



Planning Committee Minutes

Time and date

6.00pm on Monday **29 July 2024**

Place

The Lights, Andover

Councillors Present:

Arrival time noted if after meeting start

Cllr L Gregori (Chairman)	✗	Cllr J Cockaday (Arrived at 6.04pm)	✓	Cllr S Hardstaff	✓
Cllr R Hughes	✗	Cllr R Kidd	✗	Cllr H Neate	✓
Cllr J Sangster	✓				

Officers Present:

Michelle Young (Deputy RFO)

Members of the Public:

1

Members of the Press:

0

TEMPORARY CHAIRMAN

PC 323/07/24 In the absence of a Chairman and Vice Chairman, it was proposed by Councillor J Cockaday and seconded by Councillor J Sangster and **RESOLVED: Unanimously**, that Councillor S Hardstaff be nominated as Chairman for the Planning Committee Meeting, on 29 July 2024.

ELECTION OF VICE CHAIRMAN

PC 324/07/24 It was proposed by Councillor H Neate and seconded by Councillor S Hardstaff and **RESOLVED: Unanimously**, that Councillor J Cockaday be elected as Vice Chairman of the Planning Committee for the Municipal Year 2024/2025.

PUBLIC SESSION

PC 325/07/24 There were no comments received from Members of the Public present at the meeting.

APOLOGIES FOR ABSENCE

PC 326/07/24 Apologies were received from Councillors L Gregori, R Hughes and R Kidd.

DECLARATIONS OF INTEREST

PC 327/07/24 There were no Declarations of Interest in relation to any item on the agenda.

MINUTES OF PREVIOUS MEETING

PC 328/07/24 It was proposed by Councillor H Neate and seconded by Councillor S Hardstaff and **RESOLVED: Unanimously**, that the Minutes of the Planning

Signed as a true and accurate record of the meeting

Mayor / Chairman: Date:

Committee Meeting, held on Monday 8 July 2024, be signed by the Chairman as a Correct record. **Action: Deputy RFO**

PLANNING APPLICATIONS FOR CONSIDERATION BY COMMITTEE

PC 329/07/24 Members considered and made observations on Andover Town Planning Applications on Test Valley Borough Council weekly lists of 27, 28 & 29.

[24/01519/FULLN](#) Conversion of garage for family/study room and addition of bay window **36 Arcaro Road**
(DOWNLANDS)

No objection

[24/01534/TPON](#) T1 Lime (TPO.TVBC.1202) - pollard back to approx 5m **13A Millway Road**
(MILLWAY)

Refer to Arboriculturist to ascertain the necessity of the planned works.

[24/01554/CLPN](#) Application for lawful development certificate for proposed single story extension including the relocation of a drainage manhole **16 Hanson Road**
(HARROWAY)

No comment

[24/01560/FULLN](#) Construct front and side single storey extension to create new front entrance, convert and extend garage to ancillary annex, addition of ramp and replacement windows **15 Conholt Road**
(WINTON)

Objection:

- **The plans depict that the garage and driveway is disappearing, resulting in concerns regarding the proposed parking provision being inadequate.**
- **Concerns regarding the vehicle manoeuvrability on and off the property into the public road.**
- **The biodiversity analysis regarding bats is unclear and public comments state that bats are frequently seen flying in the area. Officers will need to readdress this point.**

[24/01212/FULLN](#) Change of use to external seating ancillary to SP Bar **The Cabin, Bridge Street**
(ST MARYS)

Objection:

- **Health and Safety concerns relating to the placement of a seating area in an already busy road access point for Royal Mail vehicles.**

[24/01634/FULLN](#) Single storey front and rear extensions **4 Hutton Square**
(ROMANS)

Objection:

- **Overdevelopment and not in keeping with the surrounding buildings.**

[24/01638/FULLN](#) Construction of rear dormer to proposed attic conversion **1 Wyndham Road**
(MILLWAY)

No objection

[24/01646/CLPN](#) Application for a lawful development certificate for proposed single storey rear extension **Riverside House, 3B Mead Hedges**
(WINTON)

No comment

[24/01642/FULLN](#) Replacement doors, section of surrounding walls and new awning **St John The Baptist Church, Alexandra Road**
(MILLWAY)

No objection

[24/01649/VARN](#) Variation of condition 07 of 24/00485/FULLN (Installation of 4 rooflights to southern roof slope) - the two rooflights at either end of the roof slope shall be central pivot, and **5 The Avenue**
(MILLWAY)

Signed as a true and accurate record of the meeting

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shall be fitted with restricted openings of an aperture of no more than 15 cm and the two central skylights will be permanently fixed

No objection

[24/01659/FULLN](#)
(DOWNLANDS)

Change of use from vehicle recovery, storage, servicing and maintenance, and MOT testing to B2 (General Industrial) and B8 (Storage or Distribution) use

Unit 1 And 2, South Way, Walworth Business Park

No objection

[24/01661/CLPN](#)
(ST MARYS)

Certificate of proposed lawful development for conversion of existing garage to form habitable accommodation with the infill of existing openings to be in materials to match existing

21 Springfield Close

Comment: Unable to make an informed decision due to lack of information provided.

[24/01658/FULLN](#)
(HARROWAY)

Single story extension and installation of a window

16 Hanson Road

No objection

[24/01474/ADVN](#)
(WINTON)

Display of non-illuminated timber sign

The Southampton Arms, 32 Winchester Street

No objection

[24/01477/FULLN](#)
(WINTON)

Change of use to B2 (tyre fitting)

The Southampton Arms, 32 Winchester Street

Comment: Consideration of potential noise pollution to surrounding residents needs to be made.

[24/01675/FULLN](#)
(WINTON)

Single storey rear extension and revised side door to utility room

Riverside House, 3B Mead Hedges

No objection

[24/01381/FULLN](#)
(ROMANS)

Erection of double garage on land adjacent 35, 37, and 39 Swallowfields

33 Swallowfields

No objection

DECISION NOTICES

PC 330/07/24

The Decision Notices Lists 27, 28 & 29 were noted.

TERMS OF REFERENCE

PC 331/07/24

Members considered an updated version of the Planning Committee Terms of Reference, which included the amendments requested at the previous committee meeting. A further amendment was requested to add the following:
"To review the Planning Policy at least annually and Full Council to note."
It was proposed by Councillor H Neate and seconded by Councillor J Cockaday and **RESOLVED: Unanimously**, that the Planning Committee Terms of Reference, with the amendment, be accepted and recommended to Full Council for approval.
Action: Town Clerk

PLANNING COMMITTEE POLICY

PC 332/07/24

Members reviewed the Planning Committee Policy. Some amendments were requested as follows:

- Line 8f to be deleted completely

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- Line 11 to have sentence, “Such litter bins should be emptied by the respective shop keepers” removed.
- Line 14 an additional line to say “Emphasis should be made on the replacement of trees on a 1 to 1 basis.”

An amended version would be presented at the next meeting for final approval.

Action: Deputy RFO

COMMUNICATIONS FROM TVBC

PC 333/07/24

Members noted the confirmed date for a TPONS presentation by TVBC Arboricultural Manager, as Monday 9 September 2024. A reminder calendar invite would be sent to the Planning Members.

Action: Deputy RFO

SIDs DEVICE POSITIONING LIST

PC 334/07/24

Members noted the latest Device Positioning List.

An update on the order and installation of extension posts to Enerveo, for Anton Road and Picket Piece was requested.

Confirmation was requested as to when the contractor was asked for optimal locations for posts on Columbus Way and London Road.

Action: Deputy Clerk

QUESTIONS FOR OTHER AUTHORITIES

PC 335/07/24

There were no new questions raised by Members of the Planning Committee.

NEXT MEETING

PC 336/07/24

Members noted the date of the next meeting: **Monday, 19 August 2024 to be held at The Lights, Andover, starting at 6.00pm.**

PC 337/07/24

The Chairman closed the meeting at **6.40pm.**

Signed as a true and accurate record of the meeting

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