



# ANDOVER TOWN COUNCIL

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## Minutes of Amenities & Town Development

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### Time and date

Wednesday 4 March 2015

### Place

Town Council Offices, 66C High Street, Andover, Hampshire

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### Details of Attendance:

Cllr Z Brooks (Chairman) (P) Cllr B Long (Vice-Chairman) (P)  
Cllr K Bird (P) Cllr A Cotter (P) Cllr S Hardstaff (P) (arrived at 7.45pm) Cllr C Lynn (A)  
Cllr M Kerley (A) Cllr P North (P) Cllr B Page (P) Cllr V Pond (P)  
Officers Present: Wendy Coulter (Town Clerk) (taking the minutes)

Minute No.	Item Title	RESOLUTION/ACTION
ATD 53/14	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies for absence were received from Councillor M Kerley and C Lynn.	
ATD 54/14	<b>DECLARATIONS OF INTEREST</b>	
	There were no declarations of interest.	
ATD 55/14	<b>MINUTES</b>	
	The Minutes of the Meeting held on 15 January 2015 were agreed and signed by the Chairman as a correct record.	
ATD 56/14	<b>PUBLIC PARTICIPATION</b>	
	There were no members of the public present.	
ATD 57/14	<b>2015 COMMEMORATION EVENTS</b>	
	Members considered events to be held in 2015 to	<b>Cllr Long to contact local</b>

	<p>commemorate WW1. Cllr Long reminded Members that the main conflict remembered for 1915 was Gallipoli.</p> <p>She further reported that trees were being given to places that had a Gallipoli connection.</p> <p>Cllr Long confirmed that she would contact 2 local historians to ask whether anyone listed on the war memorial was involved in the Gallipoli conflict.</p> <p>A concert with the Military Wives was also considered. Investigation would need to be carried out as to whether it would be feasible.</p> <p>Members confirmed that they would like to hold another football match during the festive season to commemorate WW1 1915.</p>	<p>historians to enquire whether anyone listed on the war memorial had a connection with the Gallipoli conflicts in 1915.</p>
<b>ATD 58/14</b>	<b>GRANT APPLICATIONS FOR 2015</b>	
	<p>Members noted that only two applications for grant funding had been received.</p> <p>It was agreed to award grants as follows:</p> <p>Andover Trees United - £100 – towards Access point between Diamond Wood and Harmony Woods to assist disabled visitors.</p> <p>11<sup>th</sup> Andover Cub/Scout Group - £300 – towards tents, portable toilet and dining shelter.</p> <p>Members further noted that £800 remained in the Grants Budget, including roll over monies from the previous year.</p> <p>The Grants Working Groups recommendation was agreed and a second tranche of Grants would be offered in June/July 2015.</p> <p>It was further agreed that the Working Group would review the Grants rules and guidelines in June 2015 as they had not been reviewed since 2011.</p>	<p><b>To award:</b></p> <p><b>Andover Trees United: £100</b></p> <p><b>11<sup>th</sup> Andover Cub/Scouts: £300</b></p> <p><b>To offer a second tranche of Grants in June/July 2015</b></p> <p><b>The Grants Working Group to review the Grants Guidelines in June 2015.</b></p>
<b>ATD 59/14</b>	<b>TOURIST INFORMATION IN ANDOVER</b>	
	<p>Cllr Bird reported that she had been in contact with Mr D Gleave from Test Valley Borough Council. Mr Gleave had confirmed that planning permission was not required for a leaflet stand for Tourist Information in the Travelling Cup-Cake shop, provided it was not situated too near the window. Mr Gleave had also confirmed that he had a leaflet stand that he would donate to the Town Council.</p> <p>Members agreed that once all arrangements had</p>	<p><b>To arrange an opening ceremony for the Tourist Information Point in the Travelling Cup-Cake.</b></p>

	been completed, a small opening ceremony should be organised.	
<b>ATD 60/14</b>	<b>FLORAL CLOCK</b>	
	<p>Cllr Bird reported that investigations had been carried out and sadly the original Floral Clock has not survived. She further reported that she had spoken with Mr D Tasker at Test Valley Borough Council and he was very supportive of the project. He confirmed that Test Valley Borough Council would continue to tend the flower beds and suggested that if a new clock were to be made, it be as heavy as possible to avoid damage or theft.</p> <p>Cllr Bird reported that Mr James had been kept informed during the whole process and that the project would continue.</p>	
<b>ATD 61/14</b>	<b>TOWN CENTRE PARTNERSHIP</b>	
	<p>Members received a short report from the Town Centre Manager on the progress of the Town Centre Partnership.</p> <p>Cllr Hardstaff reported that investigations were taking place as to the future of Markets in Andover including the Town Council's proposed Saturday Markets.</p> <p>The Chairman requested that the Town Clerk contact the Town Centre Manager and ask him to attend the Town Electors meeting to give report as the Town Council was part funding the position of Town Centre Manager.</p>	<b>Town Clerk to contact Town Centre Manager and request his attendance at the Town Electors meeting to give a report on the Town Centre Partnership.</b>
<b>ATD 62/14</b>	<b>ANNUAL TOWN ELECTORS REPORT</b>	
	The Chairman confirmed details included in her Annual report and confirmed that she would send the report to the Town Clerk as soon as it was completed.	
<b>ATD 63/14</b>	<b>MARKETS</b>	
	Further investigations were taking place with the Town Centre Manager as to the future of Markets in Andover including the Town Council's Saturday Markets.	<b>Town Clerk to continue to liaise with the Town Centre Manager on the future of Saturday Markets.</b>
<b>ATD 64/14</b>	<b>WORK PROGRAMME</b>	
	It was agreed that the following be added to the Work Programme for the next meeting to be held on 4 March 2015:	

	Floods – update report, including relevant information Markets Christmas Lights – potential new providers WW1 Commemoration Events – possible events for 2015 Commemoration Plaque	
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The Chairman closed the meeting at 8.25pm.