



ANDOVER TOWN COUNCIL

Minutes Council

Time and date

7.00pm on Thursday 26 September 2019

Place

The Town Council Offices, High Street, Andover, Hampshire

Cllr R Rowles - Town Mayor (P)

Cllr L Banville - Deputy Town Mayor (A)

Cllr S Blackmore (A)

Cllr G Davis (A)

Cllr K Farrer (P)

Cllr R Meyer (P)

Cllr D Treadwell (P)

Cllr D Coole (P)

Cllr D Day (A)

Cllr Revd. A Fitchet (P)

Cllr P Scott (A)

Cllr A Watts (P)

Cllr J Coole (P)

Cllr C Ecclestone (A)

Cllr M James (P)

Cllr V Harber (P)

Officers Present:

Wendy Coulter (Town Clerk)

Michelle Young (Committee & GDPR Officer) (Taking the Minutes)

Borough/County Councillors Present:

Cllr I Anderson

Cllr N Matthews

Cllr T Tasker

Members of the Public: 2

Members of the Press: 1

C 093/19 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr L Banville, Cllr S Blackmore, Cllr D Day, Cllr G Davis and Cllr P Scott.

C 094/19 DECLARATIONS OF INTEREST

There were no declarations of interest.

C 095/19 MINUTES

It was proposed by Cllr Revd. A Fitchet and seconded by Cllr M James that the Minutes of the Town Council Meetings held on 9 August 2019 and 16 August 2019 be signed by the Town Mayor as correct records.

A vote was taken which was unanimous.

RESOLVED: That the Minutes of the Town Council Meetings held on 9 August 2019 and 16 August 2019 be signed by the Town Mayor as correct records.

C 096/19 PUBLIC PARTICIPATION

Member of Public 1:

1. Regarding the BID, do you support Cllr K Farrer?
2. A few of the Planning Committee colleagues seem to have little faith in your Chairmanship, have you considered resigning?

Town Mayor's response:

1. Due to people not being here or illness, the Planning Committee meeting was not quorate. The Planning Committee meeting is held every three weeks to fill our obligation of Test Valley Borough Council authority applications. I believe we get them all in on time. The vote of no confidence was defeated.
2. Regarding the BID, it is not an issue that directly affects the business of the Town Council.

C 097/19 REPORT FROM HAMPSHIRE POLICE

There were no representatives from the Hampshire Police present at the full Council Meeting.

**C 098/19 REPORTS FROM BOROUGH AND COUNTY COUNCILLORS FROM THE ANDOVER WARDS:
Cllr I Anderson:**

The graffiti person is everywhere. As soon as it is removed, it reappears again. If you see anything, please report it. A lot of money is being spent on the removal of the graffiti.

The running of the bus at Corunna Main, the taxi service has worked well. Vigo road has been taken off but will be put back on mid-November.

Vigo Road – the situation regarding the laybys up by the school and the parking there is bad. A letter has been sent to Mr Himby.

The Broken bench up at Winton will be replaced.

Congratulations to Cllr Revd. Andy Fitchet for his new position as Minister of the Methodist Church in Bridge Street.

Councillor N Matthews:

Congratulations to Cllr Revd. Fitchet.

The work commencing to improve the safety of Endeavour junction, Augusta Park, begins on Tuesday.

The traveller deterrents were being installed along Smannell Road.

The utility site at Copper Box Close to be reduced in size and landscaped as they go, until the utility site is removed in its entirety.

Pathway lighting in Cricketers Way and Pilgrims Way is in the corporate plan and it will happen.

C 099/19 QUESTIONS FROM TOWN COUNCILLORS TO BOROUGH AND COUNTY COUNCILLORS

There were no questions asked by the Town Councillors to the Borough and County Councillors.

C 100/19 TOWN MAYORS ANNOUNCEMENTS

Since the previous Council meeting on August 16th, the Town Mayor has attended the following:

Congratulations to Cllr Revd. Fitchet.

I was asked to attend the opening of the New Lidl store. A full trolley load of food was kindly donated by Lidl for Andover Foodbank, whom were delighted to receive it and have expressed their gratitude to Lidl.

We have been elected for five months now and in that time, have managed to save 10% of the entire budget in payroll, by changes made and improved services to the public.

We need to work together in a more harmonious way and I sincerely hope that actions in the past on social media, can be put to rest.

C 101/19 COMMITTEE MINUTES

The following Committee Minutes were received and noted:

29 July 2019 – Planning Committee

16 August 2019 – Planning Committee

C 102/19 MOTIONS FROM THE COUNCILLORS

Additional Planning Committee Member

Members were asked to consider the following motion, proposed by Cllr K Farrer and seconded by Cllr A Watts:

The Motion is to add Cllr K Farrer to the Membership of the Planning Committee.

A vote was taken which was unanimous.

The Motion was carried.

CIL Monies

Members were asked to consider the following motion, proposed by Cllr R Rowles and seconded by Cllr A Watts:

The Motion is to confirm that Community Infrastructure Levy (CIL) monies can be spent as the Town Council sees fit.

Members debated the motion.

It was suggested that the Town Council could not spend the CIL monies as it saw fit due to restrictions regarding infrastructure and demands on building in the area, however, the Town Council does need to offer its support.

Cllr Revd. A Fitchet proposed an amendment to the Motion, **'The Motion is to confirm that the Community Infrastructure Levy (CIL monies can be spent as the Town Council sees fit within the CIL Regulations'**, it was seconded by Cllr D Coole.

A vote was taken which was unanimous.

The Motion was carried.

Christmas Lights

Members were asked to consider the following motion, proposed by Cllr A Watts and seconded by Cllr R Rowles:

The Motion is to delegate Authority for Officers to continue to provide Christmas Lights as before.

A vote was taken, 9 for, 1 abstention.

The Motion was carried.

Remembrance Sunday Wreath

Members were asked to consider the following motion, proposed by Cllr M James and seconded by Cllr R Rowles:

The Motion is to delegate authority to Officers to order and purchase the wreath for Remembrance Sunday.

A vote was taken which was unanimous.

The Motion was carried.

Councillor Committee Attendance Record

Members were asked to consider the following motion, proposed by Cllr Revd. A Fitchet and seconded by Cllr R Rowles:

The Motion is to instruct Officers to include a summary of the running total of attendance of the current Members of the Town Council at Committees and Council since the start of the municipal year to be reported at full Council meetings.

A vote was taken, 8 for, 2 abstentions

The Motion was carried.

Carbon Neutral

Members were asked to consider the following motion, proposed by Cllr R Rowles and seconded by Cllr Revd. A Fitchet:

The Motion is to instruct the Officers to offset the Town Council's Carbon Footprint using the Verified Carbon Standard assessment as performed with Carbon Footprint in Basingstoke and to fund UK Tree Planting in our region of the UK.

"UK Tree Planting

Personalised Downloadable Certificate Available

£90.30 incl. 20% VAT to offset 7 tonnes

(£12.90 incl. 20% VAT per tonne)

Our funding will support the planting of trees in the UK. The project mainly plants in school locations, helping to educate the children and support wildlife habitats whilst sequestering carbon emissions.

For each tCO2e offset, one tree is planted in the UK and an additional tCO2e is offset through a VCS Tree Budding project to guarantee the emission reductions."

The Town Mayor requested that the vote be recorded in the Minutes.

A vote was taken, 9 for (Cllrs R Rowles, V Harber, K Farrer, M James, A Watts, Revd. A Fitchet and R Meyer) with 3 abstentions (Cllrs D Treadwell, D Coole and J Coole).

Members noted the completed Annual Governance and Accountability Return (AGAR) and External Audit for the year ending 31 March 2019.

Cllr Revd A Fitchet proposed and Cllr A Watts seconded that the completed AGAR and External Audit for the year ending 31 March 2019 be accepted and approved.

A vote was taken which was unanimous.

RESOLVED: that the completed Annual Governance and Accountability Return and External Audit for the year ending 31 March 2019 be accepted and approved.

Cllr Revd A expressed his thanks to the Town Clerk for her hard work in providing the reports with no matters raised.

C 104/19 CHRISTMAS LIGHTS 2019

Members received and noted a report on the Christmas Lights 2019 (attached to record minutes).

C 105/19 WORKING GROUPS

No reports were received from the following:

Old Office Working Group

Grants Working Group

Policy Working Group

Members noted the Terms of reference (Mandates) for the Old Office Working Group, Policy Working Group, Environmental Working Group and Lotteries Working Group. It was proposed by Cllr Revd. A Fitchet and seconded by Cllr R Rowles that the Council adopt and approve the Terms of reference (Mandates) for the Old Office Working Group, Policy Working Group, Environmental Working Group and Lotteries Working Group in full. A vote was taken which was unanimous.

RESOLVED: That the Council adopt and approve the Terms of reference (Mandates) for the Old Office Working Group, Policy Working Group, Environmental Working Group and Lotteries Working Group in full.

C 106/19 VOLUNTARY SECTOR CONSULTATION DAY

Members noted the contents of the Agenda for the Voluntary Sector Consultation Day meeting.

C 110/19 FINANCE

It was proposed by Cllr Revd. A Fitchet and seconded by Cllr M James that the List of payments up to 25 September 2019, the Bank Reconciliation up to 31 July 2019 and the Cash Book up to 31 July 2019 be approved.

A vote was taken which was unanimous.

RESOLVED: That the List of payments up to 25 September 2019, the Bank Reconciliation up to 31 July 2019 and the Cash Book up to 31 July 2019 be approved.

Bacs/Cheque No	Supplier	Budget Head	Goods/Supplies	Cost (£)
871173656	Bawden	4500/1/7/5	Installation of new gates at Vigo Road Allotment	£1,744.98
DDBESAUG22019	BES Commercial Electricity Ltd	4210/6	Electric charges for 08.08.2019-08.09.2019 66C High St	£15.08
DDBGAUG22019	British Gas	4210/6	Electricity charges 10.08.2019-06.09.2019 68B High St	£29.01

DDBG320 19	British Gas	4210/6	Electricity charges 10.08.2019- 06.09.2019 68B High St	£6.22
696869799	Business Stream	4500/1/2/3	Water charges 27.05.2019- 30.08.2019 BL Allot	£689.20
425567805	Test Valley Borough Council	4700/4	Road Closure for Shilling Fair August 2019	£25.00
965095610	Viking Supplies	4210/9	Paying in books for allotment payments	£20.08
	Confidential		Confidential	£15,667.70
TOTAL up to 25 September 2019				18,197.27

C 111/19 QUESTIONS FROM COUNCILLORS

Cllr D Coole:

1. I would be grateful if you could confirm whether you received a copy of the final accounts for the Andover Armed Forces Day 2019, how much profit/loss was made, whether sufficient profit was made from the event so that the £1000.00 grant (in part or full) was not required and how much (if any) of the grant was transferred to Andover Radio Ltd. I would also be grateful for a copy of the accounts. I have gone through all the financial statements/payments presented to Full Council for approval and could not see any payment to Andover Radio Ltd.
2. What was the reason for the Chairperson cancelling the 13th September Full Council meeting and why did he not consult all Members beforehand, to determine whether or not it could proceed?"

Town Mayor's Response:

1. A full report regarding the grant expenditure by Andover Radio Ltd was handed out to all the members (attached to record Minutes).
2. The date in question was on the Induction of Cllr Revd. A Fitchet as the new Minister of the Methodist Church on Bridge Street, Andover. It was clear that a number of councillors would be attending the Induction in support. As the rules stand, I wasn't cancelling the meeting, just postponing it, which I did under the rules as a Chairman.

C 112/19 REPORTS FROM TOWN COUNCILLORS

Cllr V Harber:

Committee for the Town Mills Project – the tenders have gone out.

Cllr M James:

The new gates on Vigo Road have been put in.

Cllr A Watts:

I have been assisting with allotment matters.

Cllr Revd. A Fitchet:

Cllr Revd. A Fitchet read out his notification of intent to resign to the Members of the Council.

Town Mayor:

"I speak for all when I say best of luck and thank you Cllr Fitchet for all your commitment to Andover Town Council."

Cllr D Treadwell: "On behalf of the town and for all your relentless hard work, I agree with the Town Mayor's sentiments and that we wouldn't have been able to do it without you. Thank you."

Cllr J Coole:

Attended a meeting with a member of the public regarding the land near the Community Hall and the plans for flats. This land has previously been designated for a pub. Residents feel they are not being heard. There are concerns about the underusage of the Sports Pavilion and continuous flooding issues on Picket Twenty.

Town Mayor:

The Planning Committee has previously submitted objections to the plans for flats to be built on that designated land.

Cllr D Coole:

No flooding on Roman Way.

The defibrillator at the Community Centre on Augusta Park has been damaged and needs to be replaced.

Town Mayor:

Councillor Matthews of Test Valley Borough Council is already dealing with it and has already had a "buy-in" from the Co-op at Augusta Park.

Cllr D Coole:

The Community Centre on Augusta Park is short of Trustees.

Cllr N Matthews:

Three volunteers have already come forward to be Trustees.

Cllr R Meyer:

Test Valley Borough Council are dealing with the muddy paths by schools.

The steps up on Lady's Walk have become hard to use. They are on private land so the County Officer has been contacted to get these sorted.

C 113/19 DATE OF THE NEXT MEETING

Members noted that the next Council meeting would take place on **Friday 11 October 2019**, in the Upper Guildhall, High Street, Andover, starting at **7.00pm**.

C 114/19 EXCLUSION OF THE PRESS AND PUBLIC

It was proposed by Cllr V Harber and seconded by Cllr D Coole that the Press and Public be excluded from the meeting at item 20 due to selection for Honorary Freedom of Andover – Local Democracy, Economic Development and Construction Act 2009 (c. 20) 28-29. A vote was taken which was unanimous.

RESOLVED: That the Press and Public be excluded from the meeting at item 20 due to selection for Honorary Freedom of Andover – Local Democracy, Economic Development and Construction Act 2009 (c. 20) 28-29.

C 115/19 HONORARY FREEDOM OF ANDOVER

Members considered a selection for Honorary Freedom of Andover.

(Cllr Revd. A Fitchet left the meeting at 8.23pm)

The Town Mayor closed the meeting at 8.28pm.

Town Mayor

Date