Scottish and Southern Electric to fix the problem but that the work would not be carried out prior to the Switch-On.

Cllr North commented that they were the same lamp posts that Officers had reported not working the previous year.

Cllr McBride thanked everyone who had been involved in organising the Christmas Lights for 2014.

Cllr Long reported that the Neighbourhood Plan project was moving ahead, 2 presentations had been organised on 22 November and 29 November to promote the project and recruit volunteers.

She further reported that the new Skateboard Park had been opened and that Rangers would be put in place to teach the younger children about the safety issues on the ramps.

Cllr Bird reported that she and Cllr Long had attended a recent Test Valley Parishes and Towns meeting. Topics covered included the Community Infrastructure Levy, the Electoral Registration Process and a presentation from Test Valley Community Services about the range of services now available in the Bus Station.

She further reported that a Flooding Workshop would be taking place with the aim of information Town and Parish Councils of who to contact in case of emergency with regard to flooding.

C 64/14 Reports from Borough and County Councillors

Cllr I Andersen asked whether the Town Council would be putting a door bell on their door for the disabled.

Cllr McBride responded that the Town Clerk was looking into setting one up for the outside door.

The Chairman closed the meeting at 8.45pm.

Chairman

Date