



# ANDOVER TOWN COUNCIL

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*Constantia Basis Virtutum*

## Minutes of Assets and Communities Committee

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### Time and date

7.00pm on Thursday 14 February 2019

### Place

Andover Town Council Offices, 68B High Street, Andover

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Details of Attendance:

#### Town Councillors

Cllr V Pond (Chairman) – (A)

Cllr Revd A Fitchet (Vice Chairman) – (P)

Cllr C Bartholomew (P)

Cllr L Gregori (P)

Cllr R Hughes (A)

Cllr L Bird (P)

Cllr K Bird (P) (arrived at 7.06pm)

Cllr R Kidd (P)

Cllr M Mumford (P)

Cllr B Long (P)

#### Officers Present:

Wendy Coulter (Town Clerk) (Taking the minutes)

Michelle Young (Committee & GDPR Officer) (Training)

**Other Town Councillors:** Cllr L Gates

**Members of the Press:** 1

**Members of the Public:** None

**Other Councillor apologies:** Cllr Jan Lovell

**Due to the absence of the Chairman, Cllr V Pond, the Vice Chairman, Cllr Revd A Fitchet, took the Chair.**

Prior to the start of the Committee meeting, Cllr Revd A Fitchet formally introduced Abbie Deacon to the Committee, as Andover Town Council's new Communities Officer.

#### **AC 071/18 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr V Pond and Cllr R Hughes.

#### **AC 072/18 DECLARATIONS OF INTEREST**

There were no declarations of interests.

#### **AC 073/18 MINUTES**

It was proposed by Cllr B Long and seconded by Cllr M Mumford that the Minutes of the Assets and Communities Committee meeting held on Thursday 31 January 2019 be agreed and signed by the Chairman as a correct record.

A vote was taken which was unanimous.

**RESOLVED: That the Minutes of the Assets and Communities Committee meeting held on Thursday 31 January 2019 be agreed and signed by the Chairman as a correct record.**

**AC 074/18**

**PUBLIC PARTICIPATION**

Cllr L Gates declared his intention to speak about item 10 on the agenda.

**AC 075/18**

**COMMUNITY RIGHT TO BID**

(Cllr K Bird arrived at 7.06pm)

Members discussed the notice given by Hampshire Hospitals NHS Trusts' intention of partial land disposal at the Andover War Memorial Hospital and the minimum amount of information about it, currently available. It was noted that more details would become available once all interests have been received by the Hampshire Hospitals NHS Trust by the deadline of 12 March 2019.

Members agreed that Andover Town Council needed to register its interest at this stage, pending release of further details.

It was proposed by Cllr M Mumford and seconded by Cllr K Bird that the committee register an interest in the bid for partial disposal of Andover War Memorial Hospital land and more information is gathered.

A vote was taken, 6 for, 2 abstentions.

**RESOLVED: That the committee register an interest in the bid for partial disposal of Andover War Memorial Hospital land and more information is gathered.**

Members noted that if it was agreed that a bid be produced to purchase the land, a bid with full funding details will be needed by July 2019.

**AC 076/18**

**CHRISTMAS LIGHTS**

Members reviewed the two tenders received for the Christmas Light Provision 2019 – 2023.

It was noted that the Christmas Light Working Group recommended Tender 2, which consisted of PND041 (from Tender 2 Option A) and PL249 (from Tender 2 Option B) at the following costs:

Year 1 - £12,312.70 + VAT

Year 2 - £13,267.70 + VAT

Year 3 - £13,267.70 + VAT

Year 4 - £13,267.70 + VAT

It was proposed by Cllr K Bird and seconded by Cllr B Long that the Committee accept the Christmas Lights Working Group's recommendation and to delegate to the Officers to inform the chosen company and implement the contract for the provision of the Christmas Lights 2019 – 2023.

A vote was taken which was unanimous.

**RESOLVED: That the Committee accept the Christmas Lights Working Group's recommendation and to delegate to the Officers to inform the chosen company and implement the contract for the provision of the Christmas Lights 2019 – 2023.**

**AC 077/18**

**AFEST 2018**

Members noted that the footfall for AFest 2018 had been received and it was 1231.

Cllr K Bird confirmed AFest 2019 will be held on 28 April 2019 from 10.00am to 4.00pm. Arrangements are well underway and booking forms have been sent out already. Cllr K Bird also commented that the Communities Officer was doing a sterling job.

**AC 078/18**

**WORDING FOR CHRISTMAS TREE PLAQUE**

Members reviewed the suggested wording for the Christmas Tree Plaque, read by Cllr B Long as follows:

*Picea Omorika, planted November 2018.*

*To mark the Centenary of The Great War*

*And the Christmas Day Truce*

*On the Western Front 1914.*

*Planted by Andover Town Council*

*And Cllr Jan Lovell*

*Mayor of Test Valley 2014 – 2015*

Members unanimously approved the suggested wording to be added to the WW1 Commemorative Christmas Tree and delegated to the officers to implement this action.

**AC 079/18**

**TERMS OF REFERENCE**

Members reviewed the Assets and Communities Committee Terms of Reference.

It was proposed by Cllr K Bird and seconded by Cllr C Bartholomew that the Assets and Communities Committee reduce its member numbers from 10 to 8 and the Terms of Reference be amended to read, 'This committee will comprise of up to 8 Members of the Council'.

A vote was taken, 5 for, 3 abstentions.

**RESOLVED: That the Assets and Communities Committee reduce its member numbers from 10 to 8 and the Terms of Reference be amended to read, 'This committee will comprise of up to 8 Members of the Council'.**

**AC 080/18**

**EVENT FUNDING**

Cllr L Gates spoke on the funding for the Andover Food Fair 2019 Budget and the Andover Gardening Fair 2019 Budget.

It was proposed by Cllr L Gregori and seconded by Cllr M Mumford that an award of up to £600 each to support the Andover Food Fair 2019 and the Andover Gardening Fair 2019, is made.

A vote was taken, 6 for, 2 abstentions.

**RESOLVED: That an award of up to £600 each to support the Andover Food Fair 2019 and the Andover Gardening Fair 2019, is made.**

**AC 081/18**

**COMMITTEE WORK PROGRAMME**

Members noted the items on the current Committee Work Programme and requested the following additional items to be added:

18 April 2019 – 215 Project – Costings for 'Thank You' gifts.

The Deputy Clerk confirmed that the above would be added to the Work Programme.

**AC 082/18**

**DATE OF NEXT MEETING**

It was noted that the date of the next meeting was Thursday 18 April 2019 at 7pm in the Town Council Offices, 68b High Street, Andover.

The Chairman closed the meeting at 7.56pm

Chairman

Date