



# ANDOVER TOWN COUNCIL

# A

## Minutes Council

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### Time and date

7.00pm on Thursday 30 November 2017

### Place

The Upper Guildhall, Andover

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Cllr K Bird - Town Mayor (A)

Cllr B Long – Vice Chairman (P)

Cllr C Bartholomew (P)

Cllr P Crossman (P)

Cllr S Hardstaff (P)

Cllr G McBride (A)

Cllr L Gates (P)

Cllr L Bird (P)

Cllr C Ecclestone (P) left at  
7.27pm

Cllr K Hughes (P) arrived at  
7.03pm

Cllr M Mumford (A)

Cllr A Cotter (P)

Cllr Revd. A Fitchet  
(P)

Cllr R Hughes (A)

Cllr V Pond (P)

Cllr B Carpenter (P)

Cllr L Gregori (P)

Cllr R Kidd (P)

Cllr R Rowles (P)  
left at 7.27pm

### Officers Present:

Wendy Coulter (Town Clerk) (taking the minutes),

Victoria Warburton (Committee Officer) (training)

### County Councillors Present:

Cllr Z Brooks

### Borough Councillors Present:

Cllr I Anderson

Cllr J Cockaday

Members of the Public: 4

Members of the Press: 0

The meeting commenced at 7.00pm.

### C 059/17 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. K Bird and Cllr. M Mumford.

**C 060/17 DECLARATIONS OF INTEREST**

There were no declarations of interest received.

**C 061/17 MINUTES**

Cllr K Kidd proposed and Cllr L Gregori seconded that the Vice Chair sign as a correct record the minutes of the Town Council meeting held on 7 September 2017.

Cllr K Hughes arrived.

A vote was taken:

11 for and 4 abstentions.

**RESOLVED: that the Vice Chair sign as a correct record the minutes of the Town Council meeting held on 7 September 2017.**

**C 062/17 PUBLIC PARTICIPATION**

Mr Long (Andover Resident) presented a list of written questions regarding items to be discussed which will be answered in writing.

**C 062/17 SMALL GRANTS – PRESENTATION OF CHEQUE**

A Cheque for £500 was presented to Andover Trees United.

**C 063/17 REPORTS FROM BOROUGH AND COUNTY COUNCILLORS FROM THE ANDOVER WARDS**

County Councillor Z Brooks' verbal report was **NOTED**.

Test Valley Borough Councillor Iris Anderson's verbal report was **NOTED**

**C 064/17 QUESTIONS FROM TOWN COUNCILLORS TO BOROUGH AND COUNTY COUNCILLORS**

There were no questions received.

**C 065/17 YOUTH COUNCIL UPDATE**

Cllr. Revd. A Fitchet's verbal report was **NOTED**

**C 066/17 COMMITTEE MINUTES**

The Minutes of the under-mentioned committees were **NOTED**:

27 July 2017, Policy & Resources Committee

11 September 2017, Planning Committee

2 October 2017, Planning Committee

23 October 2017, Planning Committee

The following were not as they have not yet been approved by the relevant Committee:

19 October 2017, Assets & Amenities Committee

2 November 2017, Community Engagement Committee

16 November 2017, Policy & Resources Committee

13 November 2017, Planning Committee

5 October 2017, Allotments Committee

**C 067/17 MOTIONS FROM TOWN COUNCILLORS**

**Town Council Expenditure and Core Service Provision**

Cllr L Gates proposed and Cllr B Carpenter seconded that the Council move straight to the next item under procedural policy from Knowles 7.72.

A vote was taken

For: 7 Against: 4 Abstentions: 2

Carried.

**RESOLVED: that the Council move straight to the next item under procedural policy from Knowles 7.72.**

Cllr C Ecclestone and Cllr Rowles departed at 7.27pm

**C 068/17 BUDGET 2018/2019**

Cllr B Long proposed and Cllr R Kidd seconded the recommendation from the Budget Report that the Committees be instructed to reconsider and reduce their proposed Draft Budgets for 2018/2019 prior to recommendation to Policy and Resources Committee for final recommendation to Full Council in January 2018.

Cllr Gates stated that he was comfortable with this proposal and that this should have been discussed prior to the previous motion.

A vote was taken which was unanimous.

**RESOLVED: that the Committees be instructed to reconsider and reduce their proposed Draft Budgets for 2018/2019 prior to recommendation to Policy and Resources Committee for final recommendation to Full Council in January 2018.**

**C 069/17 ANNUAL RETURN & EXTERNAL AUDIT YE 31.03.2017**

It was proposed by Cllr S Hardstaff and seconded by Cllr L Gregori that the Annual Return and External Audit Year Ending 31.3.2017 be noted.

A vote was taken which was unanimous.

**RESOLVED: that the Annual Return and External Audit Year Ending 31.3.2017 be noted.**

**C 070/17 DATES OF COMMITTEE AND COUNCIL MEETINGS 2018**

It was proposed by Cllr S Hardstaff and seconded by Cllr R Kidd that the proposed dates of Committee and Council meetings for 2018 be agreed.

A vote was taken which was unanimous.

**RESOLVED: that the proposed dates of Committee and Council meetings for 2018 are agreed.**

**C 71/17 TOWN CENTRE MANAGER**

**C 072/17 OFFICE CHRISTMAS OPENING HOURS**

Proposed by Cllr L Gates and seconded by Cllr K Hughes that the following Office Christmas Opening Hours be adopted:

18 December to 21 December – open as normal

22 December – CLOSED

25, 26, 27, 28, 29, December – CLOSED

1, January 2018 – CLOSED

2 January 2018 – normal office hours to resume.

A vote was taken which was unanimous.

**RESOLVED: that the following Office Christmas Opening Hours be adopted:**

**18 December to 21 December – open as normal**

**22 December – CLOSED**

**25, 26, 27, 28, 29, December – CLOSED**

**1, January 2018 – CLOSED**

**2 January 2018 – normal office hours to resume.**

**C 073/17 FINANCE**

The list of payments up to 22 November 2017 was received. It was proposed by Cllr L Gregori and seconded by Cllr V Pond that the list of payments up to 22 November 2017 be approved.

A vote was taken which was unanimous.

**RESOLVED: that the list of payments up to 22 November 2017 be approved.**

**C 074/17 QUESTIONS FROM COUNCILLORS**

None received.

**C 075/17 REPORTS FROM TOWN COUNCILLORS**

The verbal reports were **NOTED**

**C 076/17 DATE OF NEXT COUNCIL MEETING**

The date of the next Council meeting was confirmed as **Thursday 25 January 2018**, in the Upper Guildhall, starting at **7pm**.

The Chairman closed the meeting at 7.50pm.

Chairman

Date