



Constantia Basis Virtutum

ANDOVER TOWN COUNCIL

A

Minutes of Policy and Resources Committee

Time and date

Following the Annual Council Meeting on Thursday 11 January 2018.

Place

Upper Guildhall, High Street, Andover

Details of Attendance:

Cllr S Hardstaff (Chairman) (P)

Cllr L Gregori (Vice Chairman) (P)

Cllr Katherine Bird (P) Cllr Len Gates (P)

Cllr Robin Hughes (P)

Cllr Richard Kidd (P)

Cllr Michael Mumford (P) Cllr Veronika Pond (P)

Other Town Councillors Present: Cllr Barbara Long

Officers Present: Wendy Coulter (Town Clerk) (taking the minutes)

Also Present: Borough and County Councillor Zilliah Brooks

Members of the Public: 3

PR 76/17 APOLOGIES FOR ABSENCE

There were no apologies for absence.

PR 77/17 DECLARATION OF INTEREST

There were no declarations of interests.

PR 78/17 MINUTES

The Chairman signed as a correct record the minutes of the Policy and Resources Committee meeting held on 21 December 2017.

Proposed by Cllr. R Kidd and seconded by Cllr. V Pond. A vote was taken which was unanimous.

RESOLVED: That the Minutes of the Policy and Resources Committee meeting held on 21 December 2017 be signed, by the Chairman, as a correct record.

PR 79/17 PUBLIC PARTICIPATION

Andover Resident:

Asked whether the Town Council would be willing to lead in an initiative to make Andover a plastic bag free zone.

Andover Resident 2:

Asked whether his questions regarding Allotments would be published?

Asked whether all Press Releases were passed to the Town Clerk to check prior to being sent out?

Asked whether the people of Andover had been asked whether they wished to Town Council to give out grants?

The Chairman answered that the question regarding the allotments would be covered within the agenda. Regarding the Press Release, the Chairman had declined to comment however comments were published anyway. It was not in the form of a press release.

A grant form would be included on the website and the process would be as transparent as possible. All grant awards would be published.

PR 80/17 POLICY AND RESOURCES BUDGET 2018/2019

Members considered the Policy and Resources Budget 2018/2019. The budget was considered line by line.

(Cllr K Bird left the meeting)

Members agreed the figures in the budget and it was agreed that it should be recommended to full Council.

RESOLVED: That the Policy and Resources Budget 2018/2019 be agreed and recommended to full Council.

PR 81/17 BUDGET 2018/2019

Members consider the Budget for 2018/2019. Members discussed whether there was sufficient monies included in the budget and it was noted that there might be monies left over from the current financial year. It was proposed by Cllr R Kidd and seconded by Cllr M Mumford that the Budget 2018/2019 be agreed and recommended to full Council. A vote was taken, 6 for, 1 against.

RESOLVED: That the Budget for 2018/2019 be recommended to full Council for approval.

PR 82/17 PRECEPT 2018/2019

Members considered the Precept for 2018/2019. Members noted that the Estimated Tax Base for Band D Equivalent dwellings had been received and was as follows:

13,638 for Band D Equivalent Dwellings.

Members agreed that the Precept figure be recommended to full Council.

RESOLVED: That the Precept figure for 2018/2019 be recommended to full Council.

PR 83/17 POLICIES FOR RECOMMENDATION AND ADOPTION

Members received the following policies for review and recommendation to full Council:

Revised Defibrillator Policy

Members reviewed the revised Defibrillator Policy and it was proposed by Cllr L Gates and seconded by Cllr M Mumford that it be recommended to full Council for adoption. A vote was taken which was unanimous

RESOLVED: That the Defibrillator Policy be recommended to full Council for adoption.

(Cllr K Bird returned to the meeting).

PR 84/17 LARGER GRANTS

Members considered a policy/rules for Grants to encompass larger grants. It was agreed that the policy/rules did not encompass all the rules/guidelines from the already existing Small Grants Guidelines. It was agreed that the policy/rules should be referred back to the Grants Working group for further consideration and then the Community Engagement Committee would consider it prior coming back to the Policy and Resources Committee. It was proposed by Cllr M Mumford and seconded by Cllr V Pond. A vote was taken, 6 for, 1 against.

RESOLVED: That the policy/rules be referred back to the Grants Working group for further consideration and then be sent to the Community Engagement Committee for consideration prior to coming back to the Policy and Resources Committee.

PR 85/17 BOUNDARIES/COMMUNITY GOVERNANCE REVIEW

Members received 2 reports from the Community Governance Review Working Group in response to the current Community Governance Review taking place in the Test Valley area. It was noted that there was still some disagreement about the content of the report and it was therefore suggested that the Working Group review the response again and a report be sent directly to full Council for agreement and approval.

It was noted in addition, that surveys were taking place with residents of Burghclere Down and Augusta Park, being carried out by their respective current parish councils. The results of the surveys were expected prior to the full Council meeting on 25 January 2018.

It was agreed that the contents of both reports were comprehensive and should be included in the final report to full Council. The members of the working group were thanked for their hard work and input into the reports.

It was proposed by Cllr K Bird and seconded by Cllr M Mumford that the reports be sent back to the Working Group for final draft to be submitted to full Council for final approval. A vote was taken which was unanimous.

RESOLVED: That the Working Group review the response and include the contents of both reports to form a final report to be sent directly to full Council for agreement and approval.

PR 86/17 INTERNAL AUDIT REPORT – PART ONE

Members received and noted the Internal Audit Report (Part 1) for the period April 2017 – November 2017. Members thanked the Town Clerk for the hard work and achieving a 'clean bill of health' so far.

PR 87/17 COMMITTEE WORK PROGRAMME

Members noted the work programme for the Committee and noted that the following items would be considered at the next meeting:

Reconstruction of the Budget for 2019/2020

Committee Structure – Terms of Reference

PR 88/17 EXCLUSION OF THE PRESS AND PUBLIC

It was agreed to pass a resolution to exclude the Press and Public from the meeting at item no 14 regarding confidential minutes.

Proposed by Cllr K Bird and seconded by Cllr M Mumford. A vote was take which was unanimous.

RESOLVED: That the Press and Public be excluded from the meeting at item 14 due to consideration of confidential minutes.

CONFIDENTIAL ITEMS

PR 89/17 CONFIDENTIAL MINUTES

The Chairman signed as a correct record the Confidential Minutes from the meeting held on 21 December 2017.

RESOLVED: That the Confidential Minutes from the meeting held on 21 December 2017 be signed, by the Chairman, as a correct record.

The Chairman closed the meeting at 8.40pm.

Chairman

Date