



ANDOVER TOWN COUNCIL

A

Constantia Basis Virtutum

Minutes of Community Engagement Committee

Time and date

Thursday 2 November 2017 at 7.00pm.

Place

Upper Guildhall, High Street, Andover

Councillors Present:

Rev. Andy Fitchet (Chairman) (P) Barbara Long (Vice Chairman) (P)
Katherine Bird (P) Richard Rowles (A) Luigi Gregori (P) Robin Hughes (A)
Geoff McBride (A) Richard Kidd (A) Michael Mumford (P) Paul Crossman (A)
Lynn Bird (P)

Borough/County Councillors in attendance: Cllr Z Brooks

Other Town Councillors in attendance: Cllr V Pond

Officers in attendance: Tor Warburton (training) (taking the minutes)

Members of the Public 1

CE 025/17 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs R Hughes, Cllr G McBride and Cllr P Crossman.

CE 026/17 DECLARATIONS OF INTEREST

There were no declarations of interest.

CE 027/17 MINUTES

The minutes of the Community Engagement Committee meeting held on 13 July 2017 were agreed and signed by the Chairman as a correct record.

This was proposed by Cllr K Bird and seconded by Cllr M Mumford. A vote was taken. 4 For and 2 Abstentions – Passed.

RESOLVED: That the minutes of the Community Engagement Committee meeting held on 13 July 2017 were a correct record and signed by the Chairman of the meeting.

CE 028/17 PUBLIC PARTICIPATION

Cllr V Pond raised a point regarding item 8. Cllr Pond highlighted that the Assets and Amenities Committee had voted to amalgamate with the Community Engagement Committee.

CE 029/17 ANDOVER CHALLENGES PROGRAMME

The Chairman read out the report in Cllr McBride's absence.

Cllr Long wanted to clarify that the Grants panel referred to in the report was actually the Grants Working Group. Cllr Fitchett confirmed that this was the case.

Cllr K Bird clarified that it would now go to the Grants Working Group to approve, reject or suggest amending.

Cllr K Bird proposed and Cllr A Fitchett seconded that the Grants Working Group consider the third proposal for the full funding from the Andover Challenges Program. It is proposed that it is realised in two stages:

1. The Panel meets and reviews the proposal and recommends amendments if required or awards or rejects after review.
2. The Panel meets a second time to review the proposal with its amendments and awards or reject the ACP Grant.

A vote was taken which was unanimous.

RESOLVED: that the Grants Working Group consider the third proposal for the full funding from the Andover Challenges Program. It is proposed that it is realised in two stages:

1. **The Panel meets and reviews the proposal and recommends amendments if required or awards or rejects after review.**

The Panel meets a second time to review the proposal with its amendments and awards or reject the ACP Grant.

CE 030/17

WEBSITE

Cllr K Bird confirmed that positive progress has been made and thanked the Town Clerk for moving it forward. The report was noted.

CE 031/17

SHILLING FAIR

Cllr B Long delivered the report on the Shilling Fair.

Thanks was given to Cllr B Long and Jenny Atherton from Fuse.

A member of the public asked if there would be more advertising next year. Cllr Long confirmed that there would be a longer lead time so therefore more advertising.

CE 032/17

ASSET AND AMENITIES COMMITTEE/COMMUNITY ENGAGEMENT COMMITTEE

A discussion was had regarding the possibility of amalgamating the Asset and Amenities Committee with the Community Engagement Committee.

Cllr K Bird agreed that it cuts down on duplication and bureaucracy. Makes sense to discuss centrally.

Cllr L Bird agreed that it is a good idea, anything that ensures things happen quicker is a good thing.

Cllr L Bird proposed and Cllr B Long seconded that the members of the Community Engagement Committee recommend to the Policy and Resources Committee that the function and budget responsibilities of The Community Engagement Committee and the Assets and Amenities Committee be amalgamated into one Committee thereby reducing administration costs and time and providing a more productive structure for the Town Council operations.

The Committee Officer noted that if approved the proposal needs to go back to Assets and Amenities for approval before going to Policy and Resources. It was decided that this was not necessary as it had already been voted and resolved by the Assets and Amenities Committee.

A vote was taken which was unanimous.

RESOLVED: that the members of the Community Engagement Committee recommend to the Policy and Resources Committee that the function and budget responsibilities of The Community Engagement Committee and the Assets and Amenities Committee be amalgamated into one Committee thereby reducing administration costs and time and providing a more productive structure for the Town Council operations.

CE 033/17 BUDGETS

The World War I Commemorative project was addressed (215 project). Concern was shown that the budget had not been seen before. Cllr K Bird re-capped the project following the presentation at the last Community Engagement Committee meeting. It was confirmed that if the funding was agreed the Town Council would take the lead on the project and would provide the liability insurance as a consequence. It was agreed that as there are significant grants available for this type of event and as a consequence the Committee would be looking to cover most of the costs but request funding from the Town Council as a fall back.

It was suggested that the funding be rounded up to £10,000 to cover any unforeseen costs.

It was proposed by Cllr L Gregori and seconded by Cllr L Bird that the Community Engagement Committee accept the 215 project and put £10,000 into the budget to cover the costs.

A vote was taken which was unanimous. *5 FOR 1 ABSTENTION*

RESOLVED: that the Community Engagement Committee accept the 215 project and put £10,000 on the budget to cover the costs.

Cllr K Bird asked if the Committee was happy that this project could now be launched/discussed. It was agreed on the proviso that the Town Clerk agreed it first.

The Larger Grant Fund was discussed and it was agreed that it should be more than the proposed £5,000 in order to support larger projects. Borough and County councils are being asked to make cuts and this was where it was considered Parish councils could help fill the short fall.

It was agreed that the policy and rules for grants needed to be considered and clarified.

It was proposed by Cllr K Bird and seconded by Cllr M Mumford that the larger grant fund was increased to £10,000.

A vote was taken – 3 For, 1 Against and 2 Abstentions.

RESOLVED: That the larger grant fund be increased to £10,000 ✓

It was proposed by Cllr B Long and seconded by Cllr A Fitchett that the projects be split out and each entry clarified.

A vote was taken which was unanimous

RESOLVED: that the projects be split out and each entry clarified.

It was proposed by Cllr L Gregori and seconded by Cllr B Long that the Grant entry be split out for further clarity.

A vote was taken which was unanimous

RESOLVED: that the Grant entries be split out and each entry clarified.

It was proposed by Cllr K Bird and seconded by Cllr A Fitchett that the amended annual Community Engagement Committee budget of £45,150 be recommended to the Policy and Resources Committee.

A vote was taken: 3 For, 1 Against and 2 Abstentions.

RESOLVED: that the amended annual Community Engagement Committee budget of £45,150 be recommended to the Policy and Resources Committee.

CE 034/17 LGBT YOUTH SUPPORT GROUP

An update report was received and noted.

CE 035/17 REPORTS FROM WORKING GROUPS

Grants Working Group: update received above.

Website Working Group: update received above.

WW1 Commemoration Working Group: update received above.



Emergency Plan Working Group – no update.

Business Plan Working Group – no update.

Media Plan – Cllr A Fitchett confirmed that he will be asking for input from the Councillors.

Christmas Lights: update received.

CE 036/17

COMMITTEE WORK PROGRAMME

The Committee work programme was discussed and noted. It was agreed that Cllr A Fitchett and the Committee Officer need to review it.

CE 037/17

DATE OF NEXT MEETING

Members noted the date and time of the next Community Engagement Committee meeting, **Thursday 14 December 2017 in the Guildhall.**

Meeting closed at 8.29pm.

