



ANDOVER TOWN COUNCIL

A

Constantia Basis Virtutum

Minutes of Assets and Communities Committee

Time and date

7.00pm on Thursday 7 June 2018

Place

Andover Town Council Offices, 68B High Street, Andover

Details of Attendance:

Town Councillors

Cllr V Pond (P) – Chairman		
Cllr A Fitchet (P) – Vice Chairman (from item 2)		
Cllr C Bartholomew (P)	Cllr L Gregori (P)	Cllr R Hughes (P)
Cllr L Bird (P)	Cllr K Bird (P) arrived 7.03pm	Cllr R Kidd (A)
Cllr M Mumford (P)	Cllr B Long (P)	

Officer: Tor Warburton (Deputy Clerk – Taking the minutes (Training))
Wendy Coulter (Town Clerk)

Other Cllrs present: Cllr L Gates

Members of the Public: 2

The Deputy Clerk started the meeting at 7.01pm. Maggie Shelton and Richard Bloor were not present to give the presentation as on the Agenda.

AC 001/18 CHAIRMAN OF COMMITTEE

Cllr B Long proposed and Cllr L Gregori seconded the nomination of Cllr V Pond as Chairman of the Assets and Communities Committee for the municipal year of 2018/2019.

A vote was taken which was unanimous.

RESOLVED: that Cllr V Pond is the Chairman of the Assets and Communities Committee for the municipal year of 2018/2019.

AC 002/18 VICE CHAIR OF COMMITTEE

Cllr V Pond proposed and Cllr L Gregori seconded the nomination of Cllr Rev A Fitchet as the Vice Chair of Assets and Communities Committee for the municipal year of 2018/2019.

A vote was taken which was unanimous

RESOLVED: that Cllr Rev. A Fitchet is the Vice Chair of the Assets and Communities Committee for the municipal year of 2018/2019.

AC 003/18 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr J Lovall.

AC 004/18 DECLARATIONS OF INTEREST

There were no declarations of interest.

AC 005/18 MINUTES

It was proposed by Cllr Rev A Fitchet and seconded by Cllr K Bird the minutes of the Assets and Amenities Committee meeting held on 12 April 2018 and the Community Engagement Committee Meeting held on 26 April 2018 be received and signed by the Chairman as a correct record. Also that the corrected minutes from Assets and Amenities Committee on 1 February 2018 be re-signed with agreed amendments by the Chairman as a correct record.

A vote was taken 7 For and 2 abstentions

RESOLVED: that the minutes of the Assets and Amenities Committee meeting held on 12 April 2018 and the Community Engagement Committee Meeting held on 26 April 2018 be received and signed by the Chairman as a correct record, also that the corrected minutes from Assets and Amenities Committee on 1 February 2018 be re-signed with agreed amendments by the Chairman as a correct record.

AC 006/18 PUBLIC PARTICIPATION

A member of the public asked why the questions asked at previous meetings had not had the written response requested. The Deputy Clerk apologised and assured the member of the public that the answers to the questions would be sent in writing within 10 working days from 7 June 2018.

Cllr L Gates apologised that the speakers from the Watercress and Winterbournes Landscape Partnership Project were not present and asked that the Deputy Clerk send the information on the project to the Committee.

AC 007/18 GRANTS WORKING GROUP

It was discussed that the Grants Working Group Mandate include the following amendments:
Change to the Assets and Communities Committee and amend the wording in line with the Assets and Communities agreed Terms of Reference regarding Grants.
Remove Cllr R Hughes and Cllr R Rowles.
Add Cllr Rev. A Fitchet, Cllr V Pond, Cllr C Bartholomew, Cllr K Bird and Cllr L Gregori

It was proposed by Cllr B Long and Seconded by Cllr K Bird that the Grants Working Group Mandate was accepted by the Committee with the agreed amendments.

A vote was taken which was unanimous.

RESOLVED: that the Grants Working Group Mandate was accepted by the Committee with the agreed amendments.

AC 008/18 AFEST 2018

A verbal update was received and noted.

The Committee were informed that the next date was already provisionally booked for 5 May 2019. Cllr K Bird agreed that one of the lessons learnt was to make sure that the 'Road Closed' signs were collected for the event and that leafletting could be done on foot to the nearby residents. A question was raised about footfall, Cllr B Long agreed to see if it was possible to get footfall records for the day.

AC 009/18 BUS SHELTERS

The map of the bus shelter locations was received and noted.

AC 010/18 VICTORIAN LAMP/FOUNTAIN

A written report was received and noted (attached for information)

The Committee discussed relaunching the drinks fountain, as many other areas have done so. It was discussed that the Committee work with outside organisations to see if it can be done. It was also discussed that the fountain should be added as a Community Asset and that potentially 106 money could be sort.

Cllr B Long proposed and Cllr Rev A Fitchet seconded that a Working Group be established to research bringing the Victoria Drinking Fountain back into use.

A vote was taken: 7 For and 2 Abstentions.

RESOLVED: that a Working Group be established to research bringing the Victoria Drinking Fountain back into use.

AC 009/18 MARKETS WORKING GROUP

The Markets Working Group Terms of Reference was discussed.

Cllr Rev A Fitchett proposed and Cllr K Bird seconded that the Terms of Reference, supplied, should not be accepted due to lack of information but that the Terms of Reference be brought back to the next Committee in the correct format with more information present.

A vote was taken which was unanimous

RESOLVED: that the Terms of Reference, supplied, should not be accepted due to lack of information but that the Terms of Reference be brought back to the next Committee in the correct format with more information present.

Cllr M Mumford left at 7.56pm

AC 010/18 215 – WW1 COMMEMORATION EVENT

A verbal report was received. It was noted that there was no update on the previous report, that a meeting would be set up in the near future and this reported back at the next meeting.

AC 011/18 PROJECT PLAN/SCHEME OF DELEGATION

The project plan/scheme of delegation was discussed by members.

It was proposed by Cllr L Gregori and seconded by Cllr R Hughes that Cllr C Bartholomew and Cllr B Long be tasked to look at the budgets and previous minutes to establish what has already been agreed and has a budget and to report back to the Committee at the next meeting.

A vote was taken: 6 For 2 Abstentions

RESOLVED: that Cllr C Bartholomew and Cllr B Long be tasked to look at the budgets and previous minutes to establish what has already been agreed and has a budget, and to report back to the Committee at the next meeting.

AC 012/18 REPORTS FROM WORKING GROUPS

No reports were received.

AC 013/18 COMMITTEE WORK PROGRAMME

It was agreed to add to the work programme that a current list of Working Groups be brought to the next meeting.

AC 014/18 DATE OF NEXT MEETING

Noted.

The Chairman closed the meeting at 8.25pm

Signed by the Chairman

12 July 2018