



# ANDOVER TOWN COUNCIL

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*Constantia Basis Virtutum*

## Minutes of Assets and Amenities Committee

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### Time and date

7.00pm on Thursday 22 September 2016

### Place

Town Council Offices, High Street, Andover

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#### Details of Attendance:

Cllr C Ecclestone (Chairman) (P)

Cllr V Pond (Vice Chairman) (P)

Cllr K Bird (P)

Cllr A Cotter (A)

Cllr L Gregori (P)

Cllr S Hardstaff (A)

Cllr R Hughes (P)

Cllr R Kidd (P)

Cllr J Msonthi (P)

Cllr B Long (A)

Other Councillors Present: None

Officers Present: Wendy Coulter (Town Clerk) (Taking the minutes)

Members of the Public: None

**AA 44/16**

#### **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs B Long, A Cotter and S Hardstaff.

**AA 45/16**

#### **DECLARATIONS OF INTEREST**

There were no declarations of interests.

**AA 46/16**

#### **MINUTES**

Members were asked to agree the minutes of the Assets and Amenities Committee meeting held on 4 August 2016.

It was proposed by Cllr J Msonthi and seconded by Cllr L Gregori. A vote was taken which was unanimous.

**RESOLVED: That the Minutes of the Assets and Amenities Committee Meeting held on 4 August 2016 were agreed and signed by the Chairman as a correct record.**

**AA 47/16**

#### **PUBLIC PARTICIPATION**

There were no members of the public present.

**AA 48/16**

#### **CHRISTMAS LIGHTS**

Members noted the following update on the Christmas Lights Project.

A request for a quote for the extension of festoon lights down to Town Mills had been submitted, awaiting a response at time of meeting.

Quotes have been sought for the lamp column and eyebolt testing, awaiting response at time of meeting.

Easement requests have been sent out. An initial response from Test Valley Borough Council is encouraging, they have asked for clarification regarding length of time the Christmas Lights will be up, the response has been given.

**AA 49/16 QUEEN ELIZABETH II BIRTHDAY CELEBRATIONS**

Members considered ideas to commemorate QEII 90<sup>th</sup> Birthday and long reign. Some Members wished to pursue the idea of renaming the Vigo Road Recreation Park, however it was agreed that the Town Council should continue with the survey to go out on social media and the local papers finding out from local people what they thought the Town Council should do, if anything.

It was agreed that the item would be deferred to the next meeting of the Committee.

**AA 50/16 COMMUNITY RIGHT TO BID**

Members noted that 13 Community Right to Bid applications had been sent off. Responses were awaited however the Borough Council had 6 weeks to respond.

A further update would be given at the next Committee meeting.

**AA 51/16 MARKETS**

Members noted that a Freedom of Information Request had been sent to Test Valley Borough Council requesting information about who ran the Markets in Andover. The information given back stated that Test Valley Borough Council had received the right to hold the markets from Hampshire County Council in 2006. An agreement had been written with Andover Market Traders Ltd who pay Test Valley Borough Council to be able to hold the markets.

Members noted that research was continuing, to find out more information about the Markets and how they linked in to the Farmers Market and the Hampshire Farmers Markets.

**AA 52/16 OFFICE ACCOMMODATION**

Members noted a report from the Office Accommodation Working Group. Members noted that the Working Group would start to compile the documentation for an application to the Public Loans Board. It was further noted that discussions were being held with the Chantry Centre about office accommodation that could be accessed via a lift.

A further update report would be given at the next meeting of the Committee.

**AA 53/16 DEFIBRILLATORS**

Members noted that one of the Defibrillators had been installed next to St Mary's Church. A second location was being sought. It was noted that David Mellor Jewellers had offered to part fund a defibrillator. It was suggested that the second defibrillator be installed there so as to get it in to use as soon as possible.

It was agreed that the Working Group would meet as soon as possible to source more locations and research funding options.

**AA 54/16 ANDOVER TOURIST INFORMATION BOARD**

Members considered whether the Town Council should start an initiative to bring back some kind of Tourist Information centre to Andover. It was agreed that a Working Group should be re-established to look into the possibilities.

**AA 55/16 LEISURE CENTRE LEASE**

Members noted that Test Valley Borough Council had opened the tender process for the lease of the Andover Leisure Centre along with other leisure centres in Test Valley.

It was agreed that the health and wellbeing of the people of Andover was paramount and that the Town Council should keep a close eye on proceedings to ensure the best deal was found for the Andover leisure centre.

It was agreed that an update report would be given at the next meeting.

**AA 56/16 HOPE INTO ACTION PROPERTY INVESTMENT**

Members noted that an information talk would be given at The Bridge at 7pm on Friday 4<sup>th</sup> November 2016 in relation to the Hope Into Action Property Investment Scheme.

It was noted that the Town Council did not have an investment scheme so was not in a position at the current time to consider the Hope into Action Project. It was agreed that the Policy and Resources Committee would consider an Investment Strategy.

It was agreed that more information was required on the project and that an update should be brought to the next committee meeting.

It was proposed by Cllr L Gregori and seconded by Cllr K Bird to request the Policy and Resources Committee to set up an investment strategy for the Town Council. A vote was taken which was unanimous.

**RESOLVED: That the Policy and Resources Committee be asked to set up an Investment Strategy for the Town Council.**

- AA 57/16 ANDOVER – LUDGERSHALL PASSENGER RAIL SERVICE**  
Members were asked to consider who, from the Town Council, should be members of the Working Group that had been set out, by an Outside Body, to consider ideas for a Commuter Railway Service from Ludgershall to Andover,  
It was proposed by Cllr C Ecclestone and seconded by Cllr R Hughes that Cllrs C Ecclestone and J Msonthi be the representatives on the Working Group for Andover Town Council. A vote was taken which was unanimous.  
**RESOLVED: That Cllr C Ecclestone and Cllr J Msonthi be the representatives for Andover Town Council on the Commuter Railway Service from Ludgershall to Andover Working Group.**
- AA 58/16 CEMETERY/CREMATORIUM**  
Members were asked to consider setting up a Working Group to look into the possibilities of an additional Cemetery/Crematorium for the Andover area.  
It was agreed that a Working Group would be set up with the following membership, Cllrs C Ecclestone, L Gregori, S Hardstaff and A Fitchet.  
**RESOLVED: That a Working Group be set up to consider possibilities for a Cemetery/Crematorium for the Andover Area with the following Membership, Cllrs C Ecclestone, L Gregori, S Hardstaff and A Fitchet.**
- AA 59/16 WEATHER VANE AND CLOCK**  
Members noted that no further information had been gained on the whereabouts of the Weathervane. It was noted that the Clock was part of the Building on Bridge Street and unlikely to be able to be transferred.  
Cllr R Hughes left the meeting at 8.45pm.
- AA 60/16 BUDGET CONSIDERATIONS FOR 2017/2018**  
It was agreed that this item would be deferred to the next meeting of the Committee.
- AA 61/16 WORKING GROUPS**  
Members considered a recommendation report from the Policy and Resources Committee suggesting if Working Groups were no longer active, the assets & Amenities Committee may consider disbanding them. It was agreed that the following Working Groups would be disbanded:  
Assets & Acquisitions  
Community Right to Bid  
Hospitality  
Speedwatch  
  
It was noted that the following Working Groups had been newly formed:  
Tourist Information Kiosks  
Cemetery/Crematorium  
  
Noted that Cllrs C Ecclestone and J Msonthi were the Town Council's representatives on the Commuter Railway from Ludgershall to Andover Working Group which was an 'Outside Body'.  
**RESOLVED: That the following Working Groups would be disbanded with immediate effect: Assets & Acquisitions, Community Right to Bid, Hospitality and Speedwatch.**
- A 62/16 REPORTS FROM WORKING GROUPS**  
There were no additional reports from Working Groups.
- AA 63/16 COMMITTEE WORK PROGRAMME**  
There were no additional items to be added to the committee work programme.
- AA 64/16 DATE OF NEXT MEETING**  
Members noted that the date of the next meeting was **Thursday 3 November 2016, at 7pm**, to be held in the Town Council Offices.

The Chairman closed the meeting at 9.00pm.

Chairman

Date