



ANDOVER TOWN COUNCIL

A

Notes of Allotment Committee Surgery

Time and date

7.00pm on Thursday, 5 October 2017

Place

Upper Guildhall, High Street, Andover

Attendees:

Town Council Representatives

CLlr K Hughes – Chairman (P)	CLlr A Cotter – Vice Chair (P)	CLlr V Pond (P)
CLlr B Long (A)	CLlr C Bartholomew (P)	CLlr R Kidd (A)
CLlr L Gregori – (A)		

Officers Present:

Tor Warburton (Committee Officer) (P) (training, taking the minutes)

Lisa Laing (Allotment Officer)

Other Town Councillors Present:

0

Borough Councillors:

CLlr Z Brooks

Allotment Wardens Present:

0

Allotment Holders Present:

0

Members of the Public Present:

6

Allotment Holders Surgery

CLlr K Hughes (Chairman) opened the surgery at 7:00pm and welcomed all attendees.

The Chairman

Asked if anyone had any suggestions, questions or concerns.

There were no questions from the public.



ANDOVER TOWN COUNCIL

A

Minutes Allotment Committee Meeting

Time and date

7.17pm on Thursday, 5 October 2017

Place

Upper Guildhall, High Street, Andover

Attendees:

Town Council Representatives

Cllr K Hughes – Chairman (P)	Cllr A Cotter – Vice Chair (P)	Cllr V Pond (P)
Cllr B Long (P)	Cllr C Bartholomew (P)	Cllr R Kidd (P) arrived 7.33pm
Cllr L Gregori (A)		

Officers Present:

Tor Warburton (Committee Officer) (training, taking the minutes) (P)

Lisa Laing (Allotment Officer) (P)

Other Town Councillors Present:

0

Borough Councillors:

Cllr Z Brooks

Allotment Wardens Present:

0

Allotment Holders Present:

0

Members of the Public Present:

6

The Chairman

Cllr K Hughes (Chairman) opened the meeting at 7.17pm and welcomed all attendees.

AC 18/17	Apologies	Action
	Apologies for absence were received and accepted from Cllr L Gregori	
AC 19/17	Declarations of interest	Action
	No declarations of interest were received.	

AC 20/17	Minutes	Action
	<p>The Chairman withdrew the minutes of the meeting held on 14 September and they will be brought back to the next meeting for approval.</p> <p>The Minutes of the Allotments Committee meeting held on the 6 July 2017 were received and accepted as a true record. Proposed by Cllr K Hughes and seconded by Cllr Barbara Long. A vote was taken which was unanimous.</p> <p>RESOLVED: That the Minutes of the Allotments Committee meeting held on the 6 July 2017 be agreed and signed by the Chairman as a correct record.</p>	
AC 21/17	Budgets	Action
	<p>The report was received and noted.</p> <p>Concern was shown for the overspend. It was agreed that a way needs to be found that delivers the same service for less money.</p> <p>Cllr R Kidd arrived at 7.33pm.</p> <p>Cllr C Bartholomew proposed and Cllr K Hughes seconded that the Committee recommends the proposed Budget to Policy and Resources but looks further into the breakdown at subsequent meetings.</p> <p>Cllr B Long expressed concern over the figures, which Cllr C Bartholomew acknowledged.</p> <p>A vote was taken:</p> <p>For: 5, Abstention: 1</p> <p>RESOLVED: that the Committee recommends the proposed Budget to Policy and Resources but looks further into the breakdown at subsequent meetings.</p>	
AC 22/17	Tree Quotes	
	<p>Members noted that all the quotes appear to be quoting for different works.</p> <p>Cllr V Pond noted that Quote 3 does not state that the company complies with British Standards. That the quote seemed a bit 'wishy washy'.</p> <p>It was agreed to defer item until further information is received.</p> <p>Cllr K Hughes suggested that a quote template be drawn up so that all companies are quoting on same work.</p>	
AC 23/17	Associations	
	<p>Ted Reynolds from the Association at The Drove spoke on the benefits of having an Association running the allotment site. Mr Reynolds stated that The Drove Association saves money as they are allotted £1000 per annum and they then carry out all the works necessary on the allotments on The Drove. The Drove Association was started after an invitation from TVBC to all the Allotment sites to consider starting an Association. The</p>	

	<p>Drove was the only site to take them up on the offer. The Drove charges £6 a year to each Association member, initially 80% of The Drove allotment holders were members but now it is far less. All new tenants are invited to join The Association. The Association is able to get things done more quickly and it empowers the allotment holders on the site.</p> <p>The Allotment Officer will find out the legal requirements to setting up Associations and include invite for comments in the next newsletter and will report feedback at the next Allotment Committee Meeting.</p>	
AC 24/17	Picket Piece Allotments	
	It was agreed that this needs to be driven forward. Cllr B Long agreed to approach the developers with the Allotment Officer and the Warden from Admirals Way Allotment site.	
AC 25/17	Allotment Officer's Report	
	The Allotment Officer delivered her report which was received and noted.	

The Chairman closed the meeting at. 8.18pm

Chairman

Date