



ANDOVER TOWN COUNCIL

A

Notes of Allotment Committee Surgery

Time and date

7.00pm on Thursday, 17 January 2019

Place

Andover Town Council Offices, 68b High Street, Andover

Attendees:

Town Council Representatives

Cllr K Hughes – Chairman (P)	Cllr R Kidd – Vice Chairman (P)	Cllr L Gates (P)
Cllr B Long (A)	Cllr L Gregori – (A)	Cllr A Cotter (P)

Officers Present:

Tor Warburton (Deputy Clerk)

Michelle Young (Committee & GDPR Officer) (training) (taking the minutes)

Allotment Wardens Present:

2

Members of the Public Present:

2

Allotment Holders Surgery

A member of The Drove Allotment Association presented a written report as follows:

- 1) Can I thank Councillor Kidd for giving up his time to accompany us at The Drove during our last Plot inspection. I am hopeful that this was to a mutual benefit.
- 2) Skip. Due to the sudden death of one of the Plot holders at The Drove, The Drove allotment committee set about clearing the plot of all the rubbish that had been accumulated over very many years. We did request that a skip be paid for by ATC which was appreciated. We have been advised that no further skips could be applied for this year. Are we now being told that should the same situation develop the plot would have to be left? Does that also mean that any clearing up by The Drove Allotment Association is not to the benefit of ATC, in relation to cost.
- 3) Bonfires. We have had another instance where a bonfire was lit and apart from the time aspect that it was lit slightly earlier than the winter allocated time, i.e. 1540hrs and not 1600 hrs and it was in accordance with ATC rules received a complaint from our persistent complainer, who have taken it upon themselves to Police the bonfires on the allotments at The Drove. Where as we appreciate that all complaints have to be investigated

and as long as the rules are being applied, this situation will lead to resentment against these people who incidentally blame all nearby fires on the allotments. This resident also has his shed roofs hanging over the car park which ATC have been made aware of.

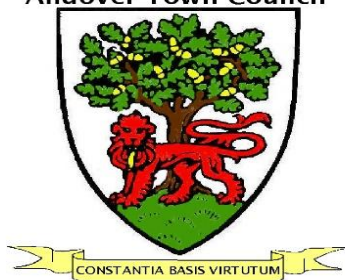
- 4) Rubbish. Left on plots. Can we in the next news letter encourage plot holders to be tidier with regards to unwanted pallets and carpets etc being left on plots. This will only allow our rodent population to flourish.

The Vice Chairman asked if anyone had any suggestions, questions or concerns.

No responses were received.

Surgery Closed 7.10pm

Andover Town Council



Minutes of Allotments Committee

Time and date

7.11pm on Thursday, 17 January 2019

Place

Andover Town Council Offices, 68b High Street, Andover

Attendees:

Cllr K Hughes – Chairman (P)	Cllr R Kidd – Vice Chairman (P)	Cllr L Gates (P)
Cllr B Long (A)	Cllr L Gregori – (A)	Cllr A Cotter (P)

Officers Present:

Tor Warburton (Deputy Clerk)

Michelle Young (Committee & GDPR Officer) (training) (taking the minutes)

Allotment Wardens Present:

2

Members of the Public Present:

2

AC 01/19	Apologies
	Apologies were received and accepted from Cllr L Gregori and Cllr B Long
AC 02/19	Declarations of Interests
	There were no Declarations of Interest.
AC 03/19	Minutes
	It was proposed by Cllr R Kidd and seconded by Cllr A Cotter that the Minutes of the Allotment Committee meeting held on 4 October 2018 be accepted and signed by the Chairman, as a correct record. A vote was taken which was unanimous.
	Resolved: That the Minutes of the Allotment Committee meeting held on the 4 October 2018 be accepted and signed by the Chairman, as a correct record.
AC 04/19	Picket Piece Allotments (Ox Drove)
	The report which was received and noted (attached to record minutes).
AC 05/19	Gardening Fair
	Members noted that as previously agreed at Full Council, Andover Town Council will be participating in the Gardening Fair 2019.
AC 06/19	Security on all Allotment sites
	This item has been moved to the next Allotment Committee meeting.
AC 07/19	Allotment Officer's Report
	Members noted that Andover Town Council had received a resignation from one of the Allotment Officers. Interviews are currently being held for a replacement.

	<p>A report was received and noted (attached to record minutes). The report was discussed and one member raised the following point:</p> <ul style="list-style-type: none"> • Is it necessary to have two Allotment Officers on site visits? <p>A fellow member responded by stating that Andover Town Council has a duty of care towards the Health & Safety of its members of Staff and it was agreed by Full Council that it was necessary to have two members of staff on a site visit. If in the event that there were not enough officers to attend a visit then for Operational Purposes, the option of a Councillor to attend in place, would be looked at.</p>
AC 09/19	Vigo Road replacement gates quote
	<p>Members noted that two quotes had already been received and awaiting on a third a third quote from a supplier, whom are in high demand at this time of year.</p> <p>A Committee member commented that all other Committees have an agenda item entitled “Committee Work Programme” and that it would be good to add this as an agenda item going forward, for the Allotment Committee. This would include expenses, budgets and reviews on income from each site. Members agreed to the addition of an agenda item starting with effect from 4 April 2019.</p>

The Chairman closed the meeting at 7.31pm.

Chairman:

Date: