



# ANDOVER TOWN COUNCIL

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*Constantia Basis Virtutum*

## Minutes of Assets and Communities Committee

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### Time and date

7.00pm on Thursday 18 April 2019

### Place

Andover Town Council Offices, 68B High Street, Andover

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Details of Attendance:

#### Town Councillors

Cllr V Pond (Chairman) – (P)

Cllr Revd A Fitchet (Vice Chairman) – (P)

Cllr C Bartholomew (P) (arrived at 7.01pm)

Cllr L Gregori (P)

Cllr R Hughes (A)

Cllr L Bird (A)

Cllr K Bird (P)

Cllr R Kidd (P)

Cllr M Mumford (A)

Cllr B Long (P)

#### Officers Present:

Wendy Coulter (Town Clerk) (Taking the minutes)

Michelle Young (Committee & GDPR Officer) (Training)

**Borough Councillors:** Cllr Z Brooks

**Members of the Public:** 0

#### AC 083/18 APOLOGIES FOR ABSENCE

(Cllr C Bartholomew arrived at 7.01pm)

Apologies for absence were received and accepted from Cllr M Mumford.

#### AC 084/18 DECLARATIONS OF INTEREST

There were no declarations of interests.

#### AC 085/18 MINUTES

It was proposed by Cllr Revd A Fitchet and seconded by Cllr B Long that the Minutes of the Assets and Communities Committee meeting held on Thursday 14 February 2019 be agreed and signed by the Chairman as a correct record.

A vote was taken which was unanimous.

**RESOLVED: That the Minutes of the Assets and Communities Committee meeting held on Thursday 14 February 2019 be agreed and signed by the Chairman as a correct record.**

#### AC 086/18 PUBLIC PARTICIPATION

Cllr Z Brooks made the following comments:

- Responsibility for Permits for off-street parking go back to Hampshire County Council in 2020.

- Regarding complaints that had been received regarding the street lights being turned off, this item was discussed previously in October 2018. It was agreed in order to minimise costs; lights would remain switched off in safe areas only.

**AC 087/18 COMMUNITY RIGHT TO BID**

Members noted and discussed the updated Community Right to Bid report.

**AC 088/18 CHRISTMAS LIGHTS**

Members reviewed the Christmas Lights report.

It was proposed by Cllr K Bird and seconded by Cllr Revd A Fitchet that the recommended works as set out in the report be approved and to delegate to the Town Clerk to action the works to ensure that the power supply is in place for Christmas 2019.

A vote was taken which was unanimous.

**RESOLVED: That the recommended works as set out in the report be approved and to delegate to the Town Clerk to action the works to ensure that the power supply is in place for Christmas 2019.**

Members reviewed the G39 Training report.

It was proposed by Cllr B Long and seconded by Cllr Revd A Fitchet. that the G39 Training for Officers and the funds for the training from the Christmas Lights Budget be approved

A vote was taken which was unanimous.

**RESOLVED: That the G39 Training for Officers and the funds for the training from the Christmas Lights Budget be approved.**

**AC 089/18 COMMUNITY INFRASTRUCTURE LEVY (CIL) - BIDDING**

Members noted that Test Valley Borough Council (TVBC) are accepting bids for CIL Funding between 1 April 2019 and 30 June 2019 and TVBC's Regulation 123 list.

Members considered current and potential projects and liaising with TVBC regarding electric charging points along the high street.

**AC 090/18 DEFIBRILLATORS**

Members noted the Defibrillators report and considered part funding 2 additional defibrillators and the installation of a defibrillator in the Town Council Offices.

It was proposed by Cllr K Bird and seconded by Cllr Revd A Fitchet that the spend of £3,704.75 from the Defibrillator Budget 2019/2020 be approved and to work with AEDdonate to provide AED's for The Picket Twenty Community Association, Finkley Down Farm and Andover Town Council.

A vote was taken which was unanimous.

**RESOLVED: That the spend of £3,704.75 from the Defibrillator Budget 2019/2020 be approved and to work with AEDdonate to provide AED's for The Picket Twenty Community Association, Finkley Down Farm and Andover Town Council.**

**AC 091/18 A-FEST 2019**

Members noted the A-Fest updated report.

**AC 092/18 JUBILEE TREE**

Members received an update on the Jubilee Tree.

The requirement of a tree guard and the wording for the dedication plaque was considered, as follows:

***"Quercus robur planted 2012 to mark the Queens jubilee by Andover Town Council".***

*Quercus robur (English Oak) ref Woodland Trust*

It was proposed by Cllr B Long and seconded by Cllr R Kidd that the wording for the dedication plaque be approved and that it be delegated to the Officers to install a tree guard around the tree.

**RESOLVED: That the wording for the dedication plaque be approved and that it be delegated to the Officers to install a tree guard around the tree.**

**AC 093/18 GRANT APPLICATION**

Members noted the Grant application for an organisation "You Can Cook"

A recommendation was made to obtain a more detailed application and to bring it the next Assets & Communities Committee meeting.

**AC 094/18 CIVIC REGALIA – RESTORATION & ADDITION**

Members considered the Civic Regalia – restoration & Addition report.

It was discussed and agreed to defer this item to a future date.

**AC 095/18 COMMITTEE WORK PROGRAMME**

Members noted the items on the current Committee Work Programme and requested the following additional items to be added:

- An update on Christmas Lights 2019

- An update on the lease of 66C High Street
- AN update of the refurbishment by the Landlord at 68B High Street

The Deputy Clerk confirmed that the above would be added to the Work Programme.

**AC 096/18**

**DATE OF NEXT MEETING**

It was noted that the date of the next meeting was Thursday 6 June 2019 at 7pm in the Town Council Offices, 68b High Street, Andover.

The Chairman closed the meeting at 8.13pm.

Chairman

Date