



ANDOVER TOWN COUNCIL

A

Constantia Basis Virtutum

Minutes of Assets and Communities Committee

Time and date

7.00pm on Thursday 25 October 2018

Place

Andover Town Council Offices, 68B High Street, Andover

Details of Attendance:

Town Councillors

Cllr V Pond (Chairman) – (P)

Cllr Revd A Fitchet (Vice Chairman) – (P)

Cllr C Bartholomew (A)

Cllr L Gregori (P)

Cllr R Hughes (P)

Cllr L Bird (P)

Cllr K Bird (P) arrived at 7.23pm

Cllr R Kidd (P)

Cllr M Mumford (P)

Cllr B Long (P)

Other Town Councillors Present: Cllr L Gates

Officers Present: Wendy Coulter (Town Clerk) – Taking the minutes

Members of the Public: None

AC 031/18 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr C Bartholomew.

AC 032/18 DECLARATIONS OF INTEREST

There were no declarations of interests.

AC 033/18 MINUTES

It was proposed by Revd Cllr A Fitchet and seconded by Cllr R Kidd that the Minutes of the Assets and Communities Committee meeting held on Thursday 12 July 2018 be agreed and signed by the Chairman as a correct record.

A vote was taken: 7 For, 1 Abstention.

RESOLVED: That the Minutes of the Assets and Communities Committee meeting held on Thursday 12 July 2018 be agreed and signed by the Chairman as a correct record.

AC 034/18 PUBLIC PARTICIPATION

There were no Members of the Public who wished to make a statement.

AC 035/18 EVENTS 2019

Members considered additional Events/Projects to be included in the Budget for 2019/2020.

It was agreed that the Projects Budget Line be reinstated and the following be included under the Budget Head:

Gardening Fair, Town Tidy Day, Andover in Bloom, Commemoration Event for the installation of the Cenotaph in 1920 (2020).

It was suggested that £5,000 be included in the Draft Budget under the Budget Head, Projects.

(Cllr K Bird arrived)

Members discussed the projects and agreed that an additional breakdown of costs was required for inclusion in the budget. It was proposed by Cllr L Gregori and seconded by Cllr A Fitchet that £5,000 be added to the Draft Budget 2019/2020 under the Budget Head, Projects, and a full report be brought back to the next meeting of the committee for costings for each of the projects.

A vote was taken which was unanimous.

(Cllr K Bird did not vote as she had not been present at the start of the item).

RESOLVED: that £5,000 be added to the Draft Budget 2019/2020 under the Budget Head, Projects, and a full report be brought back to the next meeting of the committee for costings for each of the projects.

AC 036/18 BUDGET 2019/2020

Members considered the Draft Budget for the Assets & Communities Committee for 2019/2020. It was agreed that £5,000 be added under the Projects Budget Head.

It was proposed by Cllr A Ftichet and seconded by Cllr K Bird to include an additional £5,000 under the Budget Head Projects and to recommend the draft Budget for the Assets & Communities Committee 2019/2020 to the Policy and Resources Committee for inclusion in the Town Council Budget 2019/2020.

A vote was taken which was unanimous.

RESOLVED: That an additional £5,000 be included under the Budget Head Projects and to recommend the draft Budget for the Assets & Communities Committee 2019/2020 to the Policy and Resources Committee for inclusion in the Town Council Budget 2019/2020.

AC 037/18 CHRISTMAS LIGHTS

Members received an update report on the Christmas Lights for 2018. Members noted the lights installation dates and that 2 officers would be on duty for insurance purposes and fulfilling the requirements of the installation.

The Committee expressed its thanks to the Deputy Clerk for her hard work in organising the lights for 2018.

AC 038/18 215 – WW1 COMMEMORATION EVENT

Members noted an update report on the 215 – WW1 Commemorative event.

It was noted that a newsletter had been distributed advertising the event and would also be included on the Town Council's website.

AC 039/18 NEW LANDMARK FOR THE COMMUNITY

Members noted that following further research it was discovered that Andover Town was too large to qualify for the project.

AC 040/18 GRANT

Members noted a feedback report from the Harmonium Singers following their grant award and subsequent successful event.

AC 041/18 RISK ASSESSMENT

Members noted that Officers were following the Corporate Risk Assessment Action Plan as delegated at the Assets & Communities Committee meeting held on 12 July 2018 and a full progress report would be brought to the next Assets & Communities Committee meeting.

AC 042/18 COMMITTEE WORK PROGRAMME

It was agreed that the following items be added to the work programme:

A-Fest 2018 and 2019.

Breakdown of events and costs for 2019/2020.

Wash-up report from the 215 Event.

Andover Challenges – update report from MIND.

Lengthsman Scheme.

AC 043/18 DATE OF NEXT MEETING

It was noted that the date of the next meeting was Thursday 6 December 2018 at 7pm in the Town Council Offices, 68b High Street, Andover.

The Chairman closed the meeting at 7.50pm

Signed by the Chairman

6 December 2018