



ANDOVER TOWN COUNCIL

A

Constantia Basis Virtutum

Minutes of Community Engagement Committee

Time and date

Thursday 5 January 2017 at 7pm.

Place

Andover Town Council Offices, High Street, Andover

Councillors Present:

Richard Rowles (Chairman) (P)

Dean Marriner (Vice Chairman) (A)

Katherine Bird (A)

Rev. Andy Fitchet (P) 7:07pm

Luigi Gregori (P)

Robin Hughes (P) 7:12pm

Barbara Long (P)

Geoff McBride (P)

Other Town Councillors in attendance: R Kidd and M Mumford.

Borough/County Councillors in attendance: Cllr I Anderson.

Members of the Public: Nigel Long

1 member of the press

Officers in attendance:

Wendy Coulter (**Town Clerk and RFO**) (Taking the minutes), Tor Warburton (training)

Actions

CE 058/16 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs D Marriner and K Bird

CE 059/16 ELECTION OF VICE CHAIRMAN OF THE COMMITTEE FOR THE REST OF THE MUNICIPAL YEAR 2016-2017

Cllr B Long stood and was unanimously approved.

RESOLVED: That Cllr B Long be elected as Vice Chairman of the Community Engagement Committee for the remaining Municipal Year 2016/2017.

CE 060/16 DECLARATIONS OF INTEREST

There were no declarations of interest.

CE 061/16 MINUTES

The minutes of the Community Engagement Committee meeting held on 10 November 2016 and The Extraordinary Meeting of the Community Engagement Committee held on 8 December 2016 were agreed and signed by the Chairman as a correct record.

This was proposed by Cllr R Rowles and seconded by Cllr L Gregori. A vote was taken which was unanimous.

RESOLVED: That the minutes of the Community Engagement Committee meeting held on 10 November 2016 and The Extraordinary Meeting of the Community Engagement Committee held on 8 December 2016 were a correct record signed by the Chairman of the meeting.

CE 062/16

PUBLIC PARTICIPATION

Nigel Long – Andover Resident

Noted that he supported the Proms in the Park but wanted to ask four questions:

- 1) How is it being financially supported?
- 2) Where is the money coming from?
- 3) Is it to be a charged event?
- 4) If it is to be charged how is the area to be secured?

Cllr R Rowles answered that £1000 has been set aside as recommended by the previous meeting, Liability Insurance and Cancellation Insurance will be obtained through Andover Town Council, the Vigo Recreation Ground will be fenced in up to the dividing path, no money will be taken out of reserves.

CE 063/16

PROMS IN THE PARK

Cllr R Rowles updated the Committee on progress made with organising Proms in the Park. It was confirmed that the Liability insurance and Event Cancellation insurance would be obtained through Andover Town Council. Iris Anderson and Cllr R Rowles have had a meeting with Noel Preece from Test Valley Borough Council regarding all the necessary paperwork needed to be completed. Square footage for concessions has been calculated and concessions spoken to. Public Relations plan is expected to be finalised at the next meeting on 9 January 2017.

CE 064/16

GRANTS 2017

It was discussed what to do to mark the Queen's Sapphire Jubilee on 6 February 2017.

It was proposed by Cllr. L Gregori and seconded by Cllr B Long that a letter of congratulations be sent to the Queen and that an event could be looked at for later in the year. A vote was taken which was unanimous

RESOLVED: That a letter of congratulations be sent to the Queen and that an event could be looked at for later in the year.

Cllr B Long agreed to put together a proposal for a celebration

It was discussed that further events be looked into for future landmark moments in the Queen's reign.

CE 065/16

WEBSITE

It was noted that emails need to be sent to members to confirm details to be added to website.

It was noted that it needs to be checked when meetings on the website are archived.

CE 066/16

GRANTS PROCESS

It was noted and agreed that the grants process required review as it was last drawn up in 2011. The Town Clerk and Working Group would consider amendments and report back to the Committee for 16 February 2017.

CE 067/16

REPORTS FROM WORKING GROUPS

Andover Challenges Working Group has date in the diary of 23rd January 2017.

A-Fest Group met before Christmas but will have more to report after meeting on 16 January 2017.

Christmas Lights Working Group is meeting on 9 January 2017.

WW1 Working Group had nothing to report.

Speedwatch Working Group – date is being made for meeting in order to put together mandate.

CE 068/16

COMMITTEE WORK PROGRAMME

It was agreed that the Town Clerk and Cllr. R Rowles will meet to review and revise the Work Programme.

CE 069/16

DATE OF NEXT MEETING

Members noted the date and time of the next Community Engagement Committee meeting, **Thursday 16 February 2017**.

Meeting closed at 7.35pm.