



# ANDOVER TOWN COUNCIL

# A

## Minutes of Policy & Resources Committee

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### Time and date

5.45pm on Monday 24 August 2015

### Place

Town Council Offices, High Street, Andover

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#### Details of Attendance:

Cllr S Hardstaff (Chairman) (A)

Cllr K Bird (Vice-Chairman) (P)

Cllr R Hughes (A) Cllr G McBride (A) Cllr R Pond (P)

Cllr V Pond (Chairman) (Substitute for Cllr S Hardstaff)

Officers Present: Wendy Coulter (Town Clerk) (Taking the minutes)

#### **PR41/15 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr S Hardstaff.

#### **PR42/15 DECLARATIONS OF INTEREST**

There were no declarations of interests.

#### **PR43/15 PUBLIC PARTICIPATION**

There were no Members of the Public that wished to make a statement or ask a question.

#### **PR44/15 E11R PLAQUE – LONGEST REIGNING MONARCH**

Members were asked to consider the costs for installing the E11R Plaque on the Guildhall to celebrate the Longest Reigning Monarch, including a Planning Application.

The Town Clerk reported that she had received the quotes for the installation earlier that day which is why the costs had not gone out with the agenda.

The cost to install the plaque would be £1,450.00 which was on the understanding that it would be removed when the Christmas Lights were installed in November 2015.

In addition the Planning Application would cost in the region of £300.

Cllr Long explained that she and the Town Clerk had asked the Planning Authority to confirm whether Planning Permission was needed to install the plaque as it had been granted previously. The answer had not yet been received.

Members considered the costs and asked the Town Clerk whether costs had been given for installing and removing the plaque during 2016 for the Queen's Birthday.

The Clerk confirmed that as this had not been considered before, the costs were not available and she would need to seek clarification.

Members agreed that as the costs to install the plaque were high, they would request the Town Clerk to obtain quotes for installing the plaque and removing it in 2016 to mark the longest reigning monarch and the Queen's 90<sup>th</sup> Birthday.

**RESOLVED: That the Town Clerk seek costs for installing the Plaque after Christmas in 2016 to mark the longest reigning monarch and the Queen's 90<sup>th</sup> Birthday.  
That clarification be sought from the Planning Authority as to whether Planning Permission was required as consent had been given in 2012.**

The Chairman closed the meeting at 6.05pm.

Chairman

Date