



ANDOVER TOWN COUNCIL

A

Constantia Basis Virtutum

Minutes Council

Time and date

8.04pm on Thursday 23 June 2016

Place

The Rendezvous, Union Street, Andover

Details of Attendance:

Town Councillors

Cllr K Bird (Chairman) (P)

Cllr L Gates (Vice-Chairman) (P)

Cllr C Bartholomew (P)

Cllr A Fitchet (P)

Cllr R Hughes (P)

Cllr G McBride (P)

Cllr R Rowles (P)

Cllr B Carpenter (P)

Cllr L Gregori (P)

Cllr M James (P)

Cllr J Msonthi (P)

Cllr A Cotter (P)

Cllr S Hardstaff (P)(arrived 7.32pm)

Cllr B Long (P)

Cllr M Mumford (P)

Cllr C Ecclestone (A)

Cllr K Hughes (P) (Left at 8.47pm)

Cllr D Marriner (P)

Cllr V Pond (P)

County Councillors

Cllr Z Brooks (P)

Borough Councillors

Cllr I Andersen (A)

Cllr J Cockaday (P)

Cllr D Drew (P)

Officer: Wendy Coulter (Town Clerk) (P) (Taking the minutes)

Members of the Public: 5

C018/16 Apologies for Absence

Apologies for absence were received and accepted from Councillor C Ecclestone. Cllr S Hardstaff apologised for being late.

C019/16 Declarations of Interest

There were no declarations of interest.

C020/16 Minutes

The Minutes of the Annual Council meeting held on 12 May 2016 were agreed and signed by the Chairman as a correct record.

RESOLVED: That the Minutes of the Annual Council meeting of 12 May 2016 be signed by the Chairman as a correct record.

C021/16 Public Participation

Mr R Kidd – Andover Resident

The Town Council might be interested in a book being written about the people of Andover who have contributed to Andover over the past 50 years.

Mr Davis – Andover Resident

Reported on the state of the roads in and around Andover. He had contacted HCC and Cllr T Rolt, at a loss as to what to do next.

Cllr Brooks asked Mr Davis for all the details and she would ensure that HCC Highways officers addressed the problems. Cllr Brooks confirmed that she would inform the Town Council of the progress.

Mr N Long – Andover Resident

1. Over 13 months ago the Andover Town Council supported a campaign for defibrillators in our High Street. In November 2015 you issued a press release, stating that you were funding 2 defibrillators at a cost of approximately £3,000. Great, as these are much needed in our Town.

Yet eight months later there is still no sign of these urgently needed machines being installed.

Is this because the Town Council has no control or say, where they should go? Page 15 of your agenda on press releases states “that further work needed to be done on this”. I could not agree more with that statement.

Perhaps this Council should get all these facts sorted and in place before issuing a press release in future? Can you issue an update on this issue please? When will they be installed?

Chairman – The defibrillators have been ordered and paid for and they are on their way. They will be installed as soon as they are delivered.

2. This also brings me to the recent press release on the 7th June 2016 by this Council. The proposal that the Vigo Road recreation ground be renamed Queen Elizabeth The Second Park. The new Chairman has pledged (12th May Full Council) that Councillors listen to the public. I hope that this is in fact true and you have all looked and read the 200 plus comments on various social media sites. All very negative.

This proposal will have cost implications for this Council, if Test Valley Borough Council were to agree to it.

Like new signage for the four entrances to the park, change signs on road leading to the park, planning fees for the signs, legal fees.

Why should Test Valley Borough Council pay for a change that the Town Council want/propose to do?

Has any budget been set aside for this scheme?

If not, it will be yet another reason that the Andover precept will have to rise again next year? On hare-brained schemes which the public have not been consulted on, but have been vert anti, in social media sites. I urge this Council, do not keep giving reasons for people to say the Town Council is irrelevant and not needed.

Chairman – This subject will be addressed further on Agenda.

3. Community Right to Bid, page 11 of your Agenda. 20 applications completed. Why not listed in the agenda for all to see what they are? Could not find them on your website. Also, when will the public know full costs of the applications? Again has the money been set aside in your budget for this?

Chairman – once we have received confirmation as to whether the applications have been accepted will publish all the information. There is no cost to apply.

4. New event in 2017, on page 16 of the agenda for 9th September, when will the information be available on this please?

Cllr R Rowles (Chairman of Community Engagement Committee) – this event will be considered further at the CE Committee meeting in August.

Cllr D Drew – Test Valley Borough Councillor

With regard to Pot Holes, perhaps the Town Council would consider nominating a Councillor to liaise with regard to reporting pot holes in the Andover area?

With reference to Planning, has any training been arranged for the Town Councillors? It is strongly suggested that Town Councillors attend the Northern Area planning committee as Town Councillors have greater freedom to express concerns.

Cllr L Gates – The Town Council is working to improve communication, we have a system to refer any problems that arise to the correct place.

C022/16 Reports from Borough and County Councillors from the Andover Wards

There were no reports from Borough or County Councillors for the Andover Wards.

C023/16 Questions from Town Councillors to Borough and County Councillors

Cllr B Long asked Cllr Cockaday about a large tree that had been felled in Vigo Road Recreation Ground. There did not appear to have been a planning application for it?

Cllr Cockaday confirmed that the tree had been damaged and had been considered unsafe he would investigate further and report back to the Town Council.

C024/16 Chairman's Announcements

The Chairman, Cllr K Bird, announced that she had attended the Test Valley Association of Town and Parish Councils meeting. At the meeting it was reported that the Fire and Police Stations in Andover would both be kept open. The Chairman confirmed that she had invited both spokespersons to make presentations to the Town Council.

C025/16 Youth Council Update

Youth Councillor Callum Mcguire reported to the Town Council on behalf of the Youth Council.

The A-Fest went very well, meetings were taking place to access the event and make plans for a possible event the following year.

The Youth Council had a meeting to further discuss a Youth Council Bus, further recruitment for Youth Councillors was taking place.

A trip to Westminster was planned for September.

C026/16 Committee Minutes

The following Minutes were received and noted:

19 May 2016 – Assets & Amenities Committee

2 June 2016 – Community Engagement Committee

9 May 2016 – Planning Committee

31 May 2016 – Planning Committee

C027/16 Representation on Outside Bodies

Members were asked to nominate representatives to Outside Bodies in Andover.

It was noted that the Andover Vision Board no longer existed.

The following membership was agreed:

Test Valley Association of Town and Parish Councils:

Cllr B Long, Cllr V Pond, Cllr L Gregori and Cllr K Bird.

It was noted that the **2 voting members were Cllr K Bird and Cllr B Long.**

Andover Youth Council: **Cllr G McBride**

Andover Town Centre Management Board: **Cllr B Long and Cllr L Gates.**

Andover Town Centre Partnership Steering Group: **Cllr B Long and Cllr L Gregori (to request 2 members to attend).**

Test Valley Transport Forum (HCC): **Cllr B Long, Cllr B Carpenter and Cllr C Bartholomew (only 2 out of 3 members to attend at one time).**

C028/16 Committee Membership

Members approved that Cllr L Gregori be a member of the Allotments Committee.

It was noted that Cllr B Carpenter had resigned from the Planning Committee, Members expressed their thanks to Cllr Carpenter for her support and diligence during her time as a member of the Committee.

C029/16 Accounts and Annual Return Year Ending 31 March 2016

The Annual Governance Statement 2015/2016, Annual Return and Accounts for the Year Ended 31 March 2016 were presented to full Council.

It was proposed by Councillor S Hardstaff and seconded by Councillor G McBride and unanimously **RESOLVED: That the Annual Governance Statement 2015/2016 be approved.**

It was proposed by Cllr S Hardstaff and seconded by Cllr G McBride and unanimously

RESOLVED: That the Accounts for the year ended 31 March 2016 be approved.

It was proposed by Councillor S Hardstaff and seconded by Councillor K Bird and unanimously

RESOLVED: That the Annual Governance Statement 2015/2016, Annual Return and Accounts for the Year Ended 31 March 2016 be received and approved for signature by the Chairman of Andover Town Council.

The Chairman, Cllr K Bird signed the Annual Governance Statement 2015/2016, the Annual Accounts and Annual Return for the Year Ended 31 March 2016.

C030/16 Vigo Road Recreation Ground/Queen Elizabeth 11 Birthday Celebrations

Members fully discussed this item and it was agreed that this item be deferred to the Assets and Amenities Committee for further consideration following the feedback received in the press and social media.

C031/16 Office Accommodation Working Group

Members noted, that at a previous Council meeting it had been agreed that a Working Group would be set up to investigate alternative office accommodation for the Town Council.

Members agreed that the Terms of Reference for the Working Group needed to be agreed and should be brought back to the next Council meeting for approval.

The following members volunteered to be on the Working Group: Cllr S Hardstaff, Cllr L Gates, Cllr K Bird, Cllr V Pond and Cllr C Ecclestone.

It was proposed by Cllr L Gregori and seconded by Cllr R Hughes and unanimously

RESOLVED: That the Terms of Reference for the Office Accommodation Working Group be brought back the next Council meeting for consideration and approval.

That the Office Accommodation Working Group membership will be Cllr S Hardstaff, Cllr L Gates, Cllr K Bird, Cllr V Pond and Cllr C Ecclestone.

C032/16 Andover Vision

Members were asked to consider which Councillors would attend the upcoming Andover Vision workshops. It was agreed that Members would inform the Clerk directly and report back to Council.

C033/16 Andover Town Council Logo

Members were asked to approve a logo for the use on all Town Council official papers and regalia. The Chairman, Cllr K Bird, explained that the logo had been redrawn as the old logo was a very low resolution and difficult to reproduce.

Members consider the proposed logo and were concerned that it was not a true representation of the original shield. It was agreed that it needed more work and should be sent back to the Policy and Resources Committee for further work and consideration.

It was proposed by Cllr B Long and seconded by Cllr G McBride and unanimously

RESOLVED: That the logo be referred back to the Policy and Resources Committee for further work and consideration.

C034/16 Neighbourhood Plan

Members were asked to approve the continued existence of the Neighbourhood Plan and approve the constitution of the Neighbourhood Plan.

It was proposed by Cllr b Long and seconded by Cllr L Gregori and agreed unanimously

RESOLVED: That the continued existence of the Neighbourhood Plan be approved.

Members considered the amended Neighbourhood Plan Constitution, it was agreed that further work needed to be done on it, and there were various points that were no clear. Members were concerned about the following points:

The constitution does not say how long Members are elected for.

It does not make clear where it reports to, to the Town Council?

Expenses have not been covered.

If there are changes to the Constitution 2/3 can agree?

Who is the custodian of the Constitution?

It was agreed that further amendments needed to be made, to be considered by Planning Committee and then referred back to full Council for approval.

C035/16 Devolution

Members noted an update report on the current status of the Devolution discussions.

The Council would be kept up to date and any further information would be reported.

C036/16

Finance

The following list of payments up to 21 June 2016

June 2016 Payments				
BACS/Cheque No	Date of Inv	Description	Supplier	Amount (£)
194677276	07.06.2016	Photocopier rental + warranty	Alto Digital	212.04
188583329	15.06.2016	Reimbursements for June '16	Town Clerk	58.23
300309	08.06.2016	Face Painter for A-Fest	Enchanted Parties	100.00
300304	08.04.2016	Hire of Rendezvous for seminar	Mr L Gates	60.00
107779840	13.06.2016	Training for Cllrs – Loc Gov Finance	HALC	42.00
27527547	13.06.2016	Staff Training – Minute taking	HALC	84.00
300305	15.06.2016	Small Grant for Hants Open Studios	Hant Open Studios	140.00
640102951	13.06.2016	Clear 7 allts sites of rats	MB Pest Services	4050.00
300306	20.06.2016	Reimb for food & drinks A-Fest	Mr G McBride	29.20
217582638	13.06.2016	Email support & reconfig for office	Planet PC	180.00
610375984	20.06.2016	Further reconfig laptop 2 for office	Planet PC	60.00
576119987	10.06.2016	Collection of waste after A-Fest	Test Valley BC	57.60
878631729	07.06.2016	Stationery – paper, env,files, pens	Viking Supplies	464.24
448055559	07.06.2016	3 office chairs	Viking supplies	359.96
954040523	13.06.2016	Defibrillator x 2	WEL Medical	4156.20
PEACDDJune	15.06.2016	Photocopier rental 01.07.16-30.09.16	PEAC (UK) Limited	308.53
TOTAL				10,362.00

C037/16

Questions from Councillors

There were no questions from Councillors.

C038/16

Reports from Town Councillors

C039/16

Date of Next Meeting

Members noted that the date of the next full Council meeting was Thursday 28 July 2016 at 7pm in the Upper Guildhall.

The Chairman closed the meeting at 8.55pm.

Chairman

Date