

# ANDOVER TOWN COUNCIL



## Minutes of Policy & Resources Committee

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### Time and date

6.30pm, Tuesday, 22 November 2022

### Place

The Lights, Andover

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### Details of Attendance:

#### Members of the Committee:

Cllr R Hughes (Chairman) (P) (Arrived at 6.35pm)

Cllr S Waue (Vice Chairman) (P)

Cllr D Coole (P) Cllr L Gregori (A) Cllr N Long (P) Cllr R Meyer (P) Cllr M Mumford (P)  
and Cllr T Reynolds (P)

#### Officers Present:

Tor Warburton (Interim Town Clerk)

#### Other Councillors Present:

Councillor J Sangster

**Members of the Public:** Unknown

**Members of the Press:** Unknown

#### **PR 095/11/22 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors L Gregori and R Hughes.

#### **PR 096/11/22 DECLARATIONS OF INTEREST**

Councillor T Reynolds declared an interest in Item 5 of the agenda.

#### **PR 097/11/22 MINUTES**

It was proposed by Councillor D Coole and seconded by Councillor S Waue that the Minutes of the Policy and Resources Committee meeting held on 2 August 2022 be signed by the Chairman as a correct record.

A vote was taken:

FOR – 5, AGAINST – 0, ABSTENTIONS - 2

**RESOLVED: That the Minutes of the Policy and Resources Committee meeting held on 2 August 2022, be signed by the Chairman as a correct record.**

**PR 098/11/22 PUBLIC PARTICIPATION**

There were no comments received from Members of the Public present at the meeting.

**PR 099/11/22 DRAFT COUNCIL BUDGET AND FINANCIAL PLAN 2023/2024**

(Councillor R Hughes joined the meeting at 6.35pm)

Members considered a draft council Budget and Financial Plan for 2023/2024.

It was noted that the Staffing Budget may require consideration following the recent 4.04 per cent pay increase, that was agreed and applied at national levels.

The following suggestion was made under Expenditure:

Budget Head 4210/4 Office Rates and Budget Head 4210/5 Office Water Rates, be amended to zero.

The following suggestion was made under Income:

Budget Head 3025/2, amend £7,124.22 to zero.

It was proposed by Councillor S Waue and seconded by Councillor R Hughes that the Budget 10% Inflation amount for Budget Head 4190/1 Grants, be reduced to £10,000.00.

A vote was taken:

FOR – 3, AGAINST – 4, ABSTENTIONS – 0

**Motion not carried.**

A suggestion of a duplication of Budget Heads was made concerning room hire, 4100/7 Room Hire Fund and 4100/4 Public Building Hire. The Interim Town Clerk requested an opportunity to investigate this further and report back.

**PR 100/11/22 VIREMENTS**

Members were to discuss a virement from Operational Reserves to cover the maintenance costs of the Speed Indicator Signs (SIDs) from October 2022 – March 2023. The monthly cost per SID is £137.45 (two SIDs would be in operation at any one time – total per month £274.90). However, the Chairman advised the Members that since the Policy & Resources agenda was issued, confirmation had been received that CIL Monies could be used to cover maintenance costs for SIDs.

**PR 101/11/22 LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2022/2023**

Members noted that from 1 November 2022 the Pay Agreement was reached on rates of pay applicable from 1 April 2022. The new rates for allowances were uprated by 4.04 per cent. The pay uprate would be backdated to April 2022, as per the recommendation and paid to existing staff and any staff members in the employ of Andover Town Council as of the date April 2022, up until their final day in the Council's employ.

Members also noted that this would need to be accommodated in the Staffing Budget considerations.

**PR 102/11/22 COMMITTEE WORK PROGRAMME**

Members noted the Committee Work Programme.

The following items were requested to be added:

- Jan 2023 – Earmarked reserves
- Jan/Feb 2023 – Review of all policies
- Jan/Feb 2023 – Investment Strategy
- Jan/Feb 2023 – CIL Review

**PR 103/11/22 DATE OF THE NEXT MEETING**

Members noted that the date of the next meeting would be **Tuesday 10 January 2023, at The Lights, starting at 6.30pm.**

The Chairman closed the meeting at 7.02pm.

Chairman

Date